



Macomb County Board of Commissioners

Don Brown, Board Chair
District 01

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 02 – Phil Kraft
District 08 – Antoinette Wallace

District 04 – Joe Sabatini
District 09 – Barbara Zinner

District 05 – Don VanSyckel
District 11 – Mai Xiong

District 06 – Joseph V. Romano
District 12 – Michelle Nard

District 07 – James M. Perna
District 13 – Sarah Lucido

MINUTES APPROVED JUNE 6, 2023

DATE/TIME: Tuesday, May 2, 2023, 3:00 PM

COMMITTEE: Internal Services Committee

CHAIR: Chair Don VanSyckel, Vice Chair Sylvia Grot

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:02 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner
Absent: James M. Perna

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Tuesday, May 2, 2023. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) Joint Internal Services and Finance, Audit, and Budget Committee Minutes dated April 11, 2023

Motion to approve the Joint Internal Services and Finance, Audit, and Budget Committee Minutes dated April 11, 2023. THE MOTION PASSED.

Motioned by: Antoinette Wallace

Seconded by: Michelle Nard

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, Joseph V.

Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner
 Nay - None
 Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

There were no speakers for Public Participation.

After close of Public Participation, Lynn Arnott-Bryks, Director of Facilities and Operations, announced her retirement from Macomb County.

Speakers

Mark Deldin
 Don Brown

6. Department Recommendations

- a) Purchase: Public Defender's Office - Clemens Center Expansion Project (Total Cost: \$86,909.81)
 Motor City Electric Technologies, Inc. - Access Control Additions Installation (\$24,990)
 People Driven Technology - Network Technology (\$61,919.81) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the purchases from 1) Motor City Electric Technologies for access control additions/badge access system (\$24,990) and 2) People Driven Technologies (\$61,919.81) for phones and switches/network technology, for the expansion of the Public Defender's Office at the Clemens Center to take place from April 2023 to September 2023 in the total amount of \$86,909,81 for Information Technology. Funding is available in the FY2023 Public Defender's Michigan Indigent Defense Counsel (MIDC) Grant Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard
 Seconded by: Sylvia Grot

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner
 Nay - None
 Abstain - None

- b) Budget Amendment: Information Technology - Trace3 Infrastructure Hardware Project (\$224,984.10) / Jako van Blerk, CIO

approve a FY2023 budget amendment for Information Technology in the amount of \$224,984.10 by decreasing Non-departmental Capital Outlay with a corresponding increase to Transfers Out in order to transfer funds to the Capital Improvement Fund to provide funding for the Infrastructure Hardware Project for the IT Department.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- c) Purchase: Trace3 - Infrastructure Hardware Project (\$224,984.10) / Jako van Blerk, CIO
approve the purchases from Trace3 to provide infrastructure storage, backup and servers as follows:
1) blade servers with hardware support (\$96,292.72)
2) data domain expansion - capacity upgrade and software (\$29,390.33)
3) subscription upgrade (\$5,236.85) and
4) storage and installation (\$94,064.20)
to take place from June 2023 to July 2023 in the total amount of \$224,984.10 for Information Technology. Funding is available through a concurrent budget amendment to the Capital Improvement Plan.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Department Recommendations 6b and 6c to the Full Board. THE MOTION PASSED.

Motion by: Joseph V. Romano

Seconded by: Antoinette Wallace

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

- d) Budget Amendment: Information Technology - Family Planning Annual Report (FAPR) Data Collection (\$77,760) / Jako van Blerk, CIO
approve a FY2023 budget amendment for Information Technology in the amount of \$77,760 by decreasing Non-departmental Capital Outlay with a corresponding increase to Transfers Out in order to transfer funds to the Capital Improvement Fund for the Family Planning Annual Report data collection project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- e) Purchase: Integrative - Family Planning Annual Report (FAPR) Data Collection (\$77,760) / Jako van Blerk, CIO
approve the purchase with Integrative to provide implementation of Family Planning Annual Reporting (FPAR) from June 2023 to December 2023 in the amount of \$77,760 for Information Technology. Funding is available through a concurrent budget amendment in the Capital Improvement Plan.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Department Recommendations 6d and 6e to the Full Board. THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Antoinette Wallace

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

- f) Contract: Metro Technology Services - IT Staff Augmentation Services / Jako van Blerk
approve the contract with Metro Technology Services, Inc. to provide IT Staff Augmentation Services from May 1, 2023 to April 30, 2028 for Information Technology. Funding is available in the FY2023 IT general operations (101-20401) and IT ongoing capital needs (101-20405) fund.
This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.
- g) Contract: Conexess Group LLC - IT Staff Augmentation Services / Jako van Blerk
approve the contract with Conexess Group LLC to provide IT Staff Augmentation Services from May 1, 2023 to April 30, 2028 for Information Technology. Funding is available in the FY2023 IT general operations (101-20401) and IT ongoing capital needs (101-20405) fund.
This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.
- h) Contract: Modis - IT Staff Augmentation Services / Jako van Blerk, CIO
approve the contract with Modis Inc. to provide IT Staff Augmentation Services from May 1, 2023 to April 30, 2028 for Information Technology. Funding is available in the FY2023 IT general operations (101-20401) and IT ongoing capital needs (101-20405) fund.
This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Department Recommendations 6f - 6h to the Full Board. THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

7. Public Participation (three minutes max per speaker)

None

8. Commissioner's Comments

Speakers

Mai Xiong

Barbara Zinner

Joseph V. Romano

9. Adjournment

Motion to adjourn the May 2, 2023 meeting at 03:29 PM. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None