



Macomb County Board of Commissioners

Joe Sabatini, Board Chair
District 04

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 01 – Ken Goike

District 02 – Phil Kraft

District 05 – Don VanSyckel

District 06 – Joseph V. Romano

District 07 – James M. Perna

District 08 – Antoinette Wallace

District 09 – Barbara Zinner

District 11 – Lisa Wojno

District 12 – Michael J. Howard II

District 13 – Sarah Lucido

MINUTES APPROVED DECEMBER 3, 2026

DATE/TIME: Wednesday, November 5, 2025, 3:00 PM

COMMITTEE: Joint Internal Services and Health and Human Services Committees

CHAIR: Internal Services Chair Don VanSyckel; Health and Human Services Chair Sarah Lucido

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:00 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner
Absent: None

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Wednesday, November 5, 2025. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Sylvia Grot

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) dated October 8, 2025

Motion to approve the minutes dated October 8, 2025. THE MOTION PASSED.

Motioned by: Ken Goike

Seconded by: Michael J. Howard II

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Zinner

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Proclamations

- a) A Proclamation Awarding the 2025 Macomb County Pat Daniels Veteran of the Year Award / Harold L. Haugh, District 10 Commissioner and Joseph V. Romano, District 6 Commissioner

Motion to grant full board approval at this Committee to adopt A Proclamation Awarding the 2025 Macomb County Pat Daniels Veteran of the Year Award to Gilbert F. Claunch Jr. THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Michael J. Howard II

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

7. Internal Services Committee Department Recommendations

- a) Agreements: Information Technology - Maintenance Agreements for 1st Quarter 2026 (\$2,920,008.80) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the maintenance agreements as follows:

Accela - Software Subscription for Public Works and Environmental Health (\$207,709.36),

Adobe Systems Licensing via MNJ Technologies - Software Suppression (\$126,159.27),

Equivant AKA Courtview - Program software and licensing for Circuit Court, Juvenile Court, Juvenile Probation, Probate Court, and Probation (\$319,980),

ESRI - ARC GIS mapping software licenses for Planning, Roads, Public Works, IT, and Health (\$110,228.98),

eTech - Support agreement for Accela Integration (\$38,400),

Genesis - Maintenance for the For-The-Record hardware and software in various courtroom locations (\$105,539),

Granicus/GovDelivery - Annual subscription, and Maintenance and Support for communications software (\$86,271.33),

Guidehouse - Workday Optimization services (\$249,975),

Hyland - Court Systems (\$126,254.45),

IBM QRadar - Annual subscription, and Maintenance and Support for collecting and reviewing log files for Sheriff and Courts (\$21,733.67),

Jotform - HIPAA-compliant server to protect sensitive form submission data (\$35,715),
 Karpel - Prosecuting Attorney Case Management (\$121,250),
 Leidos - BoC Customer Relationship Management (\$47,014.96),
 LinkedIn - Workday Learning (\$53,950),
 NearMap - Provides accurate views of stormwater infrastructure Planning &, PW (\$30,000),
 People Driven Technology - Informacast -public address system for the downtown Mt. Clemens buildings utilized by all County Departments (\$2,035),
 People Driven Technology - Support for our Poly server and software which is used to maintain the Polycom units at the Courts and Jail (\$3,225.58),
 People Driven Technology - Annual subscription, and Maintenance and Support for our PowerProtect Data Manager (\$24,691.64),
 Placer Labs - Placer.ai subscription that provides detailed location analytics to track and analyze venue/site visitation patterns (\$45,513),
 Qualtrics - Maintenance and Support for the Enterprise CX Platform (\$813,798.99),
 RP Pro Abnormal - Email security (\$79,800),
 Security Scorecard - (\$51,817.50),
 Ten7 - County Website hosting & Maintenance (\$80,000),
 Trace3 - Barracuda CloudGen Firewall (\$5,743.68),
 Trace3 - Horizon Virtual Desktop environment (\$47,335.25),
 Trace3 - Imperva web app firewall maintenance & support (\$16,369.14),
 Trace3 - Cohesity - backup for Microsoft 365 cloud applications (\$69,498),
 in the total amount of \$2,920,008.80 for Information Technology. Funding is available in the FY2026 IT Equipment Maintenance Agreement Fund, Budget Page C-42.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

8. Health and Human Services Committee

9. Health and Human Services Committee Department Recommendations

a) Postponed from the October 8, 2025 Health and Human Services Committee

Contract: Paradigm Removal Service - Remains Removal and Transport Services (\$75,000) / Andrew Cox, Director/Health Officer, Health and Community Services

Motion to recommend that the Board of Commissioners approve the contract with Paradigm Removal Service to provide remains removal and transport services from January 1, 2026 to December 31, 2028 at unit pricing outlined in the contract in the total amount not to exceed \$75,000 for the Health Department - Medical Examiner. Funding is available in the CY 2026 Health General Fund (F101 C648.0001 Medical Examiner's Office - Health Department), Budget Page C-37.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Antoinette Wallace

Seconded by: James M. Perna

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

b) Postponed from the October 8, 2025 Health and Human Services Committee

Contract: Heritage Services LLC - Remains Removal and Transport Services (\$75,000) / Andrew Cox, Director/Health Officer, Health and Community Services

Motion to recommend that the Board of Commissioners approve the contract with Heritage Services LLC to provide remains removal and transport services from January 1, 2026 to December 31, 2028 at unit pricing outlined in the contract in the total amount not to exceed \$75,000 for the Health Department - Medical Examiner. Funding is available in the CY 2026 Health General Fund (F101 C648.0001 Medical Examiner's Office - Health Department), Budget Page C-37 CY2025.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

c) Purchase: National Medical Service (NMS) - Forensic Laboratory Services (\$150,000) / Andrew Cox, Health Officer/Director

Motion to recommend that the Board of Commissioners approve the purchase with National Medical Service (NMS) to provide forensic laboratory services at unit pricing outlined in the agreement from January 1, 2026 to December 31, 2027 in the amount not to exceed \$150,000 for the Health Department. Funding is available in FY2026 F101 C648.0001 Medical Examiner's Office - Health Department, Budget Page C-37 CY2025.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Antoinette Wallace

Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

d) Postponed from the October 23, 2025 Full Board Meeting

Resolution 2025-14186: A Resolution to Levy a Macomb County Millage to Support Capital Improvements at Martha T. Berry Medical Care Facility

Motion to recommend that the Board of Commissioners adopt Resolution 2025-14186: A Resolution to Levy a Macomb County Millage to Support Capital Improvements at Martha T. Berry Medical Care Facility.

THE MOTION PASSED.

Motion by: Barbara Zinner

Seconded by: Antoinette Wallace

Vote Summary: (7 - 6 - 0)

Aye - Harold L. Haugh, Michael J. Howard II, Sarah Lucido, James M. Perna, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - Ken Goike, Sylvia Grot, Phil Kraft, Joseph V. Romano, Joe Sabatini, Don VanSyckel

Abstain - None

e) Budget Amendment: Macomb Community Action - CS25-2025-50017 Grant Award / Edward Scott, Director, Macomb Community Action

Motion to recommend that the Board of Commissioners approve a FY2025 budget amendment for Macomb Community Action in the amount of \$210,758 by increasing Salaries (\$122,300), Fringes (\$78,623) Communication (\$3,730), and Miscellaneous (\$6,105) with a corresponding decrease to Transportation (\$6,000), and Specific Assistance (\$206,758) in order to manage unforeseen increases in salaries and fringes.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be

sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Don VanSyckel

Seconded by: Michael J. Howard II

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- f) Contract: AgeWays - No Wrong Door Program (\$125,970) / Sheila Cote, Director, Office of Senior Services

Motion to recommend that the Board of Commissioners approve the contract with AgeWays to provide the No Wrong Door program from October 1, 2025 to September 30, 2026 in the amount of \$125,970 for the Office of Senior Services. Funding is available in the FY2025 Office of Senior Services, Budget Page D-24 & D-25.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Ken Goike

Seconded by: Don VanSyckel

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

10. Health and Human Services Committee Presentations

- a) Veterans Services 3rd Quarter Report / Laura Rios, Chief Veterans Services Officer

Motion to receive and file the Veterans Services 3rd Quarter Report. THE MOTION PASSED.

Motioned by: Michael J. Howard II

Seconded by: Barbara Zinner

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None
 Abstain - None

11. Budget Reviews

- a) Veterans' Services
 (Special Revenue Fund pages D-40, 41) / Laura Rios, Chief Veterans' Services Officer
Motion to receive and file the Veterans' Services Budget Review. THE MOTION PASSED.

Motioned by: Michael J. Howard II
 Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)
 Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner
 Nay - None
 Abstain - None

12. Public Participation (three minutes max per speaker)

Speakers

Eileen McDonnell - Paradigm Removal

13. Commissioners' Comments

Speakers

Joseph V. Romano
 Phil Kraft

14. Adjournment

Motion to adjourn the November 5, 2025 meeting at 03:52 PM. THE MOTION PASSED.

Motioned by: Joseph V. Romano
 Seconded by: Michael J. Howard II

Vote Summary: (13 - 0 - 0)
 Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner
 Nay - None
 Abstain - None