



Macomb County Board of Commissioners

Don Brown, Board Chair
District 01

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 02 – Phil Kraft
District 08 – Antoinette Wallace

District 04 – Joe Sabatini
District 09 – Barbara Zinner

District 05 – Don VanSyckel
District 11 – Gus Ghanam

District 06 – Joseph V. Romano
District 12 – Michelle Nard

District 07 – James M. Perna
District 13 – Sarah Lucido

MINUTES APPROVED JANUARY 15, 2025

DATE/TIME: Tuesday, December 10, 2024, 3:00 PM

COMMITTEE: Finance/Audit/Budget Committee

CHAIR: Chair Joe Sabatini, Vice Chair Phil Kraft

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:02 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Absent: Gus Ghanam, Sarah Lucido, Michelle Nard

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Tuesday, December 10, 2024. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) dated November 18, 2024

Motion to approve the minutes dated November 18, 2024. THE MOTION PASSED.

Motioned by: Don VanSyckel

Seconded by: James M. Perna

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None
Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Presentations

a) Finance Department: 2024 Third Quarterly Financial Report

Motion to receive and file the Finance Department 2024 Third Quarterly Financial Report. THE MOTION PASSED.

Motioned by: Antoinette Wallace

Seconded by: Harold L. Haugh

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

b) 2024 Study Report for 2025 Equalized Values / Kristen Sieloff, Director of Equalization

Motion to receive and file the 2024 Study Report for 2025 Equalized Values. THE MOTION PASSED.

Motioned by: Antoinette Wallace

Seconded by: Barbara Zinner

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

7. Department Recommendations

a) 2024 Amended Macomb County Apportionment Report / Kristen Sieloff, Director of Equalization

Motion to recommend that the Board of Commissioners approve the tax apportionment and millage rates as contained within the attached amended report for the tax year 2024, and order that the same be entered at large on the County records and further direct that the millage rates and assessments proposed be levied for the county, townships, cities, schools, highways, drain and all other purposes as shall be authorized by law, and be spread against the equalized values of properties upon the proper townships and cities in accordance with the law. THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Antoinette Wallace

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

- b) Treasurer's Office: Macomb County Cash Accounting and Receipting Policy / Skip Maccarone, Chief Deputy Treasurer

Motion recommend that the Board of Commissioners adopt the Macomb County Cash Accounting and Receipting Policy as amended. THE MOTION PASSED.

Motioned by: Don VanSyckel

Seconded by: James M. Perna

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

- c) Budget Amendment: Finance Department - Various Revenue/Expense Items (\$6,256,057) / Steve Smigiel, Director of Finance

Motion to recommend that the Board of Commissioners approve a FY2024 General Fund budget amendment for Finance in the amount of \$6,256,057 by amending Revenues as follows:

Increase Property Taxes by \$2,138,000,

Increase Liquor Tax Revenue by \$800,000,

Increase Interest Income by \$4,750,000,

Increase State Revenue Sharing by \$893,200,

Increase Real Estate Transfer Tax by \$1,000,000,

Increase Sheriff Jail Commissary Commissions by \$328,000,

Increase Sheriff Jail Pay Phone Commissions by \$112,000,

Increase Transfers In (Capital Improvement Fund) by \$2,200,000,

Decrease Use of Fund Balance by \$5,965,143; and

amending Expenditures as follows:

Decrease Personnel by \$4,412,922,

Increase Capital Outlay-Capital Plan by \$10,668,979

to adjust for year-end expectations and estimates in order to fund capital projects planned through the end of 2024.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Antoinette Wallace

Seconded by: Harold L. Haugh

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

- d) Contract: Granger Construction Company - Macomb County Central Intake and Assessment Center (CIAC) Capital Improvement Project – Guaranteed Maximum Price Amendment #006 (\$136,478,394) / Joe Mallory, Deputy Director of Facilities and Operations

Motion to recommend that the Board of Commissioners approve the contract with Granger Construction Company to provide Construction Management Services related to all work included in Bid Package 5 from December 13, 2024 to March 15, 2027 in the amount of \$136,478,394. Funding is available in the Central Intake & Assessment Center and Macomb County Jail Capital Improvement project budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Phil Kraft

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

- e) Waived by Public Services Committee Chair:

Contract: Michigan Department of Transportation (MDOT) - 26 Mile Road Pedestrian Bridge, Washington Township (Total Cost: \$1,328,700; No Cost to County) / Bryan Santo, Director of Roads

Motion to recommend that the Board of Commissioners approve the contract with the Michigan Department of Transportation (MDOT) to provide construction of a pedestrian bridge on 26 Mile from Bedford Boulevard to Beaconsfield Road from December 12, 2024 to project completion in the amount of \$1,328,700 (no cost to the County) for the Department of Roads.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Sylvia Grot

Seconded by: Don VanSyckel

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, James M. Perna, Joseph V. Romano, Joe

Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner
 Nay - None
 Abstain - None

8. Correspondence

a) Central Intake & Assessment Center (CIAC) Dashboard Report - December 2024

Motion to receive and file the Central Intake & Assessment Center (CIAC) Dashboard Report for December 2024. THE MOTION PASSED.

Motioned by: Antoinette Wallace
 Seconded by: Don VanSyckel

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner
 Nay - None
 Abstain - None

9. Public Participation (three minutes max per speaker)

None

10. Commissioners' Comments

Speakers

Harold L. Haugh
 Joseph V. Romano
 Phil Kraft
 Don VanSyckel
 Barbara Zinner
 Antoinette Wallace

11. Adjournment

Motion to adjourn the December 10, 2024 meeting at 04:01 PM. THE MOTION PASSED.

Motioned by: Joseph V. Romano
 Seconded by: Barbara Zinner

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner
 Nay - None
 Abstain - None