



Macomb County Board of Commissioners

Don Brown, Board Chair
District 01

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 02 – Phil Kraft
District 08 – Antoinette Wallace

District 04 – Joe Sabatini
District 09 – Barbara Zinner

District 05 – Don VanSyckel
District 11 – Mai Xiong

District 06 – Joseph V. Romano
District 12 – Michelle Nard

District 07 – James M. Perna
District 13 – Sarah Lucido

MINUTES APPROVED JULY 18, 2023

DATE/TIME: Tuesday, June 13, 2023, 3:00 PM

COMMITTEE: Finance, Audit, and Budget Committee

CHAIR: Chair Joe Sabatini, Vice Chair Phil Kraft

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:01 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner
Absent: None

Excused: None

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Tuesday, June 13, 2023. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) dated May 16, 2023

Motion to approve the minutes dated May 16, 2023. THE MOTION PASSED.

Motioned by: James M. Perna

Seconded by: Michelle Nard

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M.

Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Mai Xiong, Barbara Zinner
 Nay - None
 Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

Speakers

Joel Rutherford - Warren
 Dr. Amboyer

6. American Rescue Plan (ARP) Fund Project Items - All items are for discussion and will be forwarded to the July Finance/Audit/Budget Committee Meeting

- a) Budget Amendment: County Executive - American Rescue Plan (ARP) Funding - Drainage Districts (\$40,000,000) / Steve Smigiel, Director of Finance and Vicki Wolber, Deputy County Executive **approve a FY 2023 budget amendment to the Coronavirus Relief Fund in the amount of \$40,000,000 by increasing Federal Revenue with a corresponding increase to Supplies & Services in order to appropriate American Rescue Plan (ARP) funds for water and sewer infrastructure projects to be administered by the Office of the Public Works Commissioner.**

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- b) Resolution 2023-10443: Approving the Coronavirus State and Local Fiscal Relief Funds (SLFRF) (ALN 21.027) Subrecipient Agreement (Drainage District Subrecipients for Water and Infrastructure Projects - \$40,000,000) / Steve Smigiel, Director of Finance **adopt Resolution 2023-10443 Approving the Coronavirus State and Local Fiscal Relief Funds (SLFRF) (ALN 21.027) Subrecipient Agreement (Drainage District Subrecipients for Water and Infrastructure Projects).**

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to receive and file the discussion and recommend items 6a and 6b to the July 2023 Finance, Audit, and Budget Committee. THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Harold L. Haugh

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Don Brown
 Joe Sabatini

- c) Budget Amendment: County Executive - Central Intake/Jail Addition (\$228,791,377) / Vicki Wolber, Deputy County Executive and Steve Smigiel, Director of Finance
approve a FY2023 budget amendment for the Central Intake/Jail Addition Capital Projects Fund in the amount of \$228,791,377 by increasing Federal Revenue by \$129,758,815, State Revenue by \$50,000,000, and Contributions from the General Fund by \$49,032,562 with a corresponding increase to Supplies and Services of \$3,305,660, Contract Services of \$17,984,662, and Capital Outlay of \$207,501,095 in order to establish a budget for the Central Intake and Assessment Center/Jail Addition Project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- d) Agreement Amendment #2: Partners In Architecture, PLC - Central Intake and Assessment Center (\$10,370,000) / Vicki Wolber, Deputy County Executive and Mark Deldin, Chief Deputy County Executive
approve the contract amendment #2 with Partners in Architecture, PLC (PIA) to provide architectural and engineering services related to the Sheriff's Office Central Intake and Assessment Center project, from May 19, 2023 to the estimated completion date of May 31, 2028 in the amount of \$10,370,000. Funding is available through a concurrent agenda item budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- e) Proposal: Plante & Moran Cresa, L.L.C. - Owner Representation Services for Macomb County Central Intake and Assessment Center Project (\$4,800,000) / Vicki Wolber, Deputy County Executive and Mark Deldin, Chief Deputy County Executive
approve the contract with Plante Moran CRESA (PMC) to provide owner representation services for Macomb County Central Intake and Assessment Center Project from May 19, 2023 to the estimated date of May 31, 2028 in the amount of \$4,800,000 for the Office of the County Executive. Funding is available through a concurrent agenda item budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- f) Agreement: Metro Technology Services IT, Inc. - Central Intake and Assessment Center Project (\$1,014,380) / Vicki Wolber, Deputy County Executive and Mark Deldin, Chief Deputy County Executive
approve a professional services consulting contract with Metro Technology Services IT, Inc. (MTS) to provide technology design and oversight for the Central Intake and Assessment Center project from May 19, 2023 to the estimated completion date of May 31, 2028 in the amount of \$1,014,380 for the Sheriff's Office. Funding is available through a concurrent agenda item budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to receive and file the discussion and recommend items 6c - 6f to the July 2023 Finance, Audit, and Budget Committee meeting. THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: James M. Perna

Vote Summary: (10 - 3 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Michelle Nard, James M. Perna, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - Sarah Lucido, Joseph V. Romano, Mai Xiong

Abstain - None

Speakers

Mai Xiong

Joe Sabatini

Sarah Lucido

Michelle Nard

Don VanSyckel

Harold L. Haugh

Antoinette Wallace

Don Brown

Barbara Zinner

James M. Perna

Joe Sabatini

Sarah Lucido

Sylvia Grot

Michelle Nard

Harold L. Haugh

Don VanSyckel

Antoinette Wallace

James M. Perna

Don Brown

Joseph V. Romano

7. Department Recommendations

- a) Purchase: Robert Half - Temporary Staffing for Finance Department (\$84,000) / Steve Smigiel, Director of Finance

Motion to recommend that the Board of Commissioners approve the general conditions of engagement with Robert Half to provide temporary staffing from June 15, 2023 to August 11, 2023 in the amount not to exceed \$84,000 for the Finance Department. Funding is available in the FY2023 Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Sarah Lucido

Seconded by: Michelle Nard

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

Speakers

Joe Sabatini

- b) Ordinance 2023-xx: FY 2024 June Year-End Funds Budget Appropriations Ordinance / Steve Smigiel, Director of Finance

Motion to recommend that the Board of Commissioners Adopt Ordinance 2023-XX: FY 2024 June Year-End Funds Budget Appropriations Ordinance. THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Don VanSyckel

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

- c) Purchase: Gorno Ford - 2024 Ford E450 Econo Hi Cube Van 16 Box with Attic (\$59,495) / Nicole Stanuch, Fleet Manager

approve the purchase with Gorno Ford to provide a 2024 Ford E450 Econo Hi Cube Van with box and attic in the amount of \$59,495.00 for Central Receiving / Warehouse. Funding is available in the FY2023 Purchasing / New Equipment (10123320 / 97002).

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- d) Purchase: Lunghamer Ford - 2023 Ford F150 Super Crew 4x4 Pick Up (\$43,252) / Nicole Stanuch, Fleet Manager

approve the purchase with Lunghamer Ford to provide one 2023 Ford F150 Super Crew 4x4 Pick Up in the amount of \$43,252.00 for Sheriff's Office / MATS. Funding is available in the FY2023 MATS / New Equipment (65300000 / 13260).

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Department Recommendations 7c and 7d to the Full Board. THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Antoinette Wallace

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

Speakers

Joe Sabatini

Don Brown
Don VanSyckel

8. Correspondence

a) Open Bids as of June 13, 2023

Motion to receive and file the Open Bids as of June 13, 2023 document. THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: Don VanSyckel

Vote Summary: (9 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

9. Public Participation (three minutes max per speaker)

None

10. Commissioner's Comments

Speakers

Phil Kraft

11. Adjournment

Motion to adjourn the June 13, 2023 meeting at 04:59 PM. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None