



*Our Mission: Macomb County Community Mental Health,  
guided by the values, strengths, and informed choices of the PEOPLE WE SERVE,  
provides quality services which promote  
recovery, community participation, self-sufficiency, and independence.*



## Community Mental Health Board

**Phil Kraft**  
Chair

**Selena M. Schmidt**  
Vice Chair

**Lori Phillips**  
Secretary/Treasurer

**Megan Burke**  
**Donna Cangemi**  
**Nick Ciaramitaro**

**Wayne Conner**  
**Dana Freers**  
**Sherita Harvey**

**Mark Kilgore**  
**Julia Mendyka**  
**Antoinette Wallace**

DATE/TIME: Wednesday, April 23, 2025, 6:00 PM

COMMITTEE: Full Board

COMMITTEE CHAIR/VICE CHAIR: Chair Kraft, Vice Chair Schmidt

COMMITTEE MEMBERS: Committee of the Whole

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

### MINUTES

#### 1. Call to Order

There being a quorum present, the meeting was called to order by Chairperson, Phil Kraft, at 06:00 PM, with the reading of the Mission Statement.

Board Members Present: Phil Kraft, Selena Schmidt, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Wayne Conner, Donna Cangemi, Nick Ciaramitaro, Sherita Harvey, Julia Mendyka

Board Members Excused: Dana Freers

Staff Present: Traci Smith, Helen Klingert, Sandy Hays, Tony Gaglio, Ken Melvin, Bruce Dunton, Jeff Clark

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a) Pledge of Allegiance

#### 2. Reading of the Mission Statement

#### 3. Adoption of Agenda

##### MOTION

A motion was made by Antoinette Wallace, supported by Lori Phillips, to adopt the agenda. Motion Passed. Yea: Phil Kraft, Selena Schmidt, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Wayne Conner, Donna Cangemi, Nick Ciaramitaro, Sherita Harvey, Julia Mendyka; Nay: None; Abstain: None

#### 4. Hearing of the Public

No public comment.

#### 5. Minutes

a) Approval of the minutes of the CMH Full Board meeting held on Wednesday, March 26, 2025.

## **MOTION**

A motion was made by Megan Burke, supported by Antoinette Wallace, to approve the minutes of the CMH Full Board meeting held on Wednesday, March 26, 2025 - Motion Passed. Yea: Phil Kraft, Selena Schmidt, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Wayne Conner, Donna Cangemi, Nick Ciaramitaro, Sherita Harvey, Julia Mendyka; Nay: None; Abstain: None

### **6. Approval of Standing Committee Meetings Minutes/Recommendations**

- a) Approval of the minutes of the CMH Board Program and Budget Committee meeting held on Wednesday, April 9, 2025.

## **MOTION**

A motion was made by Selena Schmidt, supported by Mark Kilgore, to approve the minutes of the CMH Board Program and Budget Committee meeting held on Wednesday, April 9, 2025 - Motion Passed. Yea: Phil Kraft, Selena Schmidt, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Wayne Conner, Donna Cangemi, Nick Ciaramitaro, Sherita Harvey; Nay: None; Abstain: Julia Mendyka

### **7. Request to Approve**

- a) Request to approve the MDHHS amendment for the Prevention and Tobacco II grants in the SUGS-2025 contract. (Approved by legal)

## **MOTION**

A motion was made by Megan Burke, supported by Selena Schmidt, to approve the MDHHS amendment for the Prevention and Tobacco II grants in the SUGS-2025 contract - Motion Passed. Yea: Phil Kraft, Selena Schmidt, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Wayne Conner, Donna Cangemi, Nick Ciaramitaro, Sherita Harvey, Julia Mendyka; Nay: None; Abstain: None

- b) Request to approve contracting with Tender Hearts Inc. for Licensed Specialized Residential Services.

## **MOTION**

A motion was made by Megan Burke, supported by Selena Schmidt, to approve contracting with Tender Hearts Inc. for Licensed Specialized Residential Services.- Motion Passed. Yea: Phil Kraft, Selena Schmidt, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Wayne Conner, Donna Cangemi, Nick Ciaramitaro, Sherita Harvey, Julia Mendyka; Nay: None; Abstain: None

- c) Request to approve the releasing of a Request for Proposal (RFP) for Licensed Specialized Residential Services (SRS).

## **MOTION**

A motion was made by Megan Burke, supported by Selena Schmidt, to approve the releasing of a RFP for Licensed Specialized Residential Services - Motion Passed. Yea: Phil Kraft, Selena Schmidt, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Wayne Conner, Donna Cangemi, Nick Ciaramitaro, Sherita Harvey, Julia Mendyka; Nay: None; Abstain: None

- d) Request to approve contracting with Hope Network, Safehaus, and Community Bridge Crisis Residential Unit (CRU) effective May 1, 2025.

**MOTION**

A motion was made by Megan Burke, supported by Selena Schmidt, to approve contracting with Hope Network, Safehaus, and Community Bridge Crisis Residential Unit (CRU) effective 5-1-25 - Motion Passed. Yea: Phil Kraft, Selena Schmidt, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Wayne Conner, Donna Cangemi, Nick Ciaramitaro, Sherita Harvey, Julia Mendyka; Nay: None; Abstain: None

- e) Request to approve the attached generation of architectural drawings for MCCMH West. (Approved by legal)

**MOTION**

A motion was made by Megan Burke, supported by Selena Schmidt, to approve the generation of an architectural drawing for MCCMH West. - Motion Passed. Yea: Phil Kraft, Selena Schmidt, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Wayne Conner, Donna Cangemi, Nick Ciaramitaro, Sherita Harvey, Julia Mendyka; Nay: None; Abstain: None

- f) Request to approve MCG Health Amendment 3 extending our contract for 3 years. (Approved by legal)

**MOTION**

A motion was made by Megan Burke, supported by Selena Schmidt, to approve MCG Health Amendment 3 extending our contract for 3 years.- Motion Passed. Yea: Phil Kraft, Selena Schmidt, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Wayne Conner, Donna Cangemi, Nick Ciaramitaro, Sherita Harvey, Julia Mendyka; Nay: None; Abstain: None

- g) Request to approve the purchase of printed community educational materials in the amount of \$5,807.48

**MOTION**

A motion was made by Megan Burke, supported by Selena Schmidt, to approve the purchase of printed community educational materials in the amount of \$5,807.48 - Motion Passed. Yea: Phil Kraft, Selena Schmidt, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Wayne Conner, Donna Cangemi, Nick Ciaramitaro, Sherita Harvey, Julia Mendyka; Nay: None; Abstain: None

- h) Request to approve CMH Board Bylaws (MCCMH 5-004)

**MOTION**

A motion was made by Megan Burke, supported by Selena Schmidt, to approve CMH Board Bylaws (MCCMH 5-004) - Motion Passed. Yea: Phil Kraft, Selena Schmidt, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Wayne Conner, Donna Cangemi, Nick Ciaramitaro, Sherita Harvey, Julia Mendyka; Nay: None; Abstain: None

- i) NEW ITEM: Request to approve out-of-state travel for the rescheduled Clubhouse World Seminar in Florida. (1 Clubhouse Staff and 3 Clubhouse Members) - Total cost: Not greater than \$1,000

**MOTION**

A motion was made by Donna Cangemi, supported by Selena Schmidt, to approve out-of-state

travel for the rescheduled Clubhouse World Seminar in Florida. - Motion Passed. Yea: Phil Kraft, Selena Schmidt, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Wayne Conner, Donna Cangemi, Nick Ciaramitaro, Sherita Harvey, Julia Mendyka; Nay: None; Abstain: None

8. Receive and File

No items.

9. Resolutions

a) Resolution for Linda Busch - MCCMH Board Member

**MOTION**

A motion was made by Selena Schmidt, supported by Lori Phillips, to adopt the resolution for Linda Busch - Motion Passed. Yea: Phil Kraft, Selena Schmidt, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Wayne Conner, Donna Cangemi, Nick Ciaramitaro, Sherita Harvey, Julia Mendyka; Nay: None; Abstain: None

b) Resolution for Dr. Neelam Verma

**MOTION**

A motion was made by Selena Schmidt, supported by Lori Phillips, to adopt the resolution for Dr. Neelam Verma. - Motion Passed. Yea: Phil Kraft, Selena Schmidt, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Wayne Conner, Donna Cangemi, Nick Ciaramitaro, Sherita Harvey, Julia Mendyka; Nay: None; Abstain: None

c) Resolution for Sister Mary Plunkett

**MOTION**

A motion was made by Selena Schmidt, supported by Lori Phillips, to adopt the resolution for Sister Mary Plunkett - Motion Passed. Yea: Phil Kraft, Selena Schmidt, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Wayne Conner, Donna Cangemi, Nick Ciaramitaro, Sherita Harvey, Julia Mendyka; Nay: None; Abstain: None

10. Voucher Listings

a) Request to approve vouchers from 3-15-25 through 4-11-25.

**MOTION**

A motion was made by Mark Kilgore, supported by Lori Phillips, to approve the vouchers from 3-15-25 through 4-11-25. - Motion Passed. Yea: Phil Kraft, Selena Schmidt, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Wayne Conner, Donna Cangemi, Nick Ciaramitaro, Sherita Harvey, Julia Mendyka; Nay: None; Abstain: None

11. Management Report

a) CFO Update

**CFO Update**

o February financials were discussed.

b) CEO Update

### **CEO Update**

- o The board report was sent out to all board members.
- o Traci discussed educational opportunities.
- o Handouts: New Bylaws for board members to review for the next board meeting.
- o MiABLE handout was discussed.
- o Mental Health Matters Awards in May.

#### **12. Other Possible Agenda Items**

- a) REMINDER: CMH Board Program and Budget Meeting - Wednesday, May 14, 2025 @6pm
- b) REMINDER: CMH Full Board Meeting - Wednesday, May 28, 2025 @6pm

#### **13. Provider Comments**

No provider comments.

#### **14. Hearing of the Public**

Jeff Clark - Reminder for August 16, 2025 MISD Event

#### **15. Adjournment**

There being no further business for discussion, the meeting was declared adjourned by Chairperson, Phil Kraft at 06:40 PM.