



Macomb County Board of Commissioners

Joe Sabatini, Board Chair
District 04

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 01 – Ken Goike

District 02 – Phil Kraft

District 05 – Don VanSyckel

District 06 – Joseph V. Romano

District 07 – James M. Perna

District 08 – Antoinette Wallace

District 09 – Barbara Zinner

District 11 – Lisa Wojno

District 12 – Michael J. Howard II

District 13 – Sarah Lucido

MINUTES APPROVED OCTOBER 8, 2025

DATE/TIME: Wednesday, September 10, 2025, 3:00 PM

COMMITTEE: Joint Internal Services and Health and Human Services Committees

CHAIR: Internal Services Chair Don VanSyckel; Health and Human Services Chair Sarah Lucido

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:00 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Absent: Antoinette Wallace

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Wednesday, September 10, 2025. THE MOTION PASSED.

Motioned by: Sylvia Grot

Seconded by: Joseph V. Romano

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) dated August 18, 2025

Motion to approve the minutes dated August 18, 2025. THE MOTION PASSED.

Motioned by: James M. Perna

Seconded by: Sylvia Grot

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Internal Services Committee Department Recommendations

- a) Agreements: Bentley Systems, Incorporated - SELECT Program Subscriptions (Total Cost: \$56,815)
 OpenRoads Designer SELECT (\$24,325)
 LEAP Bridge Concrete SELECT (\$3,729)
 OpenRoads SignCAD SELECT (\$2,396)
 MicroStation SELECT (\$15,940)
 OpenRoads Designer SELECT (\$10,425) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the agreement with Bentley Systems, Incorporated to provide the purchase of licenses for OpenRoads Designer SELECT (\$24,325), LEAP Bridge Concrete SELECT (\$3,729), OpenRoads SignCAD SELECT (\$2,396), MicroStation SELECT (\$15,940) and OpenRoads Designer SELECT (\$10,425) from 11/5/2025 to 11/4/2026 in amount of \$56,815 for Information Technology. Funding is be available in the Department of Roads FY 2025 Budget, page D-42.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Sylvia Grot

Seconded by: Sarah Lucido

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- b) Contract: City of Warren - Addendum to Interlocal Backup Dispatch Center (No Cost to County) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the Addendum to Backup Dispatch Center Agreement between the County of Macomb and the City of Warren to provide upgrades to the dispatch centers from September 18, 2025 to completion at no cost to the County for Information Technology.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Sylvia Grot

Seconded by: Sarah Lucido

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- c) Contract: Plante Moran Realpoint - Master Service Agreement for Capital Development Program Consulting Services (\$0) / Ben Treppa, Director of Facilities and Operations

approve the Master Service Agreement with Plante Moran Realpoint to provide Capital Development Program Consulting Services from September 19, 2025 to September 19, 2028 for Facilities & Operations.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- d) Budget Amendment: Capital Improvement Fund - Facilities & Operations - Capital Planning & Space Needs Assessment Services (\$260,000) / Ben Treppa, Director of Facilities and Operations

approve a FY2025 budget amendment for Facilities & Operations in the amount of \$260,000 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Transfers Out in order to transfer funds to the Capital Improvement Fund for the Capital Planning & Space Needs Assessment Services project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- e) Contract: Plante Moran Realpoint - Capital Planning & Space Needs Assessment Services (\$260,000) / Ben Treppa, Director of Facilities and Operations

approve the contract with Plante Moran Realpoint to provide countywide Capital Planning & Space Needs Assessment Consulting Services from September 19, 2025 to September 19, 2026 in the amount of \$260,000 for Facilities & Operations. Funding is available through a concurrent budget amendment in the FY2025 Capital Improvement Fund. This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Internal Services Committee Department Recommendations 6c - 6e. THE MOTION PASSED.

Motion by: Phil Kraft

Seconded by: Joseph V. Romano

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

7. Health and Human Services Committee

8. Health and Human Services Committee Presentations

- a) Forgotten Harvest / Eric Candela, Director of Government Relations

Motion to receive and file the Forgotten Harvest presentation. THE MOTION PASSED.

Motioned by: Michael J. Howard II

Seconded by: Don VanSyckel

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

9. Health and Human Services Committee Department Recommendations

- a) Contract: Catlin Enterprises - Pest Control Services Contract Amendment 1 (\$10,000) / Sheila Cote, Director, Office of Senior Services

Motion to recommend that the Board of Commissioners approve the contract extension with Catlin Enterprises to provide Pest Control Services from October 1, 2025 to September 30, 2026 in the amount of \$10,000 for the Office of Senior Services. Funding is available in the FY2026 Chore (Handy Helpers) budget, Budget Page D-25.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: None

Seconded by: None

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- b) Budget Amendment: Office of Senior Services - Congregate Meals (\$215,391) / Sheila Cote, Director, Office of Senior Services

approve a FY2025 budget amendment for the Office of Senior Services Grant Fund, Budget Page D-24 and D-25, in the amount of \$215,3914 by decreasing Intergovernmental Revenue - Federal

Grants (\$170,929), Intergovernmental Revenue - USDA Federal Grants (\$14,298), and In-Kind Revenue (\$30,164) with a corresponding decrease to Contractual Services - Catered Food (\$185,227) and In-Kind Expense-Space Cost (\$30,164) in order to account for a decrease in funding from AgeWays for congregate meals.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- c) **Budget Amendment: Office of Senior Services - Home Delivered Meals (\$395,389) / Sheila Cote, Director, Office of Senior Services**
approve a FY2025 budget amendment for the Office of Senior Services Grant Fund - Meals on Wheels program, Budget Page D-24 and D-25, in the amount of \$395,389 by increasing Intergovernmental Revenue - Federal Revenue (\$313,928), Intergovernmental Revenue - USDA Federal Revenue (\$26,062), and In-Kind Revenue (\$55,399) with a corresponding increase to Contractual Services Expense - Catered Foods (\$339,990) and In-Kind Expense - Wages (\$55,399) in order to account for an increase in funding from AgeWays to be used to increase the number of meals served.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- d) **Contract: St. Clair Shores Activity Center - Memo of Understanding Amendment #1 Congregate Meals (\$19,500) / Sheila Cote, Director, Office of Senior Services**
approve the contract extension with St. Clair Shores Activity Center to provide 6,000 congregate meals from October 1, 2025 to September 30, 2026 in the amount of \$19,500 for the Office of Senior Services. Funding is available in the FY2025 Office of Senior Services, Budget Page D-24 & D-25.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- e) **Contract: Elite Catering Company - Food Services Contract Amendment 1 (\$870,077) / Sheila Cote, Director, Office of Senior Services**
approve the contract extension with Elite Catering Company to provide congregate and home delivered meals from October 1, 2025 to September 30, 2026 in the amount of \$870,077 for the Office of Senior Services. Funding is available in the FY2025 Office of Senior Services budget, Budget Page D-24 & D-25.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- f) **Contract: Fraser Public Schools - Food Service Contract (\$790,000) / Sheila Cote, Director, Office of Senior Services**
approve the contract extension with Fraser Public Schools to provide congregate and home delivered meals from October 1, 2025 to September 30, 2026 in the amount of \$790,000 for the Office of Senior Services. Funding is available in the FY2025 Office of Senior Services budget, Budget Page D-24 & D-25.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- g) Contract: Variety FoodServices - Food Service Contract (\$776,900) / Sheila Cote, Director, Office of Senior Services

approve the one year contract extension with Variety FoodServices to provide congregate and home delivered meals from October 1, 2025 to September 30, 2026 in the amount of \$776,900 for the Office of Senior Services. Funding is available in the FY2025 Office of Senior Services budget, Budget Page D-24 & D-25.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Health and Human Services Committee Department Recommendations 9b - 9g. THE MOTION PASSED.

Motion by: Michael J. Howard II

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

10. Public Participation (three minutes max per speaker)

None

11. Commissioners' Comments

None

12. Adjournment

Motion to adjourn the September 10, 2025 meeting at 03:53 PM. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Michael J. Howard II

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None