



Macomb County Board of Commissioners

Don Brown, Board Chair
District 01

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 02 – Phil Kraft
District 08 – Antoinette Wallace

District 04 – Joe Sabatini
District 09 – Barbara Zinner

District 05 – Don VanSyckel
District 11 – Gus Ghanam

District 06 – Joseph V. Romano
District 12 – Michelle Nard

District 07 – James M. Perna
District 13 – Sarah Lucido

MINUTES APPROVED DECEMBER 2, 2024

DATE/TIME: Wednesday, November 20, 2024, 3:00 PM

COMMITTEE: Joint Internal Services and Government Oversight Committees

CHAIR: Internal Services Chair Don VanSyckel; Government Oversight Chair Harold L. Haugh

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:00 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner
Absent: Gus Ghanam

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Wednesday, November 20, 2024. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Sylvia Grot

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) dated October 2, 2024

Motion to approve the minutes dated October 2, 2024. THE MOTION PASSED.

Motioned by: Sylvia Grot

Seconded by: Michelle Nard

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Internal Services Committee Presentations

- a) Facilities and Operations - Health & Community Services Project Update

Motion to receive and file the Facilities and Operations - Health & Community Services Project Update. THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Michelle Nard

Vote Summary: (11 - 1 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace

Nay - Barbara Zinner

Abstain - None

7. Internal Services Committee Department Recommendations

- a) Agreement: Oakland County - G2G Online Payment System (No Cost to County) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the contract with Oakland County to provide the use of the G2G online payment system from November 24, 2024 to November 23, 2029 at no cost to the County for Information Technology.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Antoinette Wallace

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

- b) Budget Amendment: Information Technology - Capital Improvement Plan - Avigilon Access Control System (\$564,445) / Jako van Blerk, CIO

approve a FY2024 budget amendment for Information Technology in the amount of \$564,445 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Fund to provide funding for the Avigilon Card Access project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- c) Purchase: Motor City Electric Technologies Inc. - Avigilon Access Control System (\$564,445) / Jako van Blerk, CIO

approve the purchase with Motor City Electric Technologies to provide the purchase and installation of a new Avigilon Access Control System at various County buildings from December 1, 2024 to June 30, 2025 in the amount of \$564,445 for Information Technology. Funding is available through a concurrent budget amendment in the FY2024 Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Internal Services Committee Department Recommendations 7b and 7c. THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Antoinette Wallace

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

- d) Purchase: Karpel Solutions 14 PbK Case Management Software Licenses for Prosecutor's Office (\$39,200) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the purchase with Karpel Solutions to provide (14) fourteen PROSECUTOR by Karpel (PbK) Case Management software licenses for the Macomb County Prosecutor's Office in the amount of \$39,200 for Information Technology. Funding is available in the FY2024 IT Capital Outlay - Annual Capital Needs fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Sylvia Grot

Seconded by: Michelle Nard

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

- e) Budget Amendment: Information Technology - Capital Improvement Plan - Parking Control System Upgrade (\$191,188) / Jako van Blerk, CIO

approve a FY2024 budget amendment for Information Technology in the amount of \$191,188 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Fund to provide funding for the Traffic & Safety Parking Structure Upgrade Project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- f) Purchase: Traffic & Safety Control Systems, Inc. - Parking Structure Upgrade (\$191,188) / Jako van Blerk, CIO

approve the purchase with Traffic & Safety Control Systems, Inc. to provide the purchase and installation of Parking Structure system equipment from January 1, 2025 to December 31, 2025 in the amount of \$191,188 for Information Technology. Funding is available through a concurrent budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Internal Services Committee Department Recommendations 7e and 7f. THE MOTION PASSED.

Motion by: Sylvia Grot

Seconded by: Sarah Lucido

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

- g) Budget Amendment: Information Technology - Capital Improvement Plan - Iron Mountain Electronic Document Management Project (\$125,000) / Jako van Blerk, CIO

approve a FY2024 budget amendment for Information Technology in the amount of \$125,000 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Fund to provide funding for the Electronic Document Management Project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- h) Contract: Iron Mountain Information Management, LLC - Electronic Document Management Project (\$125,000) / Jako van Blerk, CIO

approve the contract with Iron Mountain to provide Electronic Document Management Services from December 2024 to December 2025 in the amount of \$125,000 for Information Technology. Funding is available through a concurrent budget amendment in the FY2024 Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Internal Services Committee

Department Recommendations 7g and 7h. THE MOTION PASSED.

Motion by: Phil Kraft

Seconded by: Sylvia Grot

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

- i) Budget Amendment: Information Technology - Capital Improvement Plan - ETech Accela Environmental Health Phase IV – Body Art, Environmental Management and Risk Assessments Programs (EMRAP), and Enhancements for Pools and Foods (\$98,000) / Jako van Blerk, CIO
approve a FY2024 budget amendment for Information Technology in the amount of \$98,000 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Fund to provide funding for the eTech Accela Phase IV integrations for Body Art, EMRAP and Accela Civic Portal and Enhancements Project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- j) Purchase: ETech Consulting, LLC - Accela Environmental Health Phase IV – Body Art, Environmental Management and Risk Assessments Programs (EMRAP), and Enhancements for Pools and Foods (\$98,000) / Jako van Blerk, CIO
approve the purchase with eTech Consulting, LLC to provide the purchase of services for the Accela Environmental Health Phase IV – Body Art, Environmental Management and Risk Assessments Programs (EMRAP), and Enhancements for Pools and Foods from December 1, 2024 to December 31, 2025 in the amount of \$98,000 for Information Technology. Funding is available through a concurrent budget amendment to the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Internal Services Committee Department Recommendations 7i and 7j. THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Sarah Lucido

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

- k) Agreements: Information Technology - Maintenance Agreements for 1st Quarter 2025 (\$3,723,633.04) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the maintenance agreements as follows:

- 1) Accela - Software Subscription for Public Works and Environmental Health (\$143,008.05)**
- 2) Adobe Systems Licensing via MNJ Technologies - Software Suppression (\$112,263.80)**
- 3) Axon - Cloud SaaS Digital Evidence Management for the Prosecutor's Office (\$77,559.54)**
- 4) BlueWater Technology - Hardware and Software for the Dispatch & COMTEC ICC (\$69,835.44)**
- 5) Can-Am Teller POS System - Maintenance & Support for the treasurer's Office Teller register system (\$43,500)**
- 6) Equivant AKA Courtview - Program software and licensing for Circuit Court, Juvenile Court, Juvenile Probation, Probate Court, and Probation (\$310,961)**
- 7) ESRI - ARC GIS mapping software licenses for Planning, Roads, Public Works, IT, and Health (\$93,850.62)**
- 8) eTech - Support agreement for Accela Integration (\$38,400)**
- 9) Genesis - Maintenance for the For-The-Record hardware and software in various courtroom locations (\$100,973)**
- 10) Google G Suite - Onix services for email, conference calling, and related services (\$165,240)**
- 11) Granicus/GovDelivery - Annual subscription, and Maintenance and Support for communications software (\$92,310.32)**
- 12) Guidehouse - Workday Optimization services (\$396,000)**
- 13) Hyland - Onbase - Court Systems Software (\$146,807.49)**
- 14) Hyland - Court Systems (\$25,754.99)**
- 15) IBM QRadar - Annual subscription, and Maintenance and Support for collecting and reviewing log files for Sheriff and Courts (\$19,345.60)**
- 16) i3 - Imagesoft - Annual subscription, and Maintenance and Support for OnBase (\$108,700.20)**
- 17) Jotform - HIPAA-compliant server to protect sensitive form submission data (\$35,000)**
- 18) Leidos - BoC Customer Relationship Management (\$44,014.96)**
- 19) NearMap - Provides accurate views of stormwater infrastructure Planning &, PW (\$30,000)**
- 20) People Driven Technology - Mobile Device Management (\$17,787.30)**
- 21) People Driven Technology - Informacast -public address system for the downtown Mt. Clemens buildings utilized by all County Departments (\$2,035)**
- 22) People Driven Technology - Annual subscription, and Maintenance and Support for our Software Defined Network (\$319,782.18)**
- 23) People Driven Technology - support for our Poly server and software which is used to maintain the Polycom units at the Courts and Jail (\$8,107.08)**
- 24) Placer Labs - Placer.ai subscription that provides detailed location analytics to track and analyze venue/site visitation patterns (\$42,142)**
- 25) Qualtrics - Maintenance and Support for the Enterprise CX Platform (\$810,419)**
- 26) SHI International - DocuSign Services (\$66,936)**
- 27) SmartSheet - Manage Projects, automate workflows for Finance (\$32,046)**
- 28) Ten7 - County Website hosting & Maintenance (\$72,000)**
- 29) Trace3 - Cisco Smartnet Switches (\$20,570.90)**
- 30) Trace3 - Barracuda CloudGen Firewall (\$5,521.44)**
- 31) Trace3 - VMWare virtualization and cloud computing software (\$225,486.24)**
- 32) Trace3 - Kemp Load Balancer (\$1,888.88)**
- 33) Trace3 - Horizon Virtual Desktop environment (\$45,386.01)**

in the total amount of \$3,723,633.04 for Information Technology. Funding is available in the FY2025 IT Equipment Maintenance Agreement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

8. Government Oversight Committee

9. Ordinances

- a) Ordinance 2024-XX: An Ordinance Amending Enrolled Ordinance No. 2018-03 to Address Forfeiture of Retirement Benefits

Motion to recommend that the Board of Commissioners approve Ordinance 2024-XX: An Ordinance Amending Enrolled Ordinance No. 2018-03 to Address Forfeiture of Retirement Benefits. THE MOTION PASSED.

Motion by: Don VanSyckel

Seconded by: James M. Perna

Vote Summary: (11 - 0 - 1)

Aye - Don Brown, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - Sylvia Grot

10. Public Participation (three minutes max per speaker)

None

11. Commissioners' Comments

Speakers

Don Brown

12. Adjournment

Motion to adjourn the November 20, 2024 meeting at 04:27 PM. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None