



Macomb County Board of Commissioners

Don Brown, Board Chair
District 01

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 02 – Phil Kraft
District 08 – Antoinette Wallace

District 04 – Joe Sabatini
District 09 – Barbara Zinner

District 05 – Don VanSyckel
District 11 – Mai Xiong

District 06 – Joseph V. Romano
District 12 – Michelle Nard

District 07 – James M. Perna
District 13 – Sarah Lucido

MINUTES APPROVED NOVEMBER 20, 2023

DATE/TIME: Tuesday, November 14, 2023, 3:00 PM

COMMITTEE: Joint Public Services and Finance, Audit, and Budget Committees

CHAIR: Public Services Chair James M. Perna; Finance, Audit, and Budget Chair Joe Sabatini

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:00 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner
Absent: None

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Tuesday, November 14, 2023. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Don VanSyckel

Vote Summary: (11 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Antoinette Wallace, Joe Sabatini, Joseph V. Romano, Michelle Nard, Sylvia Grot, Don Brown, Sarah Lucido, Phil Kraft, Don VanSyckel

Nay - None

Abstain - None

4. Approval of Minutes

a) Public Services Committee Minutes dated October 16, 2023

b) Finance, Audit, and Budget Committee Minutes dated November 2, 2023

Motion to approve 4a and 4b. THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: Sylvia Grot

Vote Summary: (11 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Joseph V. Romano, Michelle Nard, Sylvia Grot, Don Brown, Sarah Lucido, Phil Kraft

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Public Services Department Recommendations

- a) Budget Amendment: Planning and Economic Development - Neighborly Software SaaS Solution (\$39,000) / Vicky Rowinski, Director of Planning and Economic Development and Jako van Blerk, CIO **approve a FY2023 budget amendment for Planning and Economic Development in the amount of \$39,000 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out for the purpose of transferring funds to the Capital Projects Fund for the Neighborly Software SaaS Solution.**

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- b) Statement of Work: Benevate, Inc. - Neighborly Software SaaS Solution (\$39,000) / Vicky Rowinski, Director of Planning and Economic Development and Jako van Blerk, CIO **approve the Statement of Work with Benevate, Inc. to provide Neighborly Software SaaS Solution from January 1, 2024 to December 31, 2024 in the amount of \$39,000 for Planning. Funding is available through a concurrent budget amendment in the FY2023 Capital Projects Fund.**

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- c) Budget Amendment: Planning & Economic Development - Michigan Strategic Fund - I4.0 Implementation Grant (\$29,411.76) / Vicky Rowinski, Director, Planning & Economic Development **approve a FY2023 budget amendment to increase the Planning and Economic Development Planning Grants Fund in the amount of \$29,411.76 due to an increase in funding from the Michigan Strategic Fund to be used for the Michigan Strategic Fund - I4.0 Implementation Grant.**

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- d) Agreement Amendment: 2021 Annual Action Plan (AAP) - Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Program Funds / Vicky Rowinski, Director of Planning & Economic Development **approve the amendment to the 2021 Annual Action Plan for the Community Development Block Grant (CDGB) and Home Investment Partnership (HOME) Program Funds.**

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Public Services Committee Department Recommendations 6a- 6d to the Full Board. THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Michelle Nard

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido, Phil Kraft

Nay - None

Abstain - None

Speakers

Joseph V. Romano

Joe Sabatini

- e) Contract: Michigan Department of Transportation (MDOT) - 33 Mile from Lowe Plank to M-19/Main Street Construction (Total Cost: \$550,000; County Cost: \$43,750) / Bryan Santo, Director of Roads **approve the contract with the Michigan Department of Transportation (MDOT) to provide the construction of 33 Mile Road from Lowe Plank Road to M-19/Main Street from November 27, 2023 to project completion in the amount of \$550,000 (\$43,750 County Cost). Funding is available in the FY2024 Roads Construction Budget.**

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- f) Cost Share Agreement: Chesterfield Township - 23 Mile Road Reconstruction (Total Cost: \$1,100,410; County Cost: \$550,205) / Bryan Santo, Director of Roads **approve the cost share agreement outlining the cost participation between Chesterfield Township and the Macomb County Department of Roads for the reconstruction of 23 Mile Road from the Canadian National Railroad Crossing to M-3/Gratiot Avenue in the amount of \$1,100,410 (\$550,205 County Cost). Funding is available in the FY2024 Roads Construction Budget. This action will also replace and rescind the Cost Share Agreement for this project that was previously approved by the Board on September 21, 2023.**

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- g) Cost Share Agreement: City of Fraser and City of Roseville - Intersection of Kelly Road and Masonic Boulevard Reconstruction (Total Cost: \$570,875; County Cost: \$285,437) / Bryan Santo, Director of Roads **approve the cost share agreement outlining the cost participation between the City of Fraser, City of Roseville, and the Macomb County Department of Roads for the reconstruction of the Kelly Road at Masonic Boulevard intersection in the amount of \$570,875 (\$285,437 County Cost). Funding is available in the FY2024 Roads Construction Budget.**

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- h) Cost Share Agreement: City of Sterling Heights and Clinton Township - Moravian Drive from Schoenherr to Garfield Rehabilitation (Total Cost: \$5,760,000; County Cost: \$2,880,000) / Bryan Santo, Director of Roads **approve the cost share agreement outlining the cost participation between Clinton Township, the City of Sterling Heights and the Macomb County Department of Roads for the rehabilitation of Moravian Drive from Schoenherr to Garfield in the amount of \$5,760,000 (\$2,880,000 County Cost). Funding is available in the FY2024 Roads Construction Budget.**

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- i) Cost Share Agreement: City of Fraser - Garfield Road from 14 to 15 Mile Reconstruction (Total Cost: \$7,040,000; County Cost: \$1,269,125) / Bryan Santo, Director of Roads

approve the cost share agreement outlining the cost participation between the City of Fraser and the Macomb County Department of Roads for the reconstruction of Garfield Road from 14 Mile to 15 Mile in the amount of \$7,040,000 (\$1,269,125 County Cost). Funding is available in the FY2024 Roads Construction Budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- j) Cost Share Agreement: Washington Township - 26 Mile Pedestrian Bridge Construction (Total Cost: \$1,082,134; No Cost to County) / Bryan Santo, Director of Roads

approve the cost share agreement outlining the cost participation between Washington Township and the Macomb County Department of Roads for the construction of a pedestrian bridge along the north side of 26 Mile Road between Bedford Boulevard and Beaconsfield Road and 600 feet of sidewalk gap filling in the amount of \$1,082,134 (No Cost to County).

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- k) Cost Share Agreement: Clinton Township - 18 Mile Road from Hayes Road to East of Garfield Road Rehabilitation (Total Cost: \$3,584,000; County Cost: \$1,433,600) / Bryan Santo, Director of Roads
- approve the cost share agreement outlining the cost participation between Clinton Township and the Macomb County Department of Roads for the rehabilitation of 18 Mile Road from Hayes to east of Garfield in the amount of \$3,584,000 (\$1,433,600 County Cost). Funding is available in the FY2024 Roads Construction Budget.**

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- l) Cost Share Agreement: City of Richmond - 33 Mile Road from Lowe Plank Road to M-19 (Total Cost: \$622,952; County Cost: \$45,372) / Bryan Santo, Director of Roads

approve the cost share agreement outlining the cost participation between the City of Richmond and the Macomb County Department of Roads for the rehabilitation of 33 Mile Road from Lowe Plank Road to M-19/Main Street in the amount of \$622,952 (\$45,372 County Cost). Funding is available in the 2024 Road Construction Budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- m) Cost Share Agreement: Bruce Township and Washington Township - 32 Mile and Eldred Project (Total Cost: \$1,394,000; County Cost: \$697,000) / Bryan Santo, Director of Roads

approve the cost share agreement outlining the cost participation between Bruce Township, Washington Township and the Macomb County Department of Roads for the intersection improvement project at a total estimated cost of \$1,394,000 (\$697,000 County Cost). Funding is available in the FY2024 Roads Construction Budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Public Services Committee Department Recommendations 6e - 6m to the Full Board. THE MOTION PASSED.

Motion by: Phil Kraft
 Seconded by: Don VanSyckel

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido, Phil Kraft

Nay - None

Abstain - None

Speakers

Don Brown

Harold L. Haugh

Joseph V. Romano

James M. Perna

7. Correspondence

- a) Macomb Work Zone Lane Closure and Construction Update: November 13, 2023

Motion to receive and file the Macomb Work Zone Lane Closure and Construction Update dated November 13, 2023. THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Michelle Nard

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido, Phil Kraft

Nay - None

Abstain - None

8. Finance, Audit, and Budget Committee

9. Budget Reviews

- a) Planning and Economic Development

(Budget Page C-48, Special Revenue Fund Pages D-3, 4, 11, 12) / Vicky Rowinski, Director

Speakers

James M. Perna

Michelle Nard

Phil Kraft

Don Brown

Harold L. Haugh

Barbara Zinner

Joe Sabatini
Don Brown

- b) Public Works
(Budget Pages C-54, 55) / Candice Miller, Public Works Commissioner

Speakers

Don Brown
Harold L. Haugh
Barbara Zinner
Don VanSyckel
Joseph V. Romano
Joe Sabatini

Motion to receive and file Budget Reviews 9a and 9b. THE MOTION PASSED.

Motioned by: Michelle Nard
Seconded by: Sylvia Grot

Vote Summary: (13 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido, Phil Kraft
Nay - None
Abstain - None

10. Finance, Audit, and Budget Committee Department Recommendations

- a) Contract: Granger Construction - Macomb County Central Intake & Assessment/Capital Improvement Project Construction Manager (CM) Pre-Construction Services (\$271,099) / Ben Treppa, Director of Facilities and Operations

Motion to recommend that the Board of Commissioners approve the contract with Granger Construction to provide pre-construction management services from November 27, 2023 to December 31, 2026 in the amount of \$271,099 for Facilities & Operations. Funding is available in the Central Intake & Assessment/ Capital Improvement Project budget in the Capital Improvement Plan.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard
Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido, Phil Kraft
Nay - None

Abstain - None

Speakers

Mai Xiong

Don Brown

James M. Perna

Barbara Zinner

Joe Sabatini

Don VanSyckel

Don Brown

- b) Budget Amendment: - Juvenile Justice Center - Building Modification Agreement w/ State of Michigan (\$255,137) / Andrew McKinnon, Deputy County Executive and Rhonda Westphal, JJC Director and Steve Smigiel, Director of Finance

Motion to recommend that the Board of Commissioners approve a FY2024 budget amendment for the Child Care Fund in the amount of \$255,137 by increasing Charges for Services revenue with a corresponding increase to Capital Outlay expenses in order to account for revenue from the State of Michigan and funding related capital improvements at the Juvenile Justice Center.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Harold L. Haugh

Vote Summary: (12 - 1 - 0)

Aye - Harold L. Haugh, James M. Perna, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido, Phil Kraft

Nay - Don VanSyckel

Abstain - None

Speakers

Joe Sabtini

- c) Full Board Approval Requested at Committee

Budget Amendment: Facilities and Operations - COMTEC/Roads Renovation Furniture Purchase (\$76,597.71) / Steve Smigiel, Director of Finance

approve a FY2023 budget amendment for Facilities & Operations in the total amount of \$76,597.71 by decreasing non-departmental capital outlay(\$12,882.29) with a corresponding increase to Operating Transfers Out(\$12,882.29), decrease Dispatch/E911 Fund Balance(\$26,554.71) with a corresponding increase to Dispatch Fund Operating Transfers Out(\$26,554.71) in order to fund the furniture purchase for Dispatch, IT and Roads as it relates to the COMTEC-Roads Renovation Project. The remaining balance of \$37,160.71 for the furniture purchase will be invoiced to the Department of Roads for their share of the furniture costs.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

d) Full Board Approval Requested at Committee

Purchase: Interior Environments - COMTEC/Roads Renovation Project - Furniture (\$76,597.71) /
Steve Smigiel, Director of Finance

approve the purchase with Interior Environments to provide furniture for Dispatch, IT, the lobby and the Department of Roads as part of the COMTEC-Roads Renovation Project in the amount of \$76,597.71. Funding is available through a concurrent budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to grant Full Board approval at this Committee for Finance, Audit, and Budget Committee Department Recommendations 10c and 10d. THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido, Phil Kraft
Nay - None

Abstain - None

e) Receive and File/Discussion

Resolution 2023-11312: A Resolution Approving the Intergovernmental Agreement Establishing the Macomb County Land Bank Authority / JohnPaul Rea, Deputy County Executive and Paige Bachand, Deputy Treasurer of Collections and Skip Maccarone, Interim Chief Deputy Treasurer

Intergovernmental Agreement: State Land Bank Authority - Establishing the Macomb County Land Bank Authority (No Cost to County) / JohnPaul Rea, Deputy County Executive and Paige Bachand, Deputy Treasurer of Collections and Skip Maccarone

Motion to receive and file the discussion on Finance, Audit, and Budget Committee Department Recommendation 10e. THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Don VanSyckel

Vote Summary: (11 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Michelle Nard, Sylvia Grot, Don Brown, Sarah Lucido, Phil Kraft
Nay - None

Abstain - None

Speakers

Phil Kraft

Joseph V. Romano

Michelle Nard

Don VanSyckel
 Sarah Lucido
 Harold L. Haugh
 Joe Sabatini
 Barbara Zinner
 James M. Perna
 Joe Sabatini
 Don Brown

11. Correspondence

a) Central Intake Assessment Center Dashboard Report - November 2023

Motion to receive and file the Central Intake Assessment Center Dashboard Report - November 2023. THE MOTION PASSED.

Motioned by: Phil Kraft

Seconded by: Antoinette Wallace

Vote Summary: (11 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Michelle Nard, Sylvia Grot, Don Brown, Sarah Lucido, Phil Kraft

Nay - None

Abstain - None

12. Public Participation (three minutes max per speaker)

None

13. Commissioners' Comments

Speakers

Mai Xiong

Joe Sabatini

14. Adjournment

Motion to adjourn the November 14, 2023 meeting at 06:05 PM. THE MOTION PASSED.

Motioned by: Phil Kraft

Seconded by: Antoinette Wallace

Vote Summary: (11 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Michelle Nard, Sylvia Grot, Don Brown, Sarah Lucido, Phil Kraft

Nay - None

Abstain - None