



Macomb County Board of Commissioners

Don Brown, Board Chair
District 01

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 02 – Phil Kraft
District 08 – Antoinette Wallace

District 04 – Joe Sabatini
District 09 – Barbara Zinner

District 05 – Don VanSyckel
District 11 – Mai Xiong

District 06 – Joseph V. Romano
District 12 – Michelle Nard

District 07 – James M. Perna
District 13 – Sarah Lucido

MINUTES APPROVED SEPTEMBER 12, 2023

DATE/TIME: Tuesday, August 15, 2023, 3:00 PM

COMMITTEE: Joint Internal Services and Finance, Audit, and Budget Committee

CHAIR: Internal Services Chair Don VanSyckel; Finance Chair Joe Sabatini

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:00 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Absent: Sarah Lucido

Excused: None

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Tuesday, August 15, 2023. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Don VanSyckel

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) Joint Internal Services and Finance, Audit, and Budget Committee Minutes dated July 18, 2023.

Motion to approve the Joint Internal Services and Finance, Audit, and Budget Committee Minutes dated July 18, 2023. THE MOTION PASSED.

Motioned by: James M. Perna

Seconded by: Harold L. Haugh

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner
 Nay - None
 Abstain - None

5. **Public Participation** (three minutes max per speaker, related only to issues on the agenda)

None

6. **Presentations**

- a) FY 2022 Annual Comprehensive Financial Report (ACFR) / Steve Smigiel, Director and Steve Adair, Deputy Director; Marlene Beach, Principal, UHY LLP

Motion to receive and file the FY 2022 Annual Comprehensive Financial Report (ACFR). THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Harold L. Haugh

Don Brown

Mai Xiong

James M. Perna

Joseph V. Romano

Joe Sabatini

Don VanSyckel

Barbara Zinner

Don Brown

Joe Sabatini

Don Brown

- b) PFM Financial Advisors LLC: Escrow Restructuring Opportunity - 2020 Refunding Bonds / Steve Smigiel, Director and Kari L. Blanchett, Managing Director

Motion to receive and file the Escrow Restructuring Opportunity - 2020 Refunding Bonds presentation. THE MOTION PASSED.

Motioned by: Mai Xiong

Seconded by: Antoinette Wallace

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

c) Finance Department: 2023 Second Quarterly Financial Report

Motion to receive and file the Finance Department 2023 Second Quarterly Financial Report. THE MOTION PASSED.

Motioned by: Phil Kraft

Seconded by: Antoinette Wallace

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

7. Finance, Audit, and Budget Committee Department Recommendations

a) Ordinance 2023-xx: FY 2024 August Year-End Funds Budget Appropriations Ordinance / Steve Smigiel, Director

Motion to recommend that the Board of Commissioners adopt Ordinance 2023-XX: FY 2024 August Year-End Funds Budget Appropriations Ordinance. THE MOTION PASSED.

Motion by: Phil Kraft

Seconded by: Antoinette Wallace

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

b) Purchase: Russ Milne Ford - 2021 Ford Explorer (\$39,995) / Nicole Stanuch, Fleet Manager
approve the purchase with Russ Milne to provide one (1) 2021 Ford Explorer in the amount of \$39,995 for the Office of Senior Services. Funding is available in the FY2023 HIC ARP (27589527 / 97704).

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

c) Purchase: LaFontaine Chevrolet Buick GMC - Three (3) 2023 Chevrolet Traverse SUVs (\$106,595) / Nicole Stanuch, Fleet Manager
approve the purchase with LaFontaine Chevrolet Buick GMC to provide three (3) 2023 Chevrolet Traverse SUVs in the amount of \$106,595 for the Office of Senior Services. Funding is available in FY2023 27589528 / 97704 (Handy Helper ARP).

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately.

separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Finance, Audit and Budget Committee Department Recommendations 7b and 7c to the Full Board. THE MOTION PASSED.

Motioned by: Antoinette Wallace

Seconded by: Don VanSyckel

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Joseph V. Romano

Don VanSyckel

Phil Kraft

Harold L. Haugh

8. Correspondence

a) Open Bids as of August 15, 2023

Motion to receive and file the Open Bids as of August 15, 2023 document. THE MOTION PASSED.

Motioned by: Phil Kraft

Seconded by: Joseph V. Romano

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

9. Internal Services Committee

10. Internal Services Committee Department Recommendations

a) Agreements: Information Technology - Maintenance Agreements for 3rd Quarter 2023 (Total Cost: \$628,442.16)

CBI - Maintenance & Support for CrowdStrike Antivirus Security (\$123,286.12)

CBI - Maintenance & Support for Cisco Annuity Duo Security (\$98,568.68)

CBI - Maintenance & Support for CheckPoint Security (\$254,215.36)

Colussus, Inc. - Maintenance & Support for Jail Tracker/Jail Management System (\$152,372) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the maintenance agreements with;

- 1) CBI - Maintenance & Support CrowdStrike AntiVirus (\$123,286.12),**
- 2) CBI - Maintenance & Support Cisco DUO Security (\$98,568.68),**
- 3) CBI - Maintenance & Support CheckPoint Security (\$254,215.36), and**
- 4) Colossusl - Maintenance & Support for Jail Tracker (\$152,372)**

in the total amount of \$628,442.16 for Information Technology. Funding is available in the FY 2023 IT Equipment Maintenance Agreement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

- b) Government Services Consulting Agreement: Conexess Group, LLC - IT Staff Augmentation Services / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the contract with Conexess Group LLC to provide IT Staff Augmentation Services from September 1, 2023 to August 31, 2028 for Information Technology. Funding is available in the FY 2023 Information Technology Contract Services Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano

Seconded by: Michelle Nard

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

- c) Budget Amendment: Information Technology - Surveillance System Replacements (Total Cost: \$112,020)
 Surveillance Camera Replacements Public Works (\$36,880)
 Surveillance System Replacement Animal Control (\$75,140) / Jako van Blerk, CIO

approve a FY2023 budget amendment for Information Technology in the total amount of \$112,020 by decreasing Non-departmental Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Fund to provide funding for the Surveillance System Replacements for Animal Control (\$75,140) and Public Works (\$36,880) Project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- d) Purchase: Motor City Electric Technologies Inc. - Video Surveillance System Replacements (Total Cost: \$112,020)

Video Surveillance Avigilon Camera Upgrade - Public Works (\$36,880)

Video Surveillance System Replacement - Animal Control (\$75,140) / Jako van Blerk, CIO

approve the purchase with Motor City Electric Technologies to provide Surveillance System Replacements for Public Works (\$36,880) and Animal Control (\$75,140) from September 1, 2023 to December 31, 2023 in the total amount of \$112,020. Funding is available through a concurrent budget amendment to the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Internal Services Committee Department Recommendations 10c and 10d to the Full Board. THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None; Abstain - None

11. Public Participation (three minutes max per speaker)

None

12. Commissioners' Comments

None

13. Adjournment

Motion to adjourn the August 15, 2023 meeting at 04:38 PM. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Harold L. Haugh

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None; Abstain - None