



Macomb County Board of Commissioners

Don Brown, Board Chair
District 01

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 02 – Phil Kraft
District 08 – Antoinette Wallace

District 04 – Joe Sabatini
District 09 – Barbara Zinner

District 05 – Don VanSyckel
District 11 – Mai Xiong

District 06 – Joseph V. Romano
District 12 – Michelle Nard

District 07 – James M. Perna
District 13 – Sarah Lucido

MINUTES APPROVED APRIL 9, 2024

DATE/TIME: Monday, March 11, 2024, 3:00 PM

COMMITTEE: Joint Internal Services and Public Services Committees

CHAIR: Internal Services Chair Don VanSyckel, Public Services Chair James M. Perna

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:01 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Mai Xiong, Barbara Zinner
Absent: Antoinette Wallace

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Monday, March 11, 2024. THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: Sylvia Grot

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) Joint Internal Services and Government Oversight Committees Minutes dated February 8, 2024

b) Joint Public Services and Records and Public Safety Committees dated February 7, 2024

Motion to approve the Joint Internal Services and Government Oversight Committees Minutes dated February 8, 2024 and the Joint Public Services and Records and Public Safety Committees Minutes dated February 7, 2024. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Mai Xiong

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Internal Services Committee Department Recommendations

- a) Budget Amendment: Facilities & Operations - Macomb County Board of Commissioners Board Office Renovations (\$243,930) / Ben Treppa, Director of Facilities and Operations
approve a FY24 budget amendment for Facilities and Operations in the amount of \$243,930 by decreasing General Fund fund balance with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Plan for the purpose of funding renovations to the Board of Commissioners Board Room.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- b) Contract: Meridian Contracting Group - Macomb County Board of Commissioners Board Office Renovations (\$243,930) / Ben Treppa, Director of Facilities and Operations
approve the contract with Meridian Contracting Group to provide construction services to renovate the Macomb County Board of Commissioners Board Room from March 22, 2024 to June 30, 2024 in the amount of \$243,930 for Facilities & Operations. Funding is available through a concurrent budget amendment to the Capital Improvement Plan.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Internal Services Committee Department Recommendations 6a and 6b. THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: James M. Perna

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Mai Xiong

Joe Sabatini

Don VanSyckel

Don Brown

- c) Agreements: Information Technology - Maintenance Agreements for 1st Quarter 2024 (\$2,665,751.59)

AT&T - E911 Dispatch Maintenance & Support (\$16,373.77)

BS&A - Treasurer Tax & Assessing Software (\$55,910)

Dell - Microsoft Renewal (\$1,140,456.59)

Dell - Microsoft True-Up (\$65,099.88)

Hyland - OnBase Courts (\$15,089.14)

M&M - Visual Health Net (\$180,776.13)

Trace3 - VMWare Virtualization & Cloud Software (\$18,718.08 additional cost)

Workday - ERP - (\$1,173,328) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the maintenance agreements as follows: with the below-mentioned vendors for 2024

AT&T - E911 Dispatch Maintenance & Support \$16,373.77

BS&A - Treasurer Tax & Assessing Software \$55,910

Dell - Microsoft Renewal \$1,140,456.59

Dell - Microsoft True-Up \$65,099.88

Hyland - OnBase Courts \$15,089.14

M&M - Visual Health Net \$180,776.13

Trace3 - VMWare Virtualization & Cloud software \$18,718.08

Workday - ERP - \$1,173,328

in the total amount of \$2,665,751.59 for Information Technology. Funding is available in the FY2024 IT Equipment Maintenance Agreement fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Sarah Lucido

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Phil Kraft

Don VanSyckel

Joe Sabatini

Don VanSyckel

- d) Purchases: Information Technology - 2024 Capital Outlay Items (\$1,114,300) / Jako van Blerk, CIO

Motion to grant Full Board approval at this Committee to approve the purchase of items listed with a vendor name and unit pricing in the attached document for 2024 as long as the purchases do not exceed the department's adopted budget for that category. Any items without unit pricing must be requested pursuant to Ordinance 2017-03.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Michelle Nard

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Phil Kraft

Don Brown

7. Public Services Committee

8. Public Services Committee Department Recommendations

- a) Budget Amendment: Planning & Economic Development - Michigan Strategic Fund - I4.0 Implementation Grant (\$217,927) / Vicky Rowinski, Director of Planning and Economic Development

Motion to recommend that the Board of Commissioners approve a FY2024 budget amendment to increase the Planning and Economic Development Planning Grants Fund in the amount of \$217,927 due to additional funding allocated to the Michigan Strategic Fund I4.0 Implementation Grant to be used for increasing Industry 4.0 (I4.0) awareness and preparedness via support of regional programming and activities.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Sylvia Grot

Vote Summary: (11 - 1 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Mai Xiong

Nay - Barbara Zinner

Abstain - None

Speakers

Barbara Zinner

Don VanSyckel

- b) Contract: MDOT - Shared Use Path Construction on 25 Mile to Broughton, Macomb Township (Total Cost: \$458,400; County Cost: \$217,530) / Bryan Santo, Director of Roads

approve the contract with the Michigan Department of Transportation (MDOT) to provide construction of a shared use pathway along 25 Mile Road and Broughton Road to the Macomb Town Center Park from March 22, 2024 to project completion in the amount of \$458,400 (\$217,530 County Cost). Funding is available in the FY2024 Department of Roads Budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- c) Mutual Termination of Traffic Control Device Cost Sharing and Participation Agreement and Mutual Release: Macomb Township Signal - North Avenue/24 Mile Road (Total County Cost: \$2,000/year) / Bryan Santo, Director of Roads

approve the Mutual Termination of Traffic Control Device Cost Sharing and Participation Agreement and Mutual Release for the traffic signal at the intersection of North Avenue and 24 Mile Road. Termination of the cost sharing agreement returns financial responsibility to the Department of Roads at an estimated \$2,000 annually. Funding is available in the Department of Roads 2024 budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- d) Cost Share Agreement: Legacy Village Land Holdings, LLC - Traffic Signal Device #1114 Van Dyke Avenue South of 25 Mile Road (Total Cost: \$400,000 Installation and \$4,000 Annual Maintenance; No Cost to County) / Bryan Santo, Director of Roads

approve the cost share agreement outlining the cost participation between Legacy Village Land Holdings, LLC and the Macomb County Department of Roads for the installation and maintenance of Traffic Signal Device #1114 at Van Dyke Avenue, 1,000 feet south of 25 Mile Road, in the amount of \$400,000 with \$4,000 annual maintenance costs to be covered in full by Legacy Village Land Holdings, LLC. No cost to the county.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- e) Cost Share Agreement: Macomb Township - Garfield Road Reconstruction from M-59 to 21 Mile Road (Total Cost: \$6,500,000; County Cost: \$3,250,000) / Bryan Santo, Director of Roads

approve the cost share agreement outlining the cost participation between Macomb Township and the Macomb County Department of Roads for the reconstruction of Garfield Road from M-59 to 21 Mile Road at a total cost of \$6,500,000 (\$3,250,000 County Cost). Funding is available in the FY2024 Roads Construction Budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- f) Revised Cost Share Agreement: City of Center Line - 10 Mile Road Reconstruction from Sherwood Avenue to Lorraine Avenue (Total Cost: \$12,300,000; County Cost: \$2,057,500) / Bryan Santo, Director of Roads

approve the cost share agreement outlining the cost participation between the City of Center Line and the Macomb County Department of Roads for reconstruction of 10 Mile Road from Sherwood Avenue to Lorraine Avenue in the amount of \$12,300,000 (\$2,057,500 County Cost). Funding is available in the FY2024 Roads Construction Budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Public Services Committee Department Recommendations 8b - 8f. THE MOTION PASSED.

Motion by: Don VanSyckel

Seconded by: Sylvia Grot

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Don VanSyckel

Barbara Zinner

Joseph V. Romano

Michelle Nard

- g) Full Board Approval Requested at Committee

Contract: MDOT - 28 Mile over Camp Brook Drain/Wolcott Road over NB of Clinton River/North Avenue over EB Coon Creek (Total Cost: \$524,200; County Cost: \$104,840) / Bryan Santo, Director of Roads

Motion to approve the contract with the Michigan Department of Transportation (MDOT) for bridge projects on 28 Mile Road over Camp Brook Drain, Wolcott Road over the North Branch of the Clinton River (\$293,000 Total Cost, \$58,600 County Cost), and North Avenue over the East Branch of Coon Creek (\$231,200 Total Cost, \$46,240 County Cost), at a total construction cost of \$524,200 (\$104,840 County Cost). Funding is available in the FY2024 Roads Construction Budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2023-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motioned by: Sylvia Grot

Seconded by: Don VanSyckel

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

9. Public Services Committee Correspondence

a) Macomb County Department of Roads Project Updates

b) Charter Township of Clinton: Letter Re: Notice of Intent to Plan dated March 1, 2024 /

Motion to receive and file the Macomb County Department of Roads Project Updates and the letter dated March 1, 2024 from the Charter Township of Clinton regarding the Notice of Intent to Plan.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Don VanSyckel

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

10. Public Participation (three minutes max per speaker)

None

11. Commissioners' Comments

Speakers

Joseph V. Romano

Sarah Lucido

Don Brown

Michelle Nard

12. Adjournment

Motion to adjourn the March 11, 2024 meeting at 03:48 PM. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Mai Xiong, Barbara Zinner

Nay - None
Abstain - None