



Macomb County Board of Commissioners

Don Brown, Board Chair
District 01

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 02 – Phil Kraft
District 08 – Antoinette Wallace

District 04 – Joe Sabatini
District 09 – Barbara Zinner

District 05 – Don VanSyckel
District 11 – Mai Xiong

District 06 – Joseph V. Romano
District 12 – Michelle Nard

District 07 – James M. Perna
District 13 – Sarah Lucido

MINUTES APPROVED JANUARY 24, 2024

DATE/TIME: Tuesday, December 5, 2023, 3:00 PM

COMMITTEE: Internal Services Committee

CHAIR: Chair Don VanSyckel, Vice Chair Sylvia Grot

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:00 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner
Absent: Sarah Lucido

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Tuesday, December 5, 2023. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (11 - 0 - 0)

Aye - Harold L. Haugh, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Phil Kraft

Nay - None

Abstain - None

4. Approval of Minutes

a) Joint Government Oversight and Internal Services Committees Minutes dated November 9, 2023

Motion to approve the Joint Government Oversight and Internal Services Committees Minutes dated November 9, 2023. THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Sylvia Grot

Vote Summary: (11 - 0 - 0)

Aye - Harold L. Haugh, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V.

Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Phil Kraft
 Nay - None
 Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Department Recommendations

- a) Budget Amendment: Facilities & Operations - Jail Laundry Hot Water Storage Tank Replacements (\$669,000) / Ben Treppa, Director of Facilities & Operations

approve a FY2023 budget amendment for Facilities & Operations in the amount of \$669,000 by decreasing General Fund fund balance with a corresponding increase to Non-Departmental Capital Outlay. The motion will also decrease Non-Departmental Capital Outlay with a corresponding increase to Transfers Out in order to transfer funds to the Capital Improvement Fund for the Jail Hot Water Storage Tank Replacement project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- b) Agreement: Bernco, Inc. - Jail Laundry Hot Water Storage Tank Replacements (\$669,000) / Ben Treppa, Director of Facilities & Operations

approve the contract with Bernco, Inc. to provide removal and replacement of the Macomb County Jail laundry hot water storage tanks, and removal and replacement of exterior hollow doors from December 15, 2023 to April 26, 2024 in the amount of \$669,000 for Facilities & Operations. Funding is available through a concurrent budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Department Recommendations 6a and 6b to the Full Board. THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Antoinette Wallace

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Phil Kraft

Nay - None

Abstain - None

Speakers

Joseph V. Romano

Don VanSyckel

- c) Budget Amendment: Facilities & Operations - Jail Various Projects (\$62,884) / Ben Treppa, Director of Facilities & Operations

approve a FY2023 budget amendment for Facilities & Operations in the amount of \$62,884 by decreasing General Fund fund balance with a corresponding increase to Non-Departmental Capital Outlay. The motion will also decrease Non-Departmental Capital Outlay with a corresponding increase to Transfers Out in order to transfer funds to the Capital Improvement Fund for Facilities & Operations - Jail various projects Change Order #1.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- d) Change Order: Bernco, Inc. - Change Order #1- Jail Various Projects (\$62,884) / Ben Treppa, Director of Facilities & Operations

approve Change Order #1 with Bernco, Inc. to provide purchase and installation of lockers in the amount of \$62,884 for Facilities and Operations. Funding is available through a concurrent budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Department Recommendations 6c and 6d to the Full Board. THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Phil Kraft

Nay - None

Abstain - None

- e) Budget Amendment: Facilities & Operations - Macomb County 16th Circuit Court New Door Hardware & Rekeying Project (\$368,976.20) / Ben Treppa, Director of Facilities & Operations
- approve a FY2023 budget amendment for Facilities & Operations in the amount of \$368,976.20 by decreasing General Fund fund balance with a corresponding increase to Non-Departmental Capital Outlay. The motion will also decrease Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds into the Capital Improvement Fund for the Macomb County 16th Circuit Court and Talmer Building New Door Hardware & Rekeying Project.**

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- f) Agreement: Bernco, Inc - Macomb County 16th Circuit Court Building New Door Hardware & Rekeying Project (\$368,976.20) / Ben Treppa, Director of Facilities & Operations
- approve the contract with Bernco, Inc. to provide construction services from December 15, 2023 to March 10, 2024 in the amount of \$368,976.20 for Facilities & Operations. Funding is available through a concurrent budget amendment in the Capital Improvement Fund.**

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Department Recommendations 6e and 6f to the Full Board. THE MOTION

PASSED.

Motion by: Michelle Nard

Seconded by: Sylvia Grot

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Phil Kraft

Nay - None

Abstain - None

- g) Budget Amendment: Information Technology Capital Improvement Plan - Sheriff's Office In-Car Cameras (\$25,161.60) / Jako van Blerk, CIO

approve a FY2023 budget amendment for Information Technology in the amount of \$25,161.60 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Fund in order to provide funding for the Sheriff's Office In-Car Camera project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- h) Purchase: Motorola Solutions - Sheriff's Office In-Car Cameras (\$25,161.60) / Jako van Blerk, CIO

approve the purchase with Motorola Solutions to provide four (4) in-car camera setups from December 14, 2023 to February 28, 2024 in the amount of \$25,161.60 for Information Technology. Funding is available through a concurrent agenda item budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Department Recommendations 6g and 6h to the Full Board. THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Phil Kraft

Nay - None

Abstain - None

Speakers

James M. Perna

Don Brown

- i) Budget Amendment: Information Technology - Jail Uninterruptable Power Supply (UPS) Replacements (Total Cost: \$49,718)
Motor City Electric Technologies Inc. - UPS Network Drops/Cores (\$17,965)

MNJ Technologies Direct, Inc. - StruxureWare Licenses (\$2,834)

MNJ Technologies Direct, Inc. - APC Smart UPS (\$28,919) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve a FY2023 budget amendment for Information Technology in the amount of \$49,718 by decreasing General Fund fund balance with a corresponding increase to Non-Departmental Capital Outlay. This motion will also decrease Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Fund to provide funding for the Jail UPS Replacements Project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Antoinette Wallace

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Phil Kraft

Nay - None

Abstain - None

- j) Budget Amendment: Information Technology Capital Improvement Plan - PowerScale Expansion, Dell Financing Payment 2 of 3 (\$51,970.97) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve a FY2024 budget amendment for Information Technology in the amount of \$51,970.97 by decreasing Non-Department Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Fund to provide funding for the PowerScale Expansion Dell Financing Payment #2 of 3.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: James M. Perna

Seconded by: Antoinette Wallace

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Phil Kraft

Nay - None

Abstain - None

- k) Budget Amendment: Information Technology Capital Improvement Plan - JailTracker Macomb Jail Reimbursement System Replacement (\$134,200) / Jako van Blerk, CIO
approve a FY2023 budget amendment for Information Technology in the amount of \$134,200 by decreasing General Fund fund balance with a corresponding increase to Non-Departmental

Capital Outlay. This motion will also decrease Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Fund to provide funding for the JailTracker Macomb Jail Reimbursement System Replacement project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- l) Purchase: Jail Tracker, aka Colossus, Inc. - Macomb Jail Reimbursement System Replacement (\$134,200) / Jako van Blerk, CIO

approve the purchase with Jail Tracker to provide a Macomb Jail Reimbursement System Replacement from January 1, 2024 to September 30, 2024 in the amount of \$134,200 for Information Technology. Funding is available through a concurrent budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Department Recommendations 6k and 6l to the Full Board. THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Phil Kraft

Nay - None

Abstain - None

Speakers

Harold L. Haugh

Joe Sabatini

Don VanSyckel

- m) Budget Amendment: Information Technology Capital Improvement Fund - Zero Trust Initiative (\$299,524.44)

People Driven Technology - Zscaler Pilot (\$18,482.91)

rppro - Abnormal Email Protection (\$73,500)

SecurityScorecard - SSC Platform (\$49,000)

JEM Tech Group - InTune Deployment (\$22,080)

CyberForce - Penetration Testing (\$24,896)

People Driven Technology - Cisco Unified Communications & Contact Center Upgrade (\$111,565.53)
/ Jako van Blerk, CIO

approve a FY2023 budget amendment for Information Technology in the amount of \$299,524.44 by decreasing General Fund fund balance with a corresponding increase to Non-Departmental Capital Outlay. The motion will also decrease Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds into the Capital Improvement Plan to provide funding for the Zero Trust Initiative project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- n) Purchase: Information Technology Capital Improvement Fund - Zero Trust Initiative (\$299,524.44)
 People Driven Technology - Zscaler Pilot (\$18,482.91)
 People Driven Technology - Cisco Unified Communications & Contact Center Upgrade (\$111,565.53)
 rppro - Abnormal Email Protection (\$73,500)
 SecurityScorecard - SSC Platform (\$49,000)
 JEM Tech Group - InTune Deployment (\$22,080)
 CyberForce - Penetration Testing (\$24,896) / Jako van Blerk, CIO

approve the purchase with

- 1) People Driven Technology (\$130,048.44),**
- 2) rppro (\$73,500),**
- 3) SecurityScorecard (\$49,000),**
- 4) JEM Tech Group (\$22,080), and**
- 5) CyberForce (\$24,896), to provide Zero Trust services from December 14, 2023 to March 30, 2024 in the total amount of \$299,524.44 for Information Technology. Funding is available through a concurrent agenda item budget amendment in the Capital Improvement Fund.**

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Department Recommendations 6m and 6n to the Full Board. THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Antoinette Wallace

Vote Summary: (11 - 0 - 0)

Aye - Harold L. Haugh, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Don Brown, Phil Kraft, Barbara Zinner

Nay - None

Abstain - None

Speakers

Joe Sabatini

Antoinette Wallace

Joseph V. Romano

Harold L. Haugh

- o) Agreements: Information Technology - Maintenance Agreements for 1st Quarter 2024 (Total Cost: \$958,694.70)
 AT&T - E911 Dispatch Maintenance (\$115,873.22)
 CentralSquare - ONESolution (\$185,049.37)
 DocuSign SHI International - DocuSign Services (\$40,591.20)
 Hyland - Court Systems (\$126,990.14)
 IBM - QRadar Services (\$8,303.40)
 Guidehouse - Workday Services (\$481,887.37) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the maintenance agreements with:

1) AT&T - E911 Dispatch Maintenance (\$115,873.22)

2) CentralSquare - ONESolution (\$185,049.37)

3) DocuSign SHI International - DocuSign Services (\$40,591.20)

4) Hyland - Court Systems (\$126,990.14)

5) IBM - QRadar Services (\$8,303.40)

6) Guidehouse - Workday Services (\$481,887.37)

in the total amount of \$958,694.70 for Information Technology. Funding is available in the FY2024 IT Equipment Maintenance Agreement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano

Seconded by: Michelle Nard

Vote Summary: (11 - 0 - 0)

Aye - Harold L. Haugh, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Phil Kraft

Nay - None

Abstain - None

Speakers

Phil Kraft

Joe Sabatini

Don VanSyckel

- p) Budget Amendment: Information Technology Capital Improvement Fund - Software Defined Network Environment, Financed Payment 4 of 5 (\$1,126,696.49) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve a FY2024 budget amendment for Information Technology in the amount of \$1,126,696.49 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Fund to provide funding for the Software Defined Networking Project payment #4 of 5.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Antoinette Wallace

Seconded by: Phil Kraft

Vote Summary: (11 - 0 - 0)

Aye - Harold L. Haugh, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Phil Kraft

Nay - None
Abstain - None

Speakers

Don Brown
Don VanSyckel
Harold L. Haugh

7. Public Participation (three minutes max per speaker)

None

8. Commissioners' Comments

Speakers

Antoinette Wallace
Michelle Nard
Joseph V. Romano
Harold L. Haugh
Don Bown
Sylvia Grot
Barbara Zinner

9. Adjournment

Motion to adjourn the December 5, 2023 meeting at 04:19 PM. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Harold L. Haugh

Vote Summary: (11 - 0 - 0)

Aye - Harold L. Haugh, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Phil Kraft

Nay - None

Abstain - None