



Macomb County Board of Commissioners

Joe Sabatini, Board Chair
District 04

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 01 – Ken Goike

District 02 – Phil Kraft

District 05 – Don VanSyckel

District 06 – Joseph V. Romano

District 07 – James M. Perna

District 08 – Antoinette Wallace

District 09 – Barbara Zinner

District 11 – Lisa Wojno

District 12 – Michael J. Howard II

District 13 – Sarah Lucido

MINUTES APPROVED JUNE 9, 2025

DATE/TIME: Wednesday, May 14, 2025, 3:00 PM

COMMITTEE: Joint Internal Services and Health and Human Services Committees

CHAIR: Internal Services Chair Don VanSyckel; Health and Human Services Chair Sarah Lucido

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:01 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Ken Goike, Sylvia Grot, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Absent: Harold L. Haugh

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Wednesday, May 14, 2025. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Sylvia Grot

Vote Summary: (10 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno

Nay - None

Abstain - None

4. Approval of Minutes

a) dated April 2, 2025

Motion to approve the minutes dated April 2, 2025. THE MOTION PASSED.

Motioned by: James M. Perna

Seconded by: Sylvia Grot

Vote Summary: (10 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Internal Services Committee Department Recommendations

- a) Budget Amendment: Capital Improvement Fund - Microsoft O365 Migration (\$354,900) / Jako van Blerk, CIO

approve a FY2025 budget amendment for Information Technology in the amount of \$354,900 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Fund to provide funding for the Microsoft O365 Migration project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- b) Contract: Consultadd Inc - Microsoft O365 Migration (\$354,900) / Jako van Blerk, CIO

approve the contract with Consultadd Inc. to provide Microsoft O365 migration from Google Enterprise Applications to Microsoft O365 from June 1, 2025 to March 31, 2026 in the amount of \$354,900 for Information Technology. Funding is available through a concurrent budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Internal Services Committee Department Recommendations 6a and 6b. THE MOTION PASSED.

Motion by: Joseph V. Romano

Seconded by: Michael J. Howard II

Vote Summary: (10 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno

Nay - None

Abstain - None

- c) Contract: Anderson, Eckstein, Westrick, Inc (AEW) - Macomb County Facilities & Operations MS4 Program Compliance Permit (\$73,044) / Ben Treppa, Director of Facilities and Operations

Motion to recommend that the Board of Commissioners approve the contract with Anderson, Eckstein, Westrick, Inc (AEW) to provide MS4 Compliance Services from May 22, 2025 to December 31, 2025 in the amount of \$73,044 for Facilities & Operations. Funding is available in the Facilities & Operations FY2025 Operating Budget - Contract Services, Budget Page C33.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Sarah Lucido
 Seconded by: Lisa Wojno

Vote Summary: (10 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno

Nay - None

Abstain - None

- d) Contract: Anderson, Eckstein, Westrick Engineers (AEW) - Macomb County Facilities - Pavement Surface Evaluation and Rating (PASER), Pavement Asset Management Plan (AMP) and Capital Improvement Plan (CIP) (\$98,305) / Ben Treppa, Director of Facilities and Operations

Motion to recommend that the Board of Commissioners approve the contract with Anderson, Eckstein, Westrick (AEW) to provide Engineering Services from May 22, 2025 to December 1, 2025 in the amount of \$98,305 for Facilities & Operations. Funding is available in the FY2025 Operating Budget - Paving Budget, Budget Page C33

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Ken Goike
 Seconded by: James M. Perna

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- e) Purchase: Bernco, Inc - Talmer Building Entry Door Replacement (\$65,093) / Ben Treppa, Director of Facilities and Operations

Motion to recommend that the Board of Commissioners approve the purchase with Bernco, Inc to provide Construction Services for the Talmer Building Entry Door Replacement from May 22, 2025 to October 22, 2025 in the amount of \$65,093 for Facilities & Operations. Funding is available in the Facilities & Operations FY2025 Operating Budget - Repairs and Maintenance, Budget Page C33.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michael J. Howard II
 Seconded by: Sylvia Grot

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- f) Budget Amendment: Capital Improvement Fund - Jail Sanitary Line Replacement, Gun Range, HVAC Replacement, Medical/Freight Elevator Modernization and New Generator Fuel Tank (\$1,235,000) / Ben Treppa, Director of Facilities and Operations

Motion to recommend that the Board of Commissioners approve a FY2025 budget amendment for Facilities & Operations in the amount of \$1,235,000 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Transfers Out in order to transfer funds to the Capital Improvement Fund to provide funding for the following projects at the jail: replacement of the sanitary line, gun range, HVAC replacement, medical/freight elevator modernization and the new generator fuel tank replacement.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Sarah Lucido

Seconded by: Ken Goike

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- g) Receive and File - Approved via Bypass Process
Budget Amendment: Facilities & Operations - Elizabeth Street Pump Station Electrical Panel Replacement & Relocation (\$60,150)

- h) Receive and File - Approved via Bypass Process
Contract: Anderson, Eckstein, & Westrick, Inc - Engineering Services - Elizabeth Street Pump Station Electrical Panel Replacement & Relocation (\$60,150)

Motion to receive and file Internal Services Committee Department Recommendations 6g and 6h.

THE MOTION PASSED.

Motioned by: Sarah Lucido

Seconded by: Sylvia Grot

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None
Abstain - None

7. Health and Human Services Committee

8. Health and Human Services Committee Presentations

- a) Veterans Services First Quarter Report / Laura Rios, Chief Veterans' Services Officer

Motion to receive and file the Veterans Services First Quarter Report. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Michael J. Howard II

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

9. Health and Human Services Committee Department Recommendations

- a) Budget Amendment: Macomb Community Action - Reclass United Way Basic Needs Anchor Revenue Source (\$100,000) / Edward Scott, Director, Macomb Community Action

Motion to recommend that the Board of Commissioners approve a FY2025 budget amendment for Macomb Community Action grant fund in the amount of \$100,000 by decreasing Intergovernmental Revenue with a corresponding increase to Charges for Services in order to correct the original budget submitted on Page D-17.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Antoinette Wallace

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- b) Budget Amendment: Ballmer Group Award - Supplies & Services and Contract Services (\$469,323.94) / Edward Scott, Director, Macomb Community Action

Motion to recommend that the Board of Commissioners approve a FY2025 budget amendment for Macomb Community Action in the amount of \$469,323.94 by increasing the use of Fund Balance with a corresponding increase to Supplies and Services (\$417,113.94) and Contract

Services (\$52,210) in order to provide additional services through MCA's Action Center, staff training, and update the Community Needs Assessment.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Phil Kraft

Seconded by: Antoinette Wallace

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- c) Budget Amendment: Community Action - Allocate Increased Funds for the Department of Energy PY 2024 Budget (\$124,000) / Edward Scott, Director, Macomb Community Action

Motion to recommend that the Board of Commissioners approve a FY2025 budget amendment to increase the Macomb Community Action grant fund in the amount of \$124,000 due to an increase from the Michigan Department of Health and Human Services (MDHHS) to be used for the 2024-2025 Department of Energy Program Year July 1, 2024 - June 30, 2025 grant.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Lisa Wojno

Seconded by: Michael J. Howard II

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- d) Budget Amendment: Health - Metro Solutions, Inc. Sub-Grant Agreement for FY2025 Advancing Healthy Births (\$25,000) / Krista Willette, RN, MSA, Director, Health Department

Motion to recommend that the Board of Commissioners approve a FY2025 budget amendment to increase the Health FY2025 Fiscal Health Grant Fund in the amount of \$25,000 due to an increase from Metro Solutions, Inc, on behalf of the Southeast Michigan Perinatal Quality Improvement Coalition (SEMPQIC) to be used for additional staff training, materials and events to improve maternal and child health outcomes in Macomb County.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Ken Goike
Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- e) Contract: JA FoodService Corporation - Food Service Contract Shelf Stable Meals (\$114,200) / Nicole Urban, MPH, Program Manager, Office of Senior Services

Motion to recommend that the Board of Commissioners approve the contract with JA FoodService to provide shelf-stable meals for Meals on Wheels from May 1, 2025 to September 30, 2026 in the amount of \$114,200 for the Office of Senior Services. Funding is available in the FY2025 Senior Services Contract Services - Catered Food budget F234, Budget Page pages D-24 and D-25.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano
Seconded by: Lisa Wojno

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

10. Public Participation (three minutes max per speaker)

None

11. Commissioners' Comments

None

12. Adjournment

Motion to adjourn the May 14, 2025 meeting at 03:50 PM. THE MOTION PASSED.

Motioned by: Joseph V. Romano
Seconded by: Antoinette Wallace

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Michael J. Howard II, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Lisa Wojno, Barbara Zinner

Nay - None
Abstain - None