



Macomb County Board of Commissioners

Joe Sabatini, Board Chair
District 04

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 01 – Ken Goike
District 08 – Antoinette Wallace

District 02 – Phil Kraft
District 09 – Barbara Zinner

District 05 – Don VanSyckel
District 11 – Lisa Wojno

District 06 – Joseph V. Romano
District 12 – Michael Howard

District 07 – James M. Perna
District 13 – Sarah Lucido

MINUTES APPROVED MARCH 10, 2025

DATE/TIME: Wednesday, February 12, 2025, 3:00 PM

COMMITTEE: Joint Internal Services and Health and Human Services Committees

CHAIR: Internal Services Chair Don VanSyckel, Health and Human Services Chair Sarah Lucido

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:00 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Ken Goike, Sylvia Grot, Harold L. Haugh, Michael Howard, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner
Absent: Antoinette Wallace

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Wednesday, February 12, 2025. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Sylvia Grot

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael Howard, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) dated January 14, 2025

Motion to approve the minutes dated January 14, 2025. THE MOTION PASSED.

Motioned by: James M. Perna

Seconded by: Sylvia Grot

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael Howard, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Internal Services Committee Department Recommendations

- a) Contract: Tyler Technologies - Upgrade Tyler Courthouse Technology to SaaS (\$90,315) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the Agreement with Tyler Technologies to provide Jury Room Enterprise Software as a Service from February 20, 2025 to December 31, 2028 in the amount of \$90,315 for Information Technology. Funding is available in the FY2025 Jury Commission Contract Services budget (\$73,450) and the FY2025 Capital Improvement Fund (\$16,865).

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Sarah Lucido

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael Howard, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- b) Agreements: Information Technology - Maintenance Agreements for 1st Quarter 2025 (Total Cost: \$316,363.24)

Presidio - Cisco Flex Licensing Support Year 5 of 5 (\$200,608.80)

Trace3 - PowerMax Arrays (\$115,754.44) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the agreements with Presidio to provide Cisco Flex Licensing Support Year 5 of 5 (\$200,608.80) and Trace3 to provide PowerMax Arrays and support (\$115,754.44) from February 20, 2025 to December 31, 2025 in the total amount of \$316,363.24 for Information Technology. Funding is available in the FY2025 Information Technology Equipment Maintenance Agreement budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Sarah Lucido

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael Howard, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- c) Budget Amendment: Facilities & Operations - Macomb County Service Center Phase 3 Site Electrical Upgrades (\$168,810) / Ben Treppa, Director of Facilities and Operations

Motion to recommend that the Board of Commissioners approve a FY2025 budget amendment for Facilities and Operations in the amount of \$168,810 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Transfers Out in order to transfer funds to the Capital Improvement Fund to for the Macomb County Service Center Phase 3 Site Electrical Upgrades project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: James M. Perna

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael Howard, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- d) Contract Amendment: DiClemente Siegel Design, Inc. - Macomb County Service Center Phase 3 Site Electrical Upgrades (\$168,810) / Ben Treppa, Director of Facilities and Operations

Motion to recommend that the Board of Commissioners approve the Contract Adjustment Memorandum No. 2 with DiClemente Siegel Design, Inc. to provide construction design and engineering services for the Macomb County Service Center Phase 3 Site Electrical Upgrades project from February 20, 2025 to March 31, 2026 in the amount of \$168,810 for Facilities & Operations. Funding is available through a concurrent budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Sarah Lucido

Seconded by: Michael Howard

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael Howard, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- e) Contract: Plante Moran Realpoint - Space and Site Programming and Capital Planning Analysis Services (\$34,000) / Ben Treppa, Director of Facilities and Operations

Motion to recommend that the Board of Commissioners approve the contract with Plante Moran Realpoint to provide Space and Site Programming Services and Capital Planning Analysis Services from February 20, 2025 to July 20, 2025 in the amount of \$34,000 for Facilities & Operations.

Funding is available in the FY2025 Facilities & Operations Operating budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Sylvia Grot

Seconded by: Michael Howard

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael Howard, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- f) Contract: Synergy Consulting Engineers - Energy Audit and Facility Condition Assessment (Various Buildings) (\$99,306) / Ben Treppa, Director of Facilities and Operations

Motion to recommend that the Board of Commissioners approve the contract with Synergy Consulting Engineers to provide an Energy Audit and Facility Condition Assessment from February 20, 2025 to December 31, 2025 in the amount of \$99,306 for Facilities & Operations. Funding is available in the FY25 Planning Grant Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michael Howard

Seconded by: Harold L. Haugh

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael Howard, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

7. Health and Human Services Committee

8. Health and Human Services Committee Presentations

- a) Veterans Services FY2024 Fourth Quarter Report / Laura Rios, Chief Veterans' Services Officer
Motion to receive and file the Veterans Services FY2024 Fourth Quarter Report. THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Sylvia Grot

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael Howard, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

9. Health and Human Services Committee Department Recommendations

- a) Contract: Amarach Planning Services, LLC - Community and Housing Needs Assessment (\$144,600) / Andrew Cox, Director/Health Officer, Health and Community Services

Motion to recommend that the Board of Commissioners approve the contract with Amarach Planning Services, LLC to provide a Community and Housing Needs Assessment from March 1, 2025 to October 31, 2025 in the amount of \$144,600 for Health and Community Services. Funding is available in the FY2025 Health and Community Services Regional Housing Partnership Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Barbara Zinner

Seconded by: Lisa Wojno

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael Howard, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- b) Budget Amendment: Macomb Community Action - Local Water Utility Affordability - 2025 (\$757,684) / Ed Scott, Director, Macomb Community Action

Motion to recommend that the Board of Commissioners approve a FY2025 budget amendment to increase the Macomb Community Action Local Water Utility Affordability (LWUA) Grant Fund in the amount of \$757,684 due to an increase from the Michigan Department of Health and Human Services to be used for the LWUA 2025 Program.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Sylvia Grot
Seconded by: Harold L. Haugh

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael Howard, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- c) Budget Amendment: Macomb Community Action - Michigan State Housing Development Authority Award for Shelter Diversion Program (\$166,667) / Ed Scott, Director, Macomb Community Action
Motion to recommend that the Board of Commissioners approve a FY2025 budget amendment to increase the Macomb Community Action Michigan State Housing Development Authority (MSHDA) Rental Assistance and Homeless Solutions Diversion Grant in the amount of \$166,667 due to an increase from the MSHDA to be used for the Shelter Diversion program.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Lisa Wojno
Seconded by: Michael Howard

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael Howard, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- d) Budget Amendment: Macomb Community Action Head Start - Community Foundation PEDALS 2025 (\$35,000) / Edward Scott, Director, Macomb Community Action
Motion to recommend that the Board of Commissioners approve a FY2025 budget amendment to decrease the Macomb Community Action Head Start - Positive Emotional Development and Learning Skills Grant Fund in the amount of \$35,000 due to a decrease from the Community Foundation for Southeast Michigan.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano
Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael Howard, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

- e) Budget Amendment: Macomb Community Action - DOE1-2025 Weatherization Assistance (\$62,745) / Edward Scott, Director, Macomb Community Action

Motion to recommend that the Board of Commissioners approve a FY2025 budget amendment to increase the Macomb Community Action Department of Energy 1 -2025 program budget in the amount of \$62,745 due to an increase from the Michigan Department of Health and Human Services to be used for assistance to homeowners to reduce energy costs.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2024-05. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Michael Howard

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael Howard, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None

10. Public Participation (three minutes max per speaker)

None

11. Commissioners' Comments

None

12. Adjournment

Motion to adjourn the February 12, 2025 meeting at 03:45 PM. THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Michael Howard

Vote Summary: (12 - 0 - 0)

Aye - Ken Goike, Sylvia Grot, Harold L. Haugh, Michael Howard, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Lisa Wojno, Barbara Zinner

Nay - None

Abstain - None