



*Our Mission: Macomb County Community Mental Health,
guided by the values, strengths, and informed choices of the PEOPLE WE SERVE,
provides quality services which promote
recovery, community participation, self-sufficiency, and independence.*



Community Mental Health Board

Phil Kraft
Chair

Selena M. Schmidt
Vice Chair

Lori Phillips
Secretary/Treasurer

Megan Burke
Linda Busch
Donna Cangemi

Nick Ciaramitaro
Wayne Conner
Ryan Fantuzzi

Dana Freers
Mark Kilgore
Antoinette Wallace

DATE/TIME: Tuesday, November 21, 2023, 6:00 PM

COMMITTEE: Full Board

COMMITTEE CHAIR/VICE CHAIR: Chair Kraft, Vice Chair Schmidt

COMMITTEE MEMBERS: Committee of the Whole

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

MINUTES

1. Call to Order

There being a quorum present, the meeting was called to order by Chairperson, Phil Kraft, at 06:02 PM, with the reading of the Mission Statement.

Board Members Present: Phil Kraft, Mark Kilgore, Donna Cangemi, Nick Ciaramitaro, Megan Burke, Lori Phillips, Wayne Conner, Antoinette Wallace

Board Members Excused: Linda Busch, Selena Schmidt, Ryan Fantuzzi, Dana Freers

Staff Present: Dave Pankotai, Traci Smith, Sandy Hays, Ken Melvin, Tony Gaglio, Thomas Cole, Dan Gill, Bruce Dunton

a) Pledge of Allegiance

2. Reading of the Mission Statement

3. Adoption of Agenda

MOTION

A motion was made by Megan Burke, supported by Lori Phillips, to adopt the agenda. Motion Passed.
Yea: Nick Ciaramitaro, Phil Kraft, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Donna Cangemi, Wayne Conner; Nay: None; Abstain: None

4. Hearing of the Public

Tatiana Savage - Quality Care Rehab Clinic

5. Minutes

a) Approval of the Minutes of the Regular Meeting of the CMH Full Board held on Wednesday, October 25, 2023.

MOTION

A motion was made by Donna Cangemi, supported by Antoinette Wallace, to approve the minutes of the CMH Full Board held on Wednesday, October 25, 2023 - Motion Passed. Yea: Nick Ciaramitaro, Phil Kraft, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Donna Cangemi, Wayne Conner; Nay: None; Abstain: None

6. Approval of Standing Committee Meetings Minutes/Recommendations

- a) The CMH Program and Budget Committee meeting that was scheduled for Wednesday, November 8, 2023 was canceled. There are no minutes for approval.
No minutes to approve as meeting was canceled.

7. Request to Approve

- a) Request to approve a contract from tbdSolutions - SOW #2 (Approved by legal)

MOTION

A motion was made by Antoinette Wallace, supported by Megan Burke, to approve a contract with tbdSolutions - SOW #2 - Motion Passed. Yea: Nick Ciaramitaro, Phil Kraft, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Donna Cangemi, Wayne Conner; Nay: None; Abstain: None

- b) Request to approve RPC Engagement Letter - Compliance Audit - \$25,000 - (Approved by legal)

MOTION

A motion was made by Antoinette Wallace, supported by Lori Phillips, to approve RPC Engagement Letter - Compliance Audit (\$25,000) - Motion Passed. Yea: Nick Ciaramitaro, Phil Kraft, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Donna Cangemi, Wayne Conner; Nay: None; Abstain: None

- c) ****NEW ITEM** - Request to approve COVID Substance Use and Gambling Services FY 2024 Amendment (No change in budget total)

MOTION

A motion was made by Megan Burke, supported by Lori Phillips, to approve COVID SUD and Gambling Services FY2024 Amendment - Motion Passed. Yea: Nick Ciaramitaro, Phil Kraft, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Donna Cangemi, Wayne Conner; Nay: None; Abstain: None

- d) ****NEW ITEM** - Request to approve sponsorship at 2024 Kevin's Song Annual Conference on Suicide and School Summit -\$10,000

MOTION

A motion was made by Donna Cangemi, supported by Megan Burke, to approve sponsorship at 2024 Kevin's Song Annual Conference on Suicide and School Summit (\$10,000) - Motion Passed. Yea: Nick Ciaramitaro, Phil Kraft, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Donna Cangemi, Wayne Conner; Nay: None; Abstain: None

8. Receive and File

- a) MCCMH September Advertising Campaigns Report

MOTION

A motion was made by Antoinette Wallace, supported by Nick Ciaramitaro, to Receive and File the MCCMH September Advertising Campaigns Report - Motion Passed. Yea: Nick Ciaramitaro, Phil Kraft, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Donna Cangemi, Wayne Conner; Nay: None; Abstain: None

9. Resolutions

- a) No Resolutions.
 - Dave Pankotai's 5 year anniversary was discussed.

10. Voucher Listings

- a) Requesting final approval for payment of vouchers from 10-14-2023 through 11-2-2023

MOTION

A motion was made by Donna Cangemi, supported by Mark Kilgore, to approve final payment of vouchers from 10-14-23 through 11-2-2023 - Motion Passed. Yea: Nick Ciaramitaro, Phil Kraft, Lori Phillips, Megan Burke, Mark Kilgore, Antoinette Wallace, Donna Cangemi, Wayne Conner; Nay: None; Abstain: None

11. Management Report

- a) CFO Update
 - Ken Melvin discussed the September 2023 financials.

- b) CEO Update

CEO Update

- Dave discussed the Trinity Healthcare Health Fair.
- CMH's new Communications Supervisor is Kayla Collins.
- Dave did an interview with MEA/TV.
- New CAC member will be brought before the board for final approval at an upcoming meeting.

12. Other Possible Agenda Items

- a) IT/IS Department Presentation (Thomas Cole)
- b) REMINDER: CMH Program and Budget Committee Meeting - Wednesday, December 13, 2023 @6pm
- c) REMINDER: CMH Recipient Rights Advisory Committee Meeting - Thursday, December 21, 2023 @ 8am (CMH Administration Building)
- d) REMINDER: CMH Full Board Meeting - Wednesday, December 27, 2023 @6pm

13. Hearing of the Public

No Public Comment

14. Adjournment

There being no further business for discussion, the meeting was declared adjourned by Chairperson, Phil Kraft at 07:01 PM.