



Macomb County Board of Commissioners

Don Brown, Board Chair
District 01

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 02 – Phil Kraft
District 08 – Antoinette Wallace

District 04 – Joe Sabatini
District 09 – Barbara Zinner

District 05 – Don VanSyckel
District 11 – Mai Xiong

District 06 – Joseph V. Romano
District 12 – Michelle Nard

District 07 – James M. Perna
District 13 – Sarah Lucido

MINUTES APPROVED OCTOBER 12, 2023

DATE/TIME: Tuesday, September 12, 2023, 3:00 PM

COMMITTEE: Internal Services Committee

CHAIR: Chair Don VanSyckel, Vice Chair Sylvia Grot

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:00 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner
Absent: Harold L. Haugh

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Tuesday, September 12, 2023. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Michelle Nard

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) Joint Internal Services and Finance, Audit, and Budget Committee Minutes dated August 15, 2023

Motion to approve the Joint Internal Services and Finance, Audit, and Budget Committee Minutes dated August 15, 2023. THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: James M. Perna

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V.

Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Department Recommendations

- a) Agreement: Bernco, Inc - Juvenile Justice Center Secure Door Installation Project (\$84,000) / Ben Treppa, Director of Facilities and Operations

Motion to recommend that the Board of Commissioners approve the agreement with Bernco, Inc to provide construction services from September 15, 2023 to March 15, 2024 in the amount of \$84,000 for Facilities & Operations. Funding is available in the FY 2023/2024 Child Care Fund to be reimbursed by the State of Michigan.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Barbara Zinner

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

- b) Agreement: Spartan Construction Group Inc. - Juvenile Court Interior Demolition Project (\$495,000) / Ben Treppa, Director of Facilities and Operations

approve the agreement with Spartan Construction Group Inc. to provide construction services from September 15, 2023 to December 31, 2023 in the amount of \$495,000 for Facilities & Operations. Funding is available through a previous budget amendment in the FY2023 Capital Improvement Plan.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- c) Purchase: Global Green Service Group, Inc. - Macomb County Juvenile Court Asbestos Containing Material (ACM) Removal (\$85,925) / Ben Treppa, Director of Facilities and Operations

approve the purchase with Global Green Service Group, Inc. to provide Asbestos Containing Material (ACM) removal services at the Macomb County Juvenile Court Building from September 15, 2023 to November 1, 2023 in the amount of \$85,295 for Facilities and Operations. Funding is available through a previous budget amendment in the FY2023 Capital Plan.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend 6b and 6c to the October 2023 Internal Services Committee. THE MOTION

PASSED.

Motion by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

James M. Perna

Joe Sabatini

Sarah Lucido

Barbara Zinner

Don Brown

Phil Kraft

Joe Sabatini

Don VanSyckel

Don Brown

- d) Agreements: Bentley Systems, Incorporated - SELECT Program Subscriptions (Total Cost:\$46,320.83)
 OpenRoads Designer SELECT (\$28,330.50)
 LEAP Bridge Concrete SELECT (\$3,039.68)
 OpenRoads SignCAD SELECT (\$1,954.15)
 MicroStation SELECT(\$12,996.50) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the agreements with Bentley Systems Incorporated to provide the purchase of licenses for:

1) OpenRoads Designer SELECT (\$28,330.50)

2) LEAP Bridge Concrete SELECT (\$3,039.68)

3) OpenRoads SignCAD SELECT (\$1,954.15)

4) MicroStation SELECT(\$12,996.50)

from November 4, 2023 to November 4, 2024 in the total amount of \$46,320.83 for Information Technology. Funding is available in the Department of Roads FY 2024 Budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Antoinette Wallace

Seconded by: Michelle Nard

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

- e) Budget Amendment: Information Technology - Jail Uninterruptable Power Supply (UPS)

Replacements (Total Cost: \$49,718)

Motor City Electric Technologies Inc. - UPS Network Drops/Cores (\$17,965)

MNJ Technologies - StruxureWare Licenses (\$2,834)

MNJ Technologies - APC Smart UPS (\$28,919) / Jako van Blerk, CIO

approve a FY2023 budget amendment for Information Technology in the amount of \$49,718 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Fund in order to provide funding for the Jail UPS Replacements Project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- f) Purchase: Information Technology - Jail Uninterrupted Power Supply (UPS) Replacements (Total Cost: \$49,718)

Motor City Electric Technologies Inc. - UPS Network Drops/Cores (\$17,965)

MNJ Technologies - StruxureWare Licenses (\$2,834)

MNJ Technologies - APC Smart UPS (\$28,919) / Jako van Blerk, CIO

approve the purchase with Motor City Electric Technologies Inc. (\$17,965), and MNJ Technologies (\$31,753) to provide UPS Replacements at the Jail from September 10, 2023 to November, 2023 in the total amount of \$49,718 for Information Technology. Funding is available through a concurrent budget amendment to the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Department Recommendations 6e and 6f to the Full Board. THE MOTION PASSED.

Motion by: Mai Xiong

Seconded by: Phil Kraft

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Don Brown

Mai Xiong

James M. Perna

Don VanSyckel

- g) Scope of Work: Koa Hills Consulting LLC - Workday Implementation Data Conversion (Total Cost: \$41,250)

ERP Data Migration Issues Resolution - Finance (\$33,000)

ERP Document Migration Technical Support (\$8,250) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the Scope of Work with Koa Hills Consulting, LLC to provide ERP Data Migration Issues Resolution - Finance (\$33,000), and ERP Document Migration Technical Support (\$8,250) from October 1, 2023 to January 31, 2024 in the total amount of \$41,250 for Information Technology. Funding is available in the FY2023 Workday Contingency Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Antoinette Wallace

Seconded by: Michelle Nard

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Don Brown

h) Waived by Finance, Audit, and Budget Committee Chair - Full Board Approval Requested at Committee

Budget Amendment: Macomb County Sheriff's Office - Purchase Undercover Vehicles (\$188,000) / Nicole Stanuch, Fleet Manager

approve a FY2023 budget amendment for Macomb County Sheriff's Office Calendar Grant Fund - Federal Forfeiture program in the amount of \$188,000 by decreasing multiple operating expense lines with a corresponding increase to the New Equipment line in order to purchase (1) One 2023 Chevrolet Blazer - \$43,035. (1) One 2023 GMC Acadia - \$43,515. (1) One Buick Enclave - \$45,425. (1) GMC Sierra 1500 Pickup - \$56,025.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

i) Waived by Finance, Audit, and Budget Committee Chair - Full Board Approval Requested at Committee

Purchase: LaFontaine Chevrolet Buick GMC of St. Clair - Purchase of Vehicles for MCSO SET Unit (\$188,000) / Nicole Stanuch, Fleet Manager

approve the purchase with LaFontaine Chevrolet Buick GMC of St. Clair to provide (1) One 2023 Chevrolet Blazer - \$43,035. (1) One 2023 GMC Acadia - \$43,515. (1) One Buick Enclave - \$45,425. (1) GMC Sierra 1500 Pickup - \$56,025 in the amount of \$188,000 for the Macomb County Sheriff's Office SET Unit. Funding is available in the FY2023 Federal Forfeiture Account.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

j) Waived by Finance, Audit, and Budget Committee Chair - Full Board Approval Requested at Committee

Purchase: LaFontaine Chevrolet Buick GMC - One (1) 2023 Traverse 1LT FWD for Senior Services (\$35,580) / Nicole Stanuch, Fleet Manager

approve the purchase with LaFontaine Chevrolet Buick GMC to provide (1) One 2023 Chevrolet Traverse 1LT FWD SUV in the amount of \$35,580.00 for the Office of Senior Services. Funding is available in the FY2023 HIC ARP (27589527 / 97704).

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to grant Full Board approval at this Committee for Department Recommendations 6h - 6i.
THE MOTION PASSED.

Motioned by: Barbara Zinner

Seconded by: Sylvia Grot

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Barbara Zinner

7. Public Participation (three minutes max per speaker)

None

8. Commissioners' Comments

Speakers

Mai Xiong

9. Adjournment

Motion to adjourn the September 12, 2023 meeting at 03:42 PM. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None