



*Our Mission: Macomb County Community Mental Health,
guided by the values, strengths, and informed choices of the PEOPLE WE SERVE,
provides quality services which promote
recovery, community participation, self-sufficiency, and independence.*



Community Mental Health Board

Phil Kraft
Chair

Selena M. Schmidt
Vice Chair

Lori Phillips
Secretary/Treasurer

Megan Burke
Linda Busch
Donna Cangemi

Nick Ciaramitaro
Wayne Conner
Ryan Fantuzzi

Dana Freers
Mark Kilgore
Antoinette Wallace

DATE/TIME: Tuesday, November 23, 2021, 6:00 PM

COMMITTEE: Full Board

COMMITTEE CHAIR/VICE CHAIR: Chair Kraft, Vice Chair Schmidt

COMMITTEE MEMBERS: Committee of the Whole

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

MINUTES

1. Call to Order

There being a quorum present, the meeting was called to order by Chairperson, Phil Kraft, at 06:00 PM, with the reading of the Mission Statement.

Board Members Present: Phil Kraft, Lori Phillips, Linda Busch, Nick Ciaramitaro, Dana Freers, Mark Kilgore, Antoinette Wallace

Board Members Excused: Selena Schmidt, Megan Burke, Ryan Fantuzzi, Donna Cangemi

Staff Present: Adam Jenovai, Kathleen Okray, Sandy Hays

a) Pledge of Allegiance

2. Reading of the Mission Statement

3. Adoption of Agenda

MOTION

A motion was made by Linda Busch, supported by Lori Phillips, to adopt the agenda. Motion. Yea: Linda Busch, Nick Ciaramitaro, Phil Kraft, Lori Phillips, Dana Freers, Mark Kilgore, Antoinette Wallace; Nay: None; Abstain: None - Motion passed.

4. Hearing of the Public

No public comment.

5. Minutes

a) Approval of the minutes of the CMH Full Board Meeting on October 27, 2021

MOTION

A motion was made by Nick Ciaramitaro, supported by Linda Busch, to approve the minutes of the

CMH Full Board meeting on October 27, 2021 - Motion Passed. Yea: Linda Busch, Nick Ciaramitaro, Phil Kraft, Lori Phillips, Dana Freers, Mark Kilgore, Antoinette Wallace; Nay: None; Abstain: None

6. Approval of Standing Committee Meetings Minutes/Recommendations

- a) Approval of the minutes of the CMH Board Policy and Legislative Committee meeting on November 8, 2021

MOTION

A motion was made by Nick Ciaramitaro, supported by Lori Phillips, to approve the minutes of the CMH Board Policy and Legislative Committee meeting on November 8, 2021 - Motion Passed. Yea: Linda Busch, Nick Ciaramitaro, Phil Kraft, Lori Phillips, Dana Freers, Mark Kilgore, Antoinette Wallace; Nay: None; Abstain: None

- b) Approval of the minutes of the CMH Board Program and Budget Committee meeting on November 10, 2021

MOTION

A motion was made by Antoinette Wallace, supported by Mark Kilgore, to approve the minutes of the CMH Board Program and Budget Committee meeting on November 10, 2021 - Motion Passed. Yea: Linda Busch, Nick Ciaramitaro, Phil Kraft, Lori Phillips, Dana Freers, Mark Kilgore, Antoinette Wallace; Nay: None; Abstain: None

7. Request to Approve

- a) Purchase Request for BSB Communications

MOTION

A motion was made by Lori Phillips, supported by Nick Ciaramitaro, to approve a purchase request for BSB Communications - Motion Passed. Yea: Linda Busch, Nick Ciaramitaro, Phil Kraft, Lori Phillips, Dana Freers, Mark Kilgore, Antoinette Wallace; Nay: None; Abstain: None

- b) Approval to have MCCMH Member Handbook "Help When You Need It" Translated to Arabic and Spanish (3 quotes)

MOTION

A motion was made by Lori Phillips, supported by Nick Ciaramitaro, to approve the MCCMH Member Handbooks translated to Arabic and Spanish - Motion Passed. Yea: Linda Busch, Nick Ciaramitaro, Phil Kraft, Lori Phillips, Dana Freers, Mark Kilgore, Antoinette Wallace; Nay: None; Abstain: None

- c) Laptop Bags for MCCMH Staff

MOTION

A motion was made by Lori Phillips, supported by Nick Ciaramitaro, to approve the purchase of Laptop Bags for MCCMH Staff - Motion Passed. Yea: Linda Busch, Nick Ciaramitaro, Phil Kraft, Lori Phillips, Dana Freers, Mark Kilgore, Antoinette Wallace, Lori Phillips; Nay: None; Abstain: None

- d) MISD - Neil Ried High School; Rockwell Middle School and Maple Lane Elementary - Contracted Services Agreement

MOTION

A motion was made by Lori Phillips, supported by Nick Ciaramitaro, to approve contracted services for MISD - Neil Ried High School; Rockwell Middle School and Maple Lane Elementary
- Motion Passed. Yea: Linda Busch, Nick Ciaramitaro, Phil Kraft, Lori Phillips, Dana Freers, Mark Kilgore, Antoinette Wallace; Nay: None; Abstain: None

8. Receive and File

No documents to Receive and File

9. Resolutions

No Resolutions

10. Voucher Listings

a) List of Bills 10-1-2021 through 11-12-2021

MOTION

A motion was made by Lori Phillips, supported by Linda Busch, to approve the list of bills 10-1-2021 through 11-12-2021 - Motion Passed. Yea: Linda Busch, Nick Ciaramitaro, Phil Kraft, Lori Phillips, Dana Freers, Mark Kilgore, Antoinette Wallace; Nay: None; Abstain: None

11. Management Report

a) CFO Update

No update given.

b) CEO Update

COO - Adam Jenovai filling in for Dave Pankotai

o CMH office will move officially on December 6, 2021.

o The RFPs that were recently approved (Residential and Providers) - new contracts will be coming soon.

o CCBHC - Increase in members; working on DCO Agreement with Providers

o Customer Service - 3,800 Calls in November; 1.72% abandonment rate; Goal was under 5%; 26 seconds answer rate

12. Other Possible Agenda Items

Nick Ciaramitaro spoke on updates since the Policy and Legislative meeting; also gave Legislative Proposal updates

a) REMINDER: CMH Board Program and Budget Committee Meeting - Wednesday, December 8, 2021 @6pm

b) REMINDER: CMH Board Recipient Rights Advisory Committee Meeting - Thursday, December 16, 2021 @8am

c) REMINDER: CMH Full Board Meeting - Tuesday, December 21, 2021 @6pm (DATE CHANGE DUE TO HOLIDAY)

13. Hearing of the Public

Sean McGregor (C.E.O)

14. Adjournment

There being no further business for discussion, the meeting was declared adjourned by Chairperson, Phil Kraft at 06:22 PM.