



Macomb County Board of Commissioners

Don Brown – Board Chair (07)

Harold L. Haugh – Vice Chair (11)

Barbara Zinner – Sergeant-At-Arms (10)

District 01 – Michelle Nard
District 06 – Jeff Farrington

District 02 – Mai Xiong
District 08 – Phil Kraft

District 03 – Veronica Klinefelt
District 09 – Antoinette Wallace

District 04 – Joseph V. Romano
District 12 – Julie Matuzak

District 05 – Donald VanSyckel
District 13 – Joe Sabatini

DATE/TIME: Tuesday, July 12, 2022, 3:00 PM

COMMITTEE: JOINT Health and Human Services and Finance, Audit, and Budget Committee

CHAIR: HHS Chair Barbara Zinner, Finance/Audit/Budget Chair Joe Sabatini

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

MINUTES APPROVED AUGUST 16, 2022

1. Call to Order

The meeting was called to order by the Chairperson at 03:00 PM in the Administration Building, 1 S. Main St., 9th Floor Mount Clemens, Michigan 48043.

Present: Julie Matuzak, Joe Sabatini, Phil Kraft, Veronica Klinefelt, Harold L. Haugh, Don Brown, Joseph V. Romano, Antoinette Wallace, Don VanSyckel, Mai Xiong, Jeff Farrington

Absent: Michelle Nard, Barbara Zinner

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Tuesday, July 12, 2022.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Harold L. Haugh

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None

4. Approval of Minutes

- a) Joint Health and Human Services and Finance, Audit, and Budget Committee Minutes dated June 7, 2022

Motion to approve the Joint Health and Human Services and Finance, Audit, and Budget Committee Minutes dated June 7, 2022.

THE MOTION PASSED.

Motioned by: Don VanSyckel

Seconded by: Antoinette Wallace

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Presentations

- a) Martha T. Berry Monthly Report / Kevin Evans, Director

Motion to receive and file the Martha T. Berry Monthly Report as presented.

THE MOTION PASSED.

Motioned by: Jeff Farrington

Seconded by: Don VanSyckel

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None

Speakers

Don Brown

Jeff Farrington

Don Brown

Veronica Klinefelt

Jeff Farrington

Don Brown

7. Health and Human Services Department Recommendations

- a) Budget Amendment: Macomb Community Action - Michigan Economic Development Corporation - CDBG CARES Funding - Regional Talent Innovation Grant (\$37,294.61) / Ernest Cawvey, Director

Motion to recommend that the Board of Commissioners approve a FY2022 budget amendment for Macomb Community Action in the amount of \$37,294.61 by decreasing Contract Services with a corresponding increase to Salary/Fringe (\$34,094.61) and Operating Expenses (\$3,200) in order to reallocate Michigan Economic Development Corporation - CDBG CARES Funding - Regional Talent Innovation Grant Program funds to provide job training to low to moderate income Macomb County residents.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano

Seconded by: Don VanSyckel

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None

- b) Budget Amendment: Macomb Community Action, Children and Family Services - The Emergency Food Assistance Program (TEFAP) (\$56,943.86) / Ernest Cawvey, Director

Motion to recommend that the Board of Commissioners approve a FY2022 budget amendment to increase the Macomb Community Action, Children & Family Services Division budget in the amount of \$56,943.86 due to an increase from the Michigan Department of Education to be used to support the administration and management of The Emergency Food Assistance Program (TEFAP).

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Antoinette Wallace

Seconded by: Joseph V. Romano

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None

Speakers

Mai Xiong

Julie Matuzak

Joseph V. Romano

- c) Budget Amendment: Macomb Community Action, Children and Family Services - MDHHS Deliverable Fuel Program (\$85,000) / Ernest Cawvey, Director

Motion to recommend that the Board of Commissioners approve a FY2022 budget amendment to increase the Macomb Community Action, Children & Family Service division budget in the amount of \$85,000 due to an increase from the Michigan Department of Health and Human Services to be used to support the administration and management of the Deliverable Fuel Program.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Antoinette Wallace

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None

Speakers

Mai Xiong

Don Brown

- d) Budget Amendment: Macomb Community Action, Children and Family Services - Transportation Administration (\$84,780) / Ernest Cawvey, Director

Motion to recommend that the Board of Commissioners approve a FY2022 budget amendment to increase the Macomb Community Action, Children & Family Service Transportation Administration in the amount of \$84,780 due to an increase from Suburban Mobility Authority for Regional Transportation (SMART) via the Coronavirus Aid, Relief, and Economic Securities Act (CARES) to be used to support the administration of the MCA transportation program in response to economic or other conditions caused by COVID.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano

Seconded by: Don VanSyckel

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None

Speakers

Joseph V. Romano

Mai Xiong

8. Finance, Audit, and Budget Department Recommendations

- a) Contract: Accountemps, A Robert Half Company - One (1) Senior Accountant through 12/23/2022 (\$87,560) / Steve Smigiel, Director of Finance

Motion to recommend that the Board of Commissioners approve a contract continuation with Accountemps, A Robert Half Company to provide one (1) senior accountant through 12/23/2022 in the amount of \$87,560 for Finance. Funding is available in the Macomb Community Action - Emergency Rental Assistance and Administration Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Jeff Farrington

Seconded by: Don VanSyckel

Vote Summary: (10 - 1 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace

Nay - Mai Xiong

Abstain - None

Speakers

Veronica Klinefelt

Joseph V. Romano

Phil Kraft

- b) Ordinance 2022-XX: FY 2023 June Year-End Funds Budget Appropriations Ordinance

Motion to recommend that the Board of Commissioners adopt Ordinance 2022-XX: FY 2023 June Year-End Funds Budget Appropriations Ordinance.

THE MOTION PASSED.

Motion by: Don VanSyckel

Seconded by: Antoinette Wallace

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None

9. Correspondence

- a) Updated County Bid List as of 7-11-22

Motion to receive and file the Updated County Bid List as of 7-11-22.

THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None

Speakers

Julie Matuzak

Veronica Klinefelt

Don VanSyckel

Julie Matuzak

10. Public Participation (three minutes max per speaker)

None

11. Commissioner's Comments

None

12. Adjournment

Motion to adjourn the July 12, 2022 meeting at 03:54 PM.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Mai Xiong

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None