



Macomb County Board of Commissioners

Don Brown, Board Chair
District 01

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 02 – Phil Kraft
District 08 – Antoinette Wallace

District 04 – Joe Sabatini
District 09 – Barbara Zinner

District 05 – Don VanSyckel
District 11 – Mai Xiong

District 06 – Joseph V. Romano
District 12 – Michelle Nard

District 07 – James M. Perna
District 13 – Sarah Lucido

MINUTES DECEMBER 5, 2023

DATE/TIME: Thursday, November 9, 2023, 3:00 PM

COMMITTEE: Joint Government Oversight and Internal Services Committees

CHAIR: Government Oversight Chair Harold L. Haugh, Internal Services Chair Don VanSyckel

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:00 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Don Brown, Sylvia Grot, Harold L. Haugh, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Absent: Phil Kraft

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Thursday, November 9, 2023. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Antoinette Wallace

Vote Summary: (8 - 0 - 0)

Aye - Harold L. Haugh, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Joseph V. Romano, Sylvia Grot, Barbara Zinner, Don Brown

Nay - None

Abstain - None

4. Approval of Minutes

a) Joint Government Oversight and Internal Services Committees Minutes dated October 12, 2023

Motion to approve the Joint Government Oversight and Internal Services Committees minutes dated October 12, 2023 . THE MOTION PASSED.

Motioned by: Don VanSyckel

Seconded by: Barbara Zinner

Vote Summary: (10 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Joseph V.

Romano, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Presentations

- a) A Proclamation Awarding the 2023 Macomb County Pat Daniels Veteran of the Year Award / Joe Sabatini, District 4 Commissioner

Motion to adopt the agenda dated Thursday, November 9, 2023. THE MOTION PASSED.

Motioned by: Don VanSyckel

Seconded by: Sylvia Grot

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido

Nay - None

Abstain - None

7. Appointment Interviews

- a) Health Department Hearing Board

Health Department recommendation with Board concur

1 alternate; partial term to expire on December 31, 2024

Alternate Citizen Member: Linda Jenuwine / Andrew Cox, Director/Health Officer

Motion to recommend that the Board of Commissioners concur in the Health Department's recommendation to appoint Linda Jenuwine as the Alternate Citizen Member to the Health Department Hearing Board, partial term to expire December 31, 2024. THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Don VanSyckel

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido

Nay - None

Abstain - None

- b) Art Institute Authority

Executive appointment with Board concur

3 renewals (due to Amendment in Articles of Incorporation); 3-year terms to expire on December 31, 2026

Kevin Chandler (Macomb Community College Designation)

Jennifer Lehrer (Art Community Designation)

Jill Riley (Macomb Intermediate School District Designation)

Motion to recommend that the Board of Commissioners concur in the Executive's reappointments of Kevin Chandler (Macomb Community College designation), Jennifer Lehrer (art community designation) and Jill Riley (Macomb Intermediate School District designation) to the Art Institute Authority, three-year terms, beginning January 1, 2024 through December 31, 2026. THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Sarah Lucido

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido

Nay - None

Abstain - None

8. Budget Reviews

a) Board of Commissioners

(Budget Page C-17) / Don Brown, Board Chair and Crystal Richardson, Chief of Staff

Motion to receive and file the Board of Commissioners Budget Review. THE MOTION PASSED.

Motioned by: Joe Sabatini

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido

Nay - None

Abstain - None

Speakers

Mai Xiong

9. Department Recommendations

a) 2024 Board Meeting Schedule

Motion to recommend that the Board of Commissioners adopt the 2024 Board Meeting Schedule, as attached. THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Joseph V. Romano

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido
 Nay - None
 Abstain - None

10. Proclamations

- a) A Proclamation Congratulating Gompers, Cornish & Barr on the Occasion of Their 60th Anniversary / **Motion to recommend that the Board of Commissioners adopt a Proclamation Congratulating Gompers, Cornish & Barr on the Occasion of Their 60th Anniversary. THE MOTION PASSED.**

Motion by: Joe Sabatini
 Seconded by: Joseph V. Romano

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido
 Nay - None
 Abstain - None

- b) Full Board Approval Requested at Committee

A Proclamation Commending Eugene A. Gargaro, Jr. Upon His Retirement as Board Chair from the Detroit Institute of Arts / Don Brown, Board Chair

Motion to grant Full Board approval at this Committee to adopt a Proclamation Commending Eugene A. Gargaro, Jr. Upon His Retirement as Board Chair from the Detroit Institute of Arts. THE MOTION PASSED.

Motioned by: Don VanSyckel
 Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido
 Nay - None
 Abstain - None

11. Internal Services Committee

12. Internal Services Committee Department Recommendations

- a) Budget Amendment: Leidos Digital Solutions, Inc. - Communication Management System (\$102,017.37) / Jako van Blerk, CIO and Crystal Richardson, BOC Chief of Staff
approve a FY2023 budget amendment for Information Technology in the amount of \$102,017.37 by;
1) decreasing Board of Commissioners Contract Services (\$52,600),
2) increasing the Use of Fund Balance (\$49,417.37)

3) increasing Operating Transfers Out (\$102,017.37)

in order to provide funding for the Board of Commissioners Leidos IQ Constituent Management software.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- b) Statement of Work: Leidos Digital Solutions, Inc - Communication Management System (\$142,032.33 - 2 years) / Jako van Blerk, CIO and Crystal Richardson, BOC Chief of Staff **approve the contract with Leidos to provide the Board of Commissioners Communication Management System software from December 1, 2023 to November 30, 2025 in the total amount of \$142,032.33 (\$102,017.37 for year 1, \$40,014.96 for year 2) for Information Technology. Funding is available for year 1 through concurrent budget amendment.**

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Internal Services Committee Department Recommendations 12a and 12b to the Full Board. THE MOTION PASSED.

Motion by: James M. Perna

Seconded by: Michelle Nard

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido

Nay - None

Abstain - None

Speakers

Mai Xiong

Don VanSyckel

Joe Sabatini

Don Brown

- c) Contract: AT&T - ASE on Demand (\$12,870/3-years)

Motion to recommend that the Board of Commissioners approve the contract with AT&T to provide ASE on Demand services from January 1, 2024 to December 31, 2027 in the amount of \$12,870 (\$357.60/month) for Information Technology. Funding is available in the FY 2023 Telecommunications Revolving - Internal Services - Information Technology Cost Center.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong,

Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido
 Nay - None
 Abstain - None

- d) Agreements: Information Technology - Maintenance Agreements for 1st Quarter 2024
 (\$2,825,073.05) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the maintenance agreements as follows:

Accela - Software Subscription for Public Works and Environmental Health (\$119,274)

eTech - Support agreement for Accela Integration (\$38,400)

Adobe Systems Licensing via MNJ Technologies - Software Suppression (\$105,939)

Axon - Cloud SaaS Digital Evidence Management for the Prosecutor's Office (\$68,334.40)

BlueWater Technology - Hardware and Software for the COMTOC ICC (\$70,886.56)

Can-Am Teller POS System - Maintenance & Support for the treasurer's Office Teller register system (\$42,233)

Dell Azure Cloud Storage - Maintenance & Support for data redundancy and backup (\$230,000)

Equivant AKA Courtview - Program software and licensing for Circuit Court, Juvenile Court, Juvenile Probation, Probate Court, and Probation (\$303,377)

ESRI - ARC GIS mapping software licenses for Planning, Roads, Public Works, IT, and Health (\$67,725)

Genesis - Maintenance for the For The Record hardware and software in various court room locations. (\$99,034)

Google G Suite - Onix services for email, conference calling, and related services (\$248,160)

Granicus/GovDelivery - Annual subscription, and Maintenance and Support for communications software (69,227.36)

IBM QRadar - Annual subscription, and Maintenance and Support for collecting and reviewing log files for Sheriff and Courts(\$19,345.60)

Imagesoft - Annual subscription, and Maintenance and Support for OnBase (\$99,159.01)

People Driven Technology - Annual subscription, and Maintenance and Support for our Software Defined Network (\$319,908.06)

Qualtrics - Maintenance and Support for for the Enterprise CX Platform (\$781,352)

Ten7 - Annual Maintenance for the County website (\$60,000)

Trace3 - Annual Maintenance for the Isilon/Avamar switches (\$2,062.54)

Trace3 - Annual Maintenance for the Barracuda email Security Gateway (\$4,955.52)

Trace3 0 Annual Maintenance for VMWare virtualization and cloud computing software (\$75,700)
in the total amount of \$2,825,073.05 for Information Technology. Funding is available in the FY2024 IT Equipment Maintenance Agreement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano

Seconded by: Joe Sabatini

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido
 Nay - None
 Abstain - None

Speakers

Joe Sabatini

- e) Budget Amendment: Information Technology - ETech Consulting, LLC - Environmental Health Phase III (\$160,618) / Jako van Blerk, CIO

approve a FY2023 budget amendment for Information Technology in the amount of \$160,618 by increasing the utilization of fund balance with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Fund in order to provide funding for the Environmental Health Phase III Project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- f) Statement of Work: ETech Consulting, LLC - Environmental Health Phase III (\$160,618) / Jako van Blerk, CIO

approve the contract with ETech Consulting, LLC to provide the services to implement Accela Phase III integrations for Pools, Foods, EMRAP and Accela Civic Portal and Enhancements to current system from December 1, 2023 to December 31, 2024 in the amount of \$160,618 for Information Technology. Funding is available through a concurrent budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Internal Services Committee Department Recommendations 12e and 12f to the Full Board. THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Harold L. Haugh

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido
 Nay - None
 Abstain - None

13. Correspondence

- a) Sheriff Marine Boathouse Project Dashboard Report - September 2023

Motion to receive and file the Sheriff Marine Boathouse Project Dashboard Report for September 2023. THE MOTION PASSED.

Motioned by: Sylvia Grot

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido

Nay - None

Abstain - None

Speakers

Harold L. Haugh

Don Brown

14. Public Participation (three minutes max per speaker)

None

15. Commissioners' Comments

Speakers

Antoinette Wallace

Joseph V. Romano

Mai Xiong

Barbara Zinner

Harold L. Haugh

Don Brown

Don VanSyckel

Barbara Zinner

16. Closed Session

- a) Closed Session with Independent Counsel to Consider Material Exempt from Disclosure by State Statute and Pending Litigation, Case No. 2018-001252-CZ / Peter Webster, Independent Counsel
Motion to enter into Closed Session with Independent Counsel to consider material exempt from disclosure by state statute and pending litigation, Case No. 2018-001252-CZ. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido

Nay - None

Abstain - None

In accordance with the motion, committee entered Closed Session at 03:57 PM, with it concluding at 04:50 PM.

Closed Session

Motion to recommend that the Full Board determine reasonable compensation pursuant to MCL 49.73 in the amount of \$14,076.79 further to Judge Maceroni's Order in Case No. 19-2366-CK. THE MOTION PASSED.

Motioned by: Sarah Lucido
Seconded by: Barbara Zinner

Vote Summary: (11 - 0 - 1)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido

Nay - None

Abstain - Joe Sabatini

Motion to concur with the recommendation of Independent Counsel in Case No. 2018-001252-CZ. THE MOTION PASSED.

Motioned by: Sarah Lucido
Seconded by: James M. Perna

Vote Summary: (10 - 2 - 0)

Aye - James M. Perna, Don VanSyckel, Antoinette Wallace, Mai Xiong, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido, Joe Sabatini

Nay - Harold L. Haugh, Joseph V. Romano

Abstain - None

17. Adjournment

Motion to adjourn the November 9, 2023 meeting at 04:53 PM. THE MOTION PASSED.

Motioned by: Mai Xiong
Seconded by: Joe Sabatini

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido

Nay - None

Abstain - None