MINUTES APPROVED NOVEMBER 5, 2025

DATE/TIME: Wednesday, October 8, 2025, 3:00 PM
COMMITTEE: Joint Internal Services and Health and Human Services Committees
CHAIR: Internal Services Chair Don VanSyckel; Health and Human Services Chair Sarah Lucido
LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

   The meeting was called to order by the Chairperson at 03:01 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

   Present: Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner
   Absent: None

2. Pledge of Allegiance

3. Adoption of Agenda

   Motion to adopt the agenda dated Wednesday, October 8, 2025. THE MOTION PASSED.

   Motioned by: James M. Perna
   Seconded by: Barbara Zinner

   Vote Summary: (12 - 0 - 0)
   Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner
   Nay - None
   Abstain - None

4. Approval of Minutes

   a) dated September 10, 2025

      Motion to approve the minutes dated September 10, 2025. THE MOTION PASSED.

      Motioned by: Harold L. Haugh
      Seconded by: Joseph V. Romano

      Vote Summary: (12 - 0 - 0)
      Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None
Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)
None

6. Internal Services Committee Department Recommendations

a) Contract: On-Site Specialty Cleaning & Restoration - Biohazard Cleaning Services (on-call services/unit pricing) / Ben Treppa, Director of Facilities and Operations

Motion to recommend that the Board of Commissioners approve the contract with On-Site Specialty Cleaning & Restoration to provide Biohazard Cleaning Services from October 24, 2025 to October 24, 2028 in the amount of unit pricing for on-call services outlined in the contract for Facilities & Operations. Funding is available in the FY2025 Facilities & Operations Operating Budget, Budget Page C-33.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh
Seconded by: Joseph V. Romano

Vote Summary: (12 - 0 - 0)
Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner
Nay - None
Abstain - None

b) Contract: Bernco, Inc - 2025 Masonry Restoration Project ($1,835,767) / Ben Treppa, Director of Facilities and Operations

Motion to recommend that the Board of Commissioners approve the contract with Bernco, Inc to provide 2025 Masonry Restoration - Various Projects from October 24, 2025 to December 31, 2025 in the amount of $1,835,767 for Facilities & Operations. Funding is available in the FY2025 Facilities & Operations - Repairs and Maintenance budget, Budget Page C33.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Phil Kraft
Seconded by: Sarah Lucido

Vote Summary: (12 - 0 - 0)
Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None
Abstain - None

c) Agreement: CivicPlus – MuniCode Codification ($13,000) / Crystal Richardson, Director of Board Operations and Jako vanBlerk, CIO

Motion to recommend that the Board of Commissioners approve the Statement of Work with CivicPlus to provide Codification and MuniDocs services from October 23, 2025 to April 23, 2027 in the amount of $13,000 ($8,950 initial, $4,050 annual cost) for Information Technology. Funding is available in the FY2025 Board of Commissioners, Capital Projects Fund C228.1067 BOC - Agenda Management System - Capital Projects - Information Technology, Budget Page C-17.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh
Seconded by: Michael J. Howard II

Vote Summary: (12 - 0 - 0)
Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner
Nay - None
Abstain - None

d) Budget Amendment: Capital Improvement Fund - Information Technology VOIP (Voice Over IP) Upgrade ($52,255.96) / Jako van Blerk, CIO

approve a FY2025 budget amendment for Information Technology in the amount of $52,255.96 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Transfers out in order to transfer funds to the Capital Improvement Fund to provide funding for the Information Technology VOIP (Voice Over IP) Upgrade.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

e) Purchase: People Driven Technology - VOIP (Voice Over IP) Upgrade ($52,255.96)
Cisco Hardware - $14,735.96
Professional Services - $37,520 / Jako van Blerk, CIO

approve the purchase with People Driven Technology to provide hardware ($14,735.96) and services ($37,520.00) in the total amount of $52,255.96 for Information Technology. Funding is available through a concurrent budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Internal Services Committee Department Recommendations 6d and 6e. THE MOTION PASSED.

Motion by: Joseph V. Romano
Seconded by: Sylvia Grot

Vote Summary: (13 - 0 - 0)
Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner
Nay - None
Abstain - None

f) Purchase: Karpel Solutions - Tyler Technology New World LERMS (Law Enforcement Records Management) Interface ($6,000) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the Change Order with Karpel to provide Tyler Technologies New World Law Enforcement Records Management Interface in the amount of $6,000 for Information Technology. Funding is available in the Prosecutor's Office Local Drug Forfeitures - Prosecutor Forfeitures budget, Budget Page D-30.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano
Seconded by: Sarah Lucido

Vote Summary: (13 - 0 - 0)
Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner
Nay - None
Abstain - None

g) Purchase: Windows 11 Incompatibility Equipment Order ($174,893.95)
HP Desktop PC's (60) ($41,556)
HP MDC In-Car Sheriff PC's (25) ($126,384.50)
HP Workstation Laptop (1) ($2,250.86)
Dell Tablet PC's (3) ($4,702.59) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the purchases as follows:
HP Desktop PC's (60) - $41,556
HP MDC In-Car Sheriff PC's (25) - $126,384.50
HP Workstation Laptop (1) - $2,250.86
Dell Tablet PC's (3) - $4,702.59
for the Windows 11 Incompatibility project from October 23, 2025 to December 31, 2025 in the total amount of $174,893.95 for Information Technology. Funding is available in the FY2025 Non-Departmental Capital Outlay, Budget Page C-63.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Sarah Lucido
Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)
Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner
Nay - None
Abstain - None

h) Agreements: Information Technology - Maintenance Agreements for 4th Quarter 2025 ($225,486.24)
Trace3 - VMWare - $225,486.24 / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the contract with Trace3 to provide VMWARE from October 31, 2025 to October 30, 2026 to in the amount of $225,486.24 for Information Technology. Funding is available in the FY2025 IT Equipment Maintenance Agreement Fund, Budget Page C-42.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Sarah Lucido
Seconded by: James M. Perna

Vote Summary: (13 - 0 - 0)
Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner
Nay - None
Abstain - None

7. Health and Human Services Committee

8. Health and Human Services Committee Department Recommendations

a) Proposal: Martin Media Services LLC - Advertising ($77,000) / Laura Rios, Chief Veterans' Services Officer

Motion to recommend that the Board of Commissioners approve the contract with Martin Media Services LLC to provide advertising and media buys from October 23, 2025 to September 30, 2026 in the amount of $77,000 for Veterans Services. Funding is available in the Veterans Services Fund 294, Budget page D-40.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Ken Goike
Seconded by: Barbara Zinner

Vote Summary: (13 - 0 - 0)
Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner
Nay - None
Abstain - None

b) Budget Amendment: Health and Community Services - Michigan State Housing Development Authority (MSHDA) Regional Housing Partnership (RHP) Actions Grant ($25,000) / Andrew Cox, Director/Health Officer, Health and Community Services

approve a FY2025 budget amendment to increase the Health & Community Services grant fund in the amount of $25,000 due to an increase from the Michigan State Housing Development Authority to be used for the creation of a zoning atlas for Macomb County.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

c) Contract: Paradigm Removal Service - Remains Removal and Transport Services ($75,000) / Andrew Cox, Director/Health Officer, Health and Community Services

approve the contract with Paradigm Removal Service to provide remains removal and transport services from January 1, 2026 to December 31, 2028 in the amount of $75,000 for the Health Department - Medical Examiner. Funding is available in the CY 2026 Health General Fund (F101 C648.0001 Medical Examiner's Office - Health Department), Budget Page C-37.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

d) Contract: Heritage Services LLC - Remains Removal and Transport Services ($75,000) / Andrew Cox, Director/Health Officer, Health and Community Services

approve the contract with Heritage Services LLC to provide remains removal and transport services from January 1, 2026 to December 31, 2028 in the amount of $75,000 for the Health Department - Medical Examiner. Funding is available in the CY 2026 Health General Fund (F101 C648.0001 Medical Examiner's Office - Health Department), Budget Page C-37 CY2025.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to postpone Health and Human Services Committee Department Recommendations 8c and 8d to the November 5, 2025 Health and Human Services Committee. THE MOTION PASSED.

Motioned by: Don VanSyckel
Seconded by: Sylvia Grot

Vote Summary: (12 - 1 - 0)
Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, James M. Perna,

Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner
Nay - Sarah Lucido
Abstain - None

e) Contract: Michigan Association of Planning - Zoning MAP Project ($47,928.85) / Andrew Cox, Director/Health Officer, Health and Community Services

approve the contract with Michigan Association of Planning to develop a county-wide Zoning MAP from November 1, 2025 to May 31, 2026 in the amount of $47,928.85 for the Health & Community Services and Planning & Economic Development departments. Funding is available in the FY 2025 Health & Community Services MSHDA RHP Actions Grant ($25,000) and in the CY 2025 Planning & Economic Development General Fund ($22,928.85).

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Health and Human Services Committee Department Recommendations 8b and 8e. <u>THE MOTION PASSED.</u>

Motion by: Michael J. Howard II
Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)
Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner
Nay - None
Abstain - None

f) Budget Amendment: Martha T. Berry - Adjust Revenue and Expenditures based on Revenue and Expense projections / Kevin Evans, Director

Motion to recommend that the Board of Commissioners approve a FY 2025 budget amendment for Martha T Berry Medical Care Facility in the amount of $2,176,031 by increasing Charges for Services ($646,806), Reimbursements ($36,098), Other Revenue ($440,748), and Fund Balance ($1,052,380) with a corresponding increase to Personnel ($1,434,065), Supplies and Services ($652,406), Conferences and Training ($12,341), Vehicle Operation ($16,418), Contract Services ($1,928,851), Repairs and Maintenance (-$918,959), and Capital Outlay (-$949,092) in order to adjust revenues and expenses in line with actual numbers.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

<u>THE MOTION PASSED.</u>

Motion by: Barbara Zinner
Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)
Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara

Zinner
Nay - None
Abstain - None

g) Resolution 2025-14186: A Resolution to Levy a Macomb County Millage to Support Capital Improvements at Martha T. Berry Medical Care Facility

Motion to recommend that the Board of Commissioners adopt Resolution 2025-14186: A Resolution to Levy a Macomb County Millage to Support Capital Improvements at Martha T. Berry Medical Care Facility. THE MOTION PASSED.

Motion by: James M. Perna
Seconded by: Barbara Zinner

Without objection, Commissioner Romano requested to change his vote from yes to no.

Vote Summary: (7 - 6 - 0)
Aye - Harold L. Haugh, Michael J. Howard II, Sarah Lucido, James M. Perna, Antoinette Wallace, Lisa Wojno, Barbara Zinner
Nay - Ken Goike, Sylvia Grot, Phil Kraft, Joseph V. Romano, Joe Sabatini, Don VanSyckel
Abstain - None

9. Budget Reviews

a) Martha T. Berry
(Budget Page E-1) / Kevin Evans, Director

b) Community Mental Health
(Budget Page E-3) / Traci Smith, CEO

Substance Abuse
(Budget Page E-4)

Motion to receive and file Budget Review items 9a and 9b. THE MOTION PASSED.

Motioned by: Michael J. Howard II
Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)
Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner
Nay - None
Abstain - None

10. Creation of Prepaid Insurance Health Plans

a) <u>Full Board Approval Requested at Committee</u>
Ordinance 2025-XX: An Ordinance to Establish a Prepaid Insurance Health Plan Bylaws to Comply with State Bid #250000002670

b) <u>Full Board Approval Requested at Committee</u>
Resolution 2025-14210: A Resolution Authorizing Prepaid Insurance Health Plan Bylaws to Comply with State Bid #250000002670

c) <u>Full Board Approval Requested at Committee</u>
Resolution 2025-14211: A Resolution Authorizing Interlocal Agreement Between Oakland County Health Network and Macomb County to Comply with State Bid #250000002670

Motion to adopt Creation of Prepaid Insurance Health Plans items 10a - 10c. <u>THE MOTION PASSED.</u>

Motioned by: Phil Kraft
Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)
Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner
Nay - None
Abstain - None

11. Public Participation (three minutes max per speaker)
None

12. Commissioners' Comments
None

13. Adjournment
Motion to adjourn the October 8, 2025 meeting at 04:57 PM. <u>THE MOTION PASSED.</u>

Motioned by: Joseph V. Romano
Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)
Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner
Nay - None
Abstain - None