



MACOMB COUNTY SHERIFF CIVIL SERVICE COMMISSION

COMMISSIONERS

Robert Stanley, Chairman
David Daniels, Vice-Chairman
John Glass, Commissioner

Anthony G. Forlini
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, July 26, 2023, 9:00 AM

120 N. Main, Mount Clemens, 48043
2nd Floor Conference Room

MINUTES

1. Call to Order & Roll Call

The meeting was called to order by the Chairperson at 9:00 AM at 120 N. Main Street, 2nd Floor Conference Room, Mount Clemens, Michigan 48043.

Present: Robert Stanley, Dave Daniels, John Glass

Others: Corporation Counsel, John Schapka, HRLR, Mia Mezini, Sheriff's Office Lt. Jeff McPherson

2. Adoption of Agenda

a) Review and approve the agenda for July 26, 2023.

Motion to adopt the agenda dated Wednesday, July 26, 2023. THE MOTION PASSED.

Motioned by: John Glass

Seconded by: Dave Daniels

Vote Summary: (3 - 0 - 0)

Aye - Robert Stanley, Dave Daniels, John Glass

3. Minutes

a) Review and approve the minutes of July 12, 2023.

Motion to approve the minutes for July 26, 2023. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: None

Vote Summary: (3 - 0 - 0)

Aye - Robert Stanley, Dave Daniels, John Glass

4. Public Participation

Present: Phil Abdoo and Dave Willis

5. Business

- a) Review and approve the 2023 Civil Service Commission budget.

Motion to approve the budget. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: John Glass

Vote Summary: (3 - 0 - 0)

Aye - Robert Stanley, Dave Daniels, John Glass

- b) Proctor needed for Dispatch testing on August 21, 2023 for AM & PM.

Chairman Stanley volunteered to proctor the morning exam and Commissioner Glass volunteered to proctor the evening exam.

6. Personnel

- a) Review and approve the Corrections Deputy eligibility list.

Motion to approve the above. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: John Glass

Vote Summary: (3 - 0 - 0)

Aye - Robert Stanley, Dave Daniels, John Glass

- b) Review and approve the Dispatch eligibility list.

Motion to approve the above. THE MOTION PASSED.

Motioned by: John Glass

Seconded by: Dave Daniels

Vote Summary: (3 - 0 - 0)

Aye - Robert Stanley, Dave Daniels, John Glass

- c) Review and approve the Deputy eligibility list.

Motion to approve the above. THE MOTION PASSED.

Motioned by: John Glass

Seconded by: Dave Daniels

Vote Summary: (3 - 0 - 0)

Aye - Robert Stanley, Dave Daniels, John Glass

- d) Receive and file requests for pre-employment physical and psychological evaluation for:

Deric Achatz	Corrections Deputy
Joshua Brownlee	Dispatcher
Tyler Cox	Corrections Deputy
Austin Parker	Corrections Deputy
Harley Smith	Corrections Deputy
Margaret Wolber	Dispatcher

Motion to receive and file the above. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: John Glass

Vote Summary: (3 - 0 - 0)

Aye - Robert Stanley, Dave Daniels, John Glass

- e) Receive and file memo from Undersheriff Darga and Recommendation to Fill Vacant Position forms for:

Jayson-Kent Ignacio	Corrections Deputy	Hired effective July 23, 2023
Zachary Robinson	Corrections Deputy	Hired effective July 24, 2023

Motion to receive and file the above. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: John Glass

Vote Summary: (3 - 0 - 0)

Aye - Robert Stanley, Dave Daniels, John Glass

- f) Receive and file resignation letter and termination form for Justin Francis, Resigned effective July 28, 2023.

Motion to receive and file the above. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: John Glass

Vote Summary: (3 - 0 - 0)

Aye - Robert Stanley, Dave Daniels, John Glass

- g) Review and approve physical and psychological evaluation and recommend hiring:

Lauren Bont	Dispatcher
Emily Townsend	Corrections Deputy

Motion to approve hiring the above. THE MOTION PASSED.

Motioned by: John Glass

Seconded by: Dave Daniels

Vote Summary: (3 - 0 - 0)

Aye - Robert Stanley, Dave Daniels, John Glass

7. Old Business

NONE.

8. New Business

- a) Review and approve payment to Ascension for pre-employment physical evaluations for:
- | | |
|--|--|
| Ronald Szep | Invoice #512095 dated June 29, 2023 for the amount of \$150.00 |
| John Faistenhammer &
Frederick Love | Invoice #497663 dated July 6, 2023 for the amount of \$300.00 |

TOTAL \$450.00

Motion to approve the above payments. THE MOTION PASSED.

Motioned by: John Glass

Seconded by: Dave Daniels

Vote Summary: (3 - 0 - 0)

Aye - Robert Stanley, Dave Daniels, John Glass

- b) Review and approve payment to Harold J. Love & Associates, invoice #1705 dated 7/5/2023 for the amount of \$1,500.00 for pre-employment psychological evaluations for:

Ronald Szep	Corrections Deputy
Patrick Leslie	Deputy

Motion to approve the above payment. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: John Glass

Vote Summary: (3 - 0 - 0)

Aye - Robert Stanley, Dave Daniels, John Glass

9. Adjournment

Motion to adjourn the July 26, 2023 meeting at 9:30 AM. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: John Glass

Vote Summary: (3 - 0 - 0)

Aye - Robert Stanley, Dave Daniels, John Glass