



Macomb County Board of Commissioners

Joe Sabatini, Board Chair
District 04

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 01 – Ken Goike

District 02 – Phil Kraft

District 05 – Don VanSyckel

District 06 – Joseph V. Romano

District 07 – James M. Perna

District 08 – Antoinette Wallace

District 09 – Barbara Zinner

District 11 – Lisa Wojno

District 12 – Michael J. Howard II

District 13 – Sarah Lucido

MINUTES APPROVED JANUARY 13, 2026

DATE/TIME: Wednesday, December 3, 2025, 3:00 PM

COMMITTEE: Joint Internal Services and Health and Human Services Committees

CHAIR: Internal Services Chair Don VanSyckel; Health and Human Services Chair Sarah Lucido

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:00 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner
Absent: None

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Wednesday, December 3, 2025. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Sylvia Grot

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) dated November 5, 2025

Motion to approve the minutes dated November 5, 2025. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Sylvia Grot

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Zinner

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Internal Services Committee Department Recommendations

a) Agreements: Information Technology - Maintenance Agreements for 1st Quarter 2026 (\$1,097,747.18)

Can-Am - Teller POS System (\$44,805)

i3 Verticals - ImageSoft - OnBase Software used by BOC, Circuit Court, FOC, Probate Court and JJC (\$115,227.96)

People Driven Technology - Informacast - Infrastructure Switches (hardware & software) Cisco Smartnet (\$306,720.88)

People Driven Technology - Support for Cisco Flex Licensing (\$188,378.98)

People Driven Technology - Zscaler Secure Internet Access (\$403,143.61)

SHI International - DocuSign Signature Tool (\$39,470.75) / Sandy Wilson, Deputy Director of IT

Motion to recommend that the Board of Commissioners approve the maintenance agreements as follows:

Can-Am - Teller POS System (\$44,805),

i3-ImageSoft - OnBase Software used by BoC, Circuit Court, FOC, Probate Court and JJC (\$115,227.96),

People Driven Technology - Informacast - Infrastructure Switches (hardware & software) Cisco Smartnet (\$306,720.88),

People Driven Technology - Support for our Cisco Flex Licensing (\$188,378.98),

People Driven Technology - Zscaler Secure Internet Access (\$403,143.61),

SHI International - DocuSign Signature Tool (\$39,470.75),

in the total amount of \$1,097,747.18 for Information Technology. Funding is available in the FY2026 IT Equipment Maintenance Agreement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Lisa Wojno

Seconded by: Michael J. Howard II

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- b) Budget Amendment: Information Technology Grant Fund - 2023 State and Local Cybersecurity Grant Program (SLCGP) (\$555,637) / Sandy Wilson, Deputy Director of IT

Motion to recommend that the Board of Commissioners approve a FY2026 budget amendment for Information Technology in the amount of \$555,637 by increasing Intergovernmental Revenue - Federal Grants with a corresponding increase to Contract Services - Software Maintenance Support in order to account for an increase from the Michigan State Police Emergency Management and Homeland Security Division to be used for State and Local Cybersecurity Grant Program cybersecurity assessments.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Sylvia Grot

Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- c) Purchase - Information Technology - Macomb County Jail – Security Electronics Network Replacement (\$70,492.59)
Accurate Controls (\$29,005.29)

People Driven Technology (\$41,487.30) / Sandy Wilson, Deputy Director of IT

Motion to recommend that the Board of Commissioners approve the purchase with Accurate Controls, Inc (\$29,005.29) and People Driven Technology (\$41,487.30) to provide, furnish and install new security electronics network equipment at the Macomb County Jail from December 11, 2025 to February 28, 2026 in the total amount of \$70,492.59 for Information Technology. Funding is available in the FY2025 Non-Departmental Capital Outlay, Budget Page C-63.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Lisa Wojno

Seconded by: Michael J. Howard II

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

7. Health and Human Services Committee

8. Health and Human Services Committee Presentations

- a) Martha T. Berry Scheduled Report / Kevin Evans, Director

Motion to receive and file the Martha T. Berry Scheduled Report. THE MOTION PASSED.

Motioned by: Ken Goike

Seconded by: Barbara Zinner

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

9. Health and Human Services Committee Department Recommendations

- a) Budget Amendment: Office of Senior Services — Congregate Meals Program — AgeWays Unit Rate Increase for Meals Served (\$188,940) / Sheila Cote, Director, Office of Senior Services

Motion to recommend that the Board of Commissioners approve a FY2025 budget amendment to increase the Office of Senior Services Congregate Meals, Budget Page D-24 & D-25 in the amount of \$188,940 by increasing Intergovernmental Revenue(\$160,599), and In-kind revenue (\$28,341) with a corresponding increase to Contract Services (\$160,599), and In-kind expenses (\$28,341) in order to reflect a one-time unit rate increase from AgeWays for the congregate meals program.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Michael J. Howard II

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- b) Budget Amendment: Macomb Community Action - HOME American Rescue Plan Budget Reduction (\$568,600) / Edward Scott, Director, Macomb Community Action

Motion to recommend that the Board of Commissioners approve a CY2025 budget amendment for the Macomb Community Action HOME American Rescue Plan budget in the amount of \$426,000 by decreasing federal revenue with a corresponding decrease to fund balance in order

to align revenue, expenses, and projected fund balances.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Antoinette Wallace

Seconded by: Don VanSyckel

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

10. Public Participation (three minutes max per speaker)

None

11. Commissioners' Comments

None

12. Adjournment

Motion to adjourn the December 3, 2025 meeting at 03:36 PM. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None