



Macomb County Board of Commissioners

Don Brown, Board Chair
District 01

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 02 – Phil Kraft
District 08 – Antoinette Wallace

District 04 – Joe Sabatini
District 09 – Barbara Zinner

District 05 – Don VanSyckel
District 11 – Gus Ghanam

District 06 – Joseph V. Romano
District 12 – Michelle Nard

District 07 – James M. Perna
District 13 – Sarah Lucido

MINUTES APPROVED SEPTEMBER 10, 2024

DATE/TIME: Monday, August 12, 2024, 3:00 PM

COMMITTEE: Joint Health and Human Services and Finance/Audit/Budget Committees

CHAIR: Health and Human Services Chair Sarah Lucido; Finance/Audit/Budget Chair Joe Sabatini

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:00 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Don Brown, Gus Ghanam, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner
Absent: None

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Monday, August 12, 2024. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Don VanSyckel

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Gus Ghanam, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) Joint Health and Human Services and Finance/Audit/Budget Committee Minutes dated July 15, 2024.

Motion to approve the Joint Health and Human Services and Finance/Audit/Budget Committee Minutes dated July 15, 2024. THE MOTION PASSED.

Motioned by: Gus Ghanam

Seconded by: James M. Perna

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Gus Ghanam, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Presentations

a) Michigan Health Endowment Fund / Tayo Moss, Ph.D., Policy & Program Officer

b) AgeWays Nonprofit Senior Services: FY 2025 Annual Implementation Plan (AIP) / Jenny Jarvis, Chief Communications & Strategy Officer

c) Martha T. Berry Scheduled Report / Kevin Evans, Director

Motion to receive and file Presentations items 6a - 6c. THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: Don VanSyckel

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Gus Ghanam, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

7. Health and Human Services Committee Department Recommendations

a) Budget Amendment: Health General Fund - C648.0001 Medical Examiner's Office (\$360,000) / Andrew Cox, Director/Health Officer, Health and Community Services
approve a FY2024 budget amendment for the Health Department - Medical Examiner's Office in the amount of \$360,000 by increasing Contractual Services with a corresponding decrease to Personnel in order to cover forensic pathology services provided by the Oakland County Medical Examiner's Office and Forensic Pathology Staffing.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

b) Contract: Forensic Pathology Services, LLC D/B/A Forensic Pathology Staffing (FPS) - Staffing Needs (\$160,000) / Andrew Cox, Director/Health Officer, Health and Community Services
approve the contract with Forensic Pathology Services, LLC D/B/A Forensic Pathology Staffing (FPS) to provide services from July 1, 2024, until staffing needs are fulfilled, in the amount of

\$160,000 for the Health Department - Medical Examiner's Office. Funding is available in the FY24 Health General Fund (F101).

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- c) Budget Amendment: Health - MI Department of Environment, Great Lakes, and Energy (EGLE) for qPCR Methods Amendment #6 (\$36,000) / Andrew Cox, HCS Director/Health Officer, Health and Community Services

approve a CY2024 budget amendment to increase the Health Grant Calendar Year Fund (F221) in the amount of \$36,000 due to an increase from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) to be used for qPCR Methods for Macomb County beaches.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- d) Budget Amendment: Health - Michigan Department of Environment, Great Lakes, and Energy (EGLE) Intensive Lake St. Clair Beach Monitoring (\$22,700) / Andrew Cox, Director/Health Officer, Health and Community Services

approve a FY2024 budget amendment to increase the Health Grants Fund (F221) in the amount of \$22,700 due to an increase from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) to be used for Intensive Lake St. Clair Beach Monitoring for Macomb County beaches.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Health and Human Services Committee Department Recommendations 6a - 6d. THE MOTION PASSED.

Motion by: Don VanSyckel

Seconded by: Gus Ghanam

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Gus Ghanam, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

8. Finance, Audit, and Budget Committee

9. Finance, Audit, and Budget Committee Department Recommendations

- a) Contract: Granger Construction Company - Macomb County Central Intake and Assessment Center (CIAC) /Capital Improvement Project– GMP Amendment 002 (\$9,925,815) / Ben Treppa, Director of Facilities and Operations

Motion to recommend that the Board of Commissioners approve the second Guaranteed Maximum Price Amendment (GMP) with Granger Construction to provide Construction Management Services and work associated with earthwork and utilities, and elevators for the

existing Jail (renovations and improvements/CIP), and construction of a new Central Intake & Assessment Center, from August 15, 2024, to March 15, 2027, in the amount of \$9,925,815 for Facilities and Operations. Funding is available in the Central Intake and Assessment Center and Macomb County Jail Capital Improvement project budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Michelle Nard

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Gus Ghanam, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

- b) Contract: Intertek PSI - Central Intake & Assessment Center (CIAC)/Capital Improvement Project Material Testing Services (\$189,060) / Ben Treppa, Director of Facilities and Operations

Motion to recommend that the Board of Commissioners approve the contract with Intertek PSI to provide Macomb County Central Intake & Assessment/Capital Improvement Project material testing services from August 15, 2024 to project completion in the amount of \$189,060 for Facilities & Operations. Funding is available in the Central Intake and Assessment Center project budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Gus Ghanam, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

- c) Purchase: Lunghamer Ford - Two (2) 2025 Ford Explorers for the Medical Examiner's Office \$89,140 / Nicole Stanuch, Fleet Manager

approve the purchase with Lunghamer Ford to provide two (2) 2025 Ford Explorers in the amount of \$89,140 (\$44,570 each) for the Health Department - Medical Examiners Office. Funding is available in the FY2025 the Equipment Revolving Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- d) Purchase: Todd Wenzel Buick-GMC and Chevrolet - Purchase of Police Vehicles for the Macomb County Sheriff's Office (\$320,080) / Nicole Stanuch, Fleet Manager
approve the purchase with Todd Wenzel Buick-GMC and Chevrolet to provide four (4) 2024 Police Tahoes and two (2) 2024 Silverado 1500 Police Pickup Trucks in the amount of \$320,080 for the Macomb County Sheriff's Office. Funding is available in the FY2024 General Fund/Revolving Vehicle Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Finance/Audit/Budget Committee Department Recommendations 9c and 9d. THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Michelle Nard

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Gus Ghanam, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

- e) Receive and File/Discussion

Treasurer's Office: Macomb County Cash Receipting Policy / Skip Maccarone, Chief Deputy Treasurer

Motion to receive and file the discussion of the Treasurer's Office - Macomb County Cash Receipting Policy item. THE MOTION PASSED.

Motioned by: Gus Ghanam

Seconded by: Sarah Lucido

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Gus Ghanam, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

10. Finance/Audit/Budget Committee Correspondence

- a) Central Intake & Assessment Center (CIAC) Update - August 2024

Motion to receive and file the Central Intake & Assessment Center (CIAC) Update - August 2024. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: James M. Perna

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Gus Ghanam, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

- b) UHY LLP, Certified Public Accountants: Timeline RE: Audits

Motion to receive and file the UHY LLP, Certified Public Accountants timeline regarding audits.

THE MOTION PASSED.

Motioned by: Phil Kraft

Seconded by: Sarah Lucido

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Gus Ghanam, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

- c) Finance: 2023 Financial Audit Update Memo dated August 9, 2024

Motion to receive and file the 2023 Financial Audit Update Memo dated August 9, 2024 from Steve Smigiel, Finance Director. THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: Sarah Lucido

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Gus Ghanam, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

11. Public Participation (three minutes max per speaker)

None

12. Commissioners' Comments

Speakers

Barbara Zinner

13. Adjournment

Motion to adjourn the August 12, 2024 meeting at 04:55 PM. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Gus Ghanam, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None