



Macomb County Board of Commissioners

Don Brown, Board Chair
District 01

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 02 – Phil Kraft
District 08 – Antoinette Wallace

District 04 – Joe Sabatini
District 09 – Barbara Zinner

District 05 – Don VanSyckel
District 11 – Mai Xiong

District 06 – Joseph V. Romano
District 12 – Michelle Nard

District 07 – James M. Perna
District 13 – Sarah Lucido

DRAFT MINUTES

DATE/TIME: Tuesday, October 17, 2023, 3:00 PM

COMMITTEE: Finance, Audit, and Budget Committee

CHAIR: Chair Joe Sabatini, Vice Chair Phil Kraft

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:00 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner
Absent: None

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Tuesday, October 17, 2023. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Don VanSyckel

Vote Summary: (13 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido, Phil Kraft

Nay - None

Abstain - None

4. Approval of Minutes

a) dated October 5, 2023

Motion to approve the minutes dated October 5, 2023. THE MOTION PASSED.

Motioned by: Sylvia Grot

Seconded by: Don VanSyckel

Vote Summary: (13 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido, Phil Kraft

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Department Recommendations

a) 2023 Macomb County Apportionment Report / Kristen Sieloff, Director of Equalization

Motion to recommend that the Board of Commissioners approve the tax apportionment and millages as contained within the attached report for the tax year 2023, and order that the same be entered at large on the County records and further direct that the millages and assessments proposed be levied for the county, townships, cities, schools, highways, drain and all other purposes as shall be authorized by law, and be spread against the equalized values of properties upon the proper townships and cities in accordance with the law. THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (12 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Phil Kraft

Nay - None

Abstain - None

Speakers

Don Brown

Joe Sabatini

b) Budget Amendment: Finance Department - Various Revenue/Expense Items (\$5,703,100) / Steve Smigiel, Director of Finance

Motion to recommend that the Board of Commissioners approve a FY2023 budget amendment for Finance in the amount of \$5,703,100 by increasing Property Tax revenue (\$1,351,400), Intergovernmental revenue (\$3,125,200), Interest revenue (\$2,270,000), decrease Charges for Services revenue (\$662,800), and decrease Use of Fund Balance revenues (\$380,700) with a corresponding decrease to Personnel expenses (\$2,793,000), decrease in Supplies and Services expenses (\$246,500), increase in Utilities expenses (\$717,900), Repairs and Maintenance expenses (\$663,400), and Capital Outlay expenses (\$8,688,100) in order to adjust certain revenue and expense line categories based on current year-end expectations and estimates.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion by: Harold L. Haugh

Seconded by: Don VanSyckel

Speakers

Joe Sabatini

Phil Kraft
 Harold L. Haugh
 Don VanSyckel
 Don Brown
 Joe Sabatini
 Phil Kraft

Motion to amend the motion language to change the Capital Outlay expenses amount from \$8,688,100 to \$1,500,000.

Motion by: Phil Kraft
 Seconded by: Antoinette Wallace

Speakers
 Joe Sabatini
 Sarah Lucido
 Barbara Zinner
 Joseph V. Romano
 Phil Kraft

After further discussion, Commissioner Kraft clarified the motion to amend should be for the amount of \$3,900,000 (instead of \$1,500,000). Commissioner Wallace accepted the change.

Updated motion to amend:
Motion to amend the motion language to change the Capital Outlay expenses amount from \$8,688,100 to \$3,900,000.

Vote Summary: (13 - 0 - 0)
 Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Phil Kraft, Sarah Lucido
 Nay - None
 Abstain - None

THE MOTION TO AMEND PASSED.

Vote Summary: (13 - 0 - 0)
 Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Phil Kraft, Sarah Lucido
 Nay - None
 Abstain - None

THE MOTION TO RECOMMEND ITEM 6B TO FULL BOARD PASSED AS AMENDED.

7. Budget Reviews

- a) Finance
(Budget Page C-36) / Steve Smigiel, Director of Finance

Equalization
(Budget Page C-31) / Kristen Sieloff, Director of Equalization

Speakers

Don Brown

Purchasing
(Budget Pages C-52, 53) / Mark Chomontowski, Purchasing Manager

Speakers

Phil Kraft

Don VanSyckel

Don Brown

Barbara Zinner

Don VanSyckel

Appropriations
(Budget Page C-64)

Speakers

Michelle Nard

Don VanSyckel

Phil Kraft

Sarah Lucido

Joe Sabatini

Mai Xiong

Barbara Zinner

Don Brown

Non-Departmental
(Budget Page C-63)

Operating Transfers
(Budget Page C-62)

Speakers

Joe Sabatini

Don Brown

Don VanSyckel

Debt Service

(Debt Service Fund Pages F-1, 2)

Motion to receive and file the Finance, Equalization, Purchasing, Appropriations, Non-Departmental, Operating Transfers and Debt Service budget reviews. THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: Barbara Zinner

Vote Summary: (13 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido, Phil Kraft

Nay - None

Abstain - None

Speakers

Don Brown

Joe Sabatini

8. Correspondence

a) Central Intake Assessment Center Dashboard Report - September 2023

Motion to receive and file the Central Intake Assessment Center Dashboard Report for September 2023. THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: Don VanSyckel

Vote Summary: (13 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido, Phil Kraft

Nay - None

Abstain - None

9. Public Participation (three minutes max per speaker)

None

10. Commissioners' Comments

None

11. Adjournment

Motion to adjourn the October 17, 2023 meeting at 04:34 PM. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (13 - 0 - 0)

Aye - Harold L. Haugh, James M. Perna, Don VanSyckel, Antoinette Wallace, Joe Sabatini, Mai Xiong, Joseph V. Romano, Michelle Nard, Sylvia Grot, Barbara Zinner, Don Brown, Sarah Lucido, Phil Kraft

Nay - None

Abstain - None