



Macomb County Board of Commissioners

Don Brown, Board Chair
District 01

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 02 – Phil Kraft
District 08 – Antoinette Wallace

District 04 – Joe Sabatini
District 09 – Barbara Zinner

District 05 – Don VanSyckel
District 11 – Mai Xiong

District 06 – Joseph V. Romano
District 12 – Michelle Nard

District 07 – James M. Perna
District 13 – Sarah Lucido

MINUTES APPROVED JUNE 13, 2023

DATE/TIME: Tuesday, May 16, 2023, 3:00 PM

COMMITTEE: Finance, Audit, and Budget Committee

CHAIR: Chair Joe Sabatini, Vice Chair Phil Kraft

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:01 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Absent: None

Excused: None

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Tuesday, May 16, 2023. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Don VanSyckel

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

4. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

5. Appointment Interview

a) Art Institute Authority

Board Chair Appointment

1 vacancy; 2-year term to expire on April 30, 2025

Maria Silamianos (*will attend*) / Don Brown, Board Chair

Motion to recommend that the Board of Commissioners receive and file the Board Chair's appointment of Maria Silamianos to the Art Institute Authority, two-year term to expire April 30,

2025. THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Don VanSyckel

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - None

Abstain - None

6. Presentations

- a) Finance Department: 2023 First Quarterly Financial Report / Steve Smigiel, Director of Finance
Motion to receive and file the Finance Department 2023 First Quarterly Financial Report. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

- b) Treasurer's Office: 2023 First Quarterly Report / Christina Miller, Deputy Treasurer of Investments
- c) Memorandum: Macomb County Treasurer - Macomb County Local Government Investment Pool "Investment Brochure"
Motion to receive and file the Treasurer's Office 2023 First Quarterly Report and the Memorandum from the Macomb County Treasurer - Macomb County Local Government Investment Pool "Investment Brochure." THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Speakers

Don VanSyckel
James M. Perna
Abstain - None

7. Resolutions

- a) Resolution 2023-10476: Authorizing the City of St. Clair Shores to Collect the 2023 Winter Tax Levy on the 2023 Summer Tax Bill for all Parcels with a Total Tax Bill of \$100 or Less / Joe Biondo, Chief Deputy Treasurer

Motion to recommend that the Board of Commissioners adopt Resolution 2023-10476: Authorizing the City of St. Clair Shores to Collect the 2023 Winter Tax Levy on the 2023 Summer Tax Bill for all Parcels with a Total Tax Bill of \$100 or Less. THE MOTION PASSED.

Motion by: Harold L. Haugh
Seconded by: Barbara Zinner

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Barbara Zinner

8. American Rescue Plan (ARP) Fund Project Items - All items are receive and file / discussion and will be forwarded to the June Finance/Audit/Budget Committee Meeting

- a) American Rescue Plan (ARP) Projects Presentation / Vicki Wolber, Deputy County Executive; Anthony Wickersham, Sheriff; Candice Miller, Public Works Commissioner

Motion to receive and file the American Rescue Plan (ARP) Projects Presentation. THE MOTION PASSED.

Motioned by: Joseph V. Romano
Seconded by: Don VanSyckel

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Mai Xiong

Sarah Lucido
 Phil Kraft
 Joseph V. Romano
 Michelle Nard
 Don Brown
 Don VanSyckel
 Joseph V. Romano

- b) Budget Amendment: County Executive - American Rescue Plan (ARP) Funding - Drainage Districts (\$40,000,000) / Steve Smigiel, Director of Finance and Vicki Wolber, Deputy County Executive **approve a FY 2023 budget amendment to the Coronavirus Relief Fund in the amount of \$40,000,000 by increasing Federal Revenue with a corresponding increase to Supplies & Services in order to appropriate American Rescue Plan (ARP) funds for water and sewer infrastructure projects to be administered by the Office of the Public Works Commissioner.**

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Speakers

Don Brown

- c) Resolution 2023-10443: Approving the Coronavirus State and Local Fiscal Relief Funds (SLFRF) (ALN 21.027) Subrecipient Agreement (Drainage District Subrecipients for Water and Infrastructure Projects - \$40,000,000) / Steve Smigiel, Director of Finance **approve Resolution 2023-10443 Approving the Coronavirus State and Local Fiscal Relief Funds (SLFRF) (ALN 21.027) Subrecipient Agreement (Drainage District Subrecipients for Water and Infrastructure Projects).**

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend items 8b and 8b to the June 2023 Finance, Audit, and Budget Committee meeting. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Phil Kraft

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

- d) Budget Amendment: County Executive - Central Intake/Jail Addition (\$228,791,377) / Vicki Wolber, Deputy County Executive and Steve Smigiel, Director of Finance **approve a FY2023 budget amendment for the Central Intake/Jail Addition Capital Projects Fund in the amount of \$228,791,377 by increasing Federal Revenue by \$129,758,815, State Revenue by \$50,000,000, and Contributions from the General Fund by \$49,032,562 with a corresponding increase to Supplies and Services of \$3,305,660, Contract Services of \$17,984,662, and Capital Outlay of \$207,501,095 in order to establish a budget for the Central Intake and Assessment**

Center/Jail Addition Project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- e) Agreement Amendment #2: Partners In Architecture, PLC - Central Intake and Assessment Center (\$10,370,000) / Vicki Wolber, Deputy County Executive and Mark Deldin, Chief Deputy County Executive

approve the contract amendment #2 with Partners in Architecture, PLC (PIA) to provide architectural and engineering services related to the Sheriff's Office Central Intake and Assessment Center project, from May 19, 2023 to the estimated completion date of May 31, 2028 in the amount of \$10,370,000. Funding is available through a concurrent agenda item budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- f) Proposal: Plante & Moran Cresa, L.L.C. - Owner Representation Services for Macomb County Central Intake and Assessment Center Project (\$4,800,000) / Vicki Wolber, Deputy County Executive and Mark Deldin, Chief Deputy County Executive

approve the contract with Plante Moran CRESA (PMC) to provide owner representation services for Macomb County Central Intake and Assessment Center Project from May 19, 2023 to the estimated date of May 31, 2028 in the amount of \$4,800,000 for the Office of the County Executive. Funding is available through a concurrent agenda item budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Speakers

Joe Sabatini

Don Brown

Don VanSyckel

- g) Agreement: Metro Technology Services IT, Inc. - Central Intake and Assessment Center Project (\$1,014,380) / Vicki Wolber, Deputy County Executive and Mark Deldin, Chief Deputy County Executive

approve a professional services consulting contract with Metro Technology Services IT, Inc. (MTS) to provide technology design and oversight for the Central Intake and Assessment Center project from May 19, 2023 to the estimated completion date of May 31, 2028 in the amount of \$1,014,380 for the Sheriff's Office. Funding is available through a concurrent agenda item budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Speakers

Don Brown

Joe Sabatini

Don VanSyckel

Motion to recommend items 8d - 8g to the June 2023 Finance, Audit, and Budget Committee

meeting. THE MOTION PASSED.

Motioned by: Don VanSyckel

Seconded by: Barbara Zinner

Vote Summary: (11 - 1 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - Mai Xiong

Abstain - None

9. Department Recommendations

- a) Waiver of Waiting Period for Re-Employment of Retiree Budget Analyst / Steve Smigiel, Director of Finance

Motion to recommend that the Board of Commissioners approve the Executive's recommendation of the re-employment of Suzy Caporuscio to the Finance Department on a part-time basis through the end of calendar year 2023, pursuant to Section 10.6.2 of the County Charter.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Phil Kraft

Seconded by: Sarah Lucido

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Don VanSyckel

- b) Budget Amendment: Freedom Hill Park Fund - Ventrac Tractor 4520P for Freedom Hill (\$30,000) / Nicole Stanuch, Fleet Manager

approve a FY2023 budget amendment for Freedom Hill in the amount of \$30,000 by decreasing Parks Fund Fund Balance with a corresponding increase to Capital Outlay in order to purchase a Ventrac Tractor 4520P for the maintenance at Freedom Hill.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- c) Purchase: Weingartz Supply Company - Ventrac Tractor 4520P (\$40,925.20) / Nicole Stanuch, Fleet Manager

approve the purchase with Weingartz Supply Company to provide a Ventrac Tractor 4520P in the amount of \$40,925.20 for Freedom Hill. Funding is available through a concurrent budget amendment in the FY2023 Park Fund Capital Outlay.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Department Recommendations 9b and 9c to the Full Board. THE MOTION PASSED.

Motioned by: Sarah Lucido

Seconded by: Antoinette Wallace

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

- d) Purchase: Lunghamer Ford - 2023 Ford Transit Low Roof Cargo Van for Macomb Community Action (\$44,582) / Nicole Stanuch, Fleet Manager

Motion to recommend that the Board of Commissioners approve the purchase with Lunghamer Ford to provide One Ford Transit Low Roof Cargo Van in the amount of \$44,582.00 for Macomb Community Action. Funding is available in the FY2023 Weatherization Budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Antoinette Wallace

Seconded by: Sarah Lucido

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Don VanSyckel

- e) Budget Amendment: Animal Control - 2019 Ford Super Duty F250 SRW XL 4WD Super Cab Pickup (\$50,010) / Nicole Stanuch, Fleet Manager

approve a FY2023 budget amendment for Finance in the amount of \$50,010 by increasing the Non-Departmental Capital Outlay - New Vehicles with a corresponding decrease to the Appropriations - COVID Contingency Fund in order to purchase a used 2019 Ford Super Duty F250 SRW XL 4WD Super Cab Pickup for carcass pick up by Animal Control.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- f) Purchase: Russ Milne Ford, Inc. - 2019 Ford F250 Super Duty SRW XL 4WD Super Cab Pickup for Animal Control (\$50,010) / Nicole Stanuch, Fleet Manager
approve the purchase with Russ Milne Ford to provide a 2019 Ford F250 Super Duty SRW XL 4WD Super Cab Pickup in the amount of \$50,010.00 for Animal Control. Funding is available through a concurrent budget amendment from FY2023 Non-Departmental Capital Outlay fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Department Recommendations 9e and 9f to the Full Board. THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: James M. Perna

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Phil Kraft

Joseph V. Romano

Don Brown

Barbara Zinner

Phil Kraft

- g) FY 2024 Budget Review Calendar

- h) FY 2024 Budget Review Supplemental Worksheet

Motion to recommend Department Recommendations 9g and 9h to the Full Board. THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Antoinette Wallace

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

10. Correspondence

- a) Open Bids as of May 16, 2023

Motion to receive and file the Open Bids as of May 16, 2023 document. THE MOTION PASSED.

Motioned by: Antoinette Wallace

Seconded by: Phil Kraft

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

11. Public Participation (three minutes max per speaker)

None

12. Commissioner's Comments

None

13. Adjournment

Motion to adjourn the May 16, 2023 meeting at 05:26 PM. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None