



Macomb County Board of Commissioners

Don Brown, Board Chair
District 01

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 02 – Phil Kraft
District 08 – Antoinette Wallace

District 04 – Joe Sabatini
District 09 – Barbara Zinner

District 05 – Don VanSyckel
District 11 – Mai Xiong

District 06 – Joseph V. Romano
District 12 – Michelle Nard

District 07 – James M. Perna
District 13 – Sarah Lucido

MINUTES APPROVED MAY 3, 2023

DATE/TIME: Wednesday, April 12, 2023, 3:00 PM

COMMITTEE: Joint Health and Human Services and Records and Public Safety Committee

CHAIR: Health and Human Services Chair Sarah Lucido; Records and Public Safety Chair Joseph V. Romano

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:01 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Don VanSyckel, Antoinette Wallace, Mai Xiong

Absent: Joe Sabatini, Barbara Zinner

Excused: None

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Wednesday, April 12, 2023. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Don VanSyckel

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None

4. Approval of Minutes

a) Health and Human Services Committee Meeting Minutes dated March 8, 2023

Motion to approve the minutes Health and Human Services Committee Meeting Minutes dated March 8, 2023. THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: James M. Perna

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, James M. Perna, Joseph V. Romano, Don VanSyckel, Antoinette Wallace, Mai Xiong
 Nay - None
 Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

Speakers

Dr. Patrick Thompson - MTB Governing Board

6. Presentations

a) Martha T. Berry Bi-Monthly Report / Kevin Evans, Director

Motion to receive and file the Martha T. Berry Bi-Monthly Report. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Don VanSyckel

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None

Speakers

Phil Kraft

Antoinette Wallace

Joseph V. Romano

Harold L. Haugh

Mai Xiong

Don VanSyckel

Michelle Nard

Mai Xiong

James M. Perna

Harold L. Haugh

Don Brown

Sylvia Grot

7. Health and Human Services Department Recommendations

a) Budget Amendment: Veterans Services - Contract Services for Psychological Evaluations (\$100,000) / Laura Rios, Chief Veterans' Services Officer

Motion to recommend that the Board of Commissioners approve a FY2023 budget amendment for Veterans Services in the amount of \$100,000 by decreasing Veterans Affairs Fund Balance with a corresponding increase to Contract Services in order to provide funding for psychological evaluations.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought

separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Mai Xiong
Seconded by: Phil Kraft

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None

Speakers

Joseph V. Romano
Don VanSyckel

- b) Budget Amendment: Macomb Community Action, Children & Family Services Division - Administration for Children & Families Head Start Grant (\$43,821) / Linda Azar, Co-Interim Director

Motion to recommend that the Board of Commissioners approve a FY2022/2023 budget amendment to increase the Macomb Community Action, Children & Family Services division budget in the amount of \$43,821 due to an increase in funding from the Department of Health and Human Services to be used for the Administration for Children & Families Head Start grant.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard
Seconded by: Harold L. Haugh

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None

- c) Budget Amendment: Macomb Community Action - Community Services Block Grant (CSBG Year 2) (\$76,870) / Joseph Cooke, Co-Interim Director

Motion to recommend that the Board of Commissioners approve a FY2023 budget amendment to increase the Macomb Community Action-Community Service Block Grant (CSBG Year 2) budget in the amount of \$76,870 due to a net increase in funding from the Michigan Department of Health and Human Services (MDHHS) - Bureau of Community Action and Economic Opportunity to be used for providing services to low-income residents of Macomb County.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh
 Seconded by: Michelle Nard

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Don VanSyckel, Antoinette Wallace, Mai Xiong
 Nay - None
 Abstain - None

- d) Budget Amendment: Macomb Community Action - Supportive Services for Veterans and Families (SSVF) Grant (\$86,968) / Joseph Cooke, Co-Interim Director

Motion to recommend that the Board of Commissioners approve a FY 2023 budget amendment to increase the Macomb Community Action Fiscal Grant Fund, Supportive Services for Veterans and Families (SSVF) in the amount of \$86,968 due to an increase of funding from Oakland Livingston Human Service Agency (OLHSA) to be used for supportive services for homeless veterans and families.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano
 Seconded by: Don VanSyckel

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Don VanSyckel, Antoinette Wallace, Mai Xiong
 Nay - None
 Abstain - None

- e) Budget Amendment: Macomb Community Action - MDHHS Weatherization Department of Energy (DOE) Grant (\$111,985) / Joseph Cooke, Co-Interim Director

Motion to recommend that the Board of Commissioners approve a FY 2023 budget amendment to increase the Macomb Community Action Fiscal Grant Fund, MDHHS Weatherization-Department of Energy (DOE) grant in the amount of \$111,985 due to an increase from Michigan Department of Health and Human Services (MDHHS) to be used for the Weatherization Assistance Program (WAP).

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Antoinette Wallace
 Seconded by: James M. Perna

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Don VanSyckel, Antoinette Wallace, Mai Xiong
 Nay - None
 Abstain - None

- f) Budget Amendment: Macomb Community Action - Low-Income Home Energy Assistance Program (LIHEAP) Grant (\$144,102) / Joseph Cooke, Co-Interim Director

Motion to recommend that the Board of Commissioners approve a FY 2023 budget amendment to increase the Macomb Community Action Fiscal Grant Fund, Weatherization-Low Income Home Energy Assistance Program (LIHEAP) grant in the amount of \$144,102 due to an increase from the Michigan Department of Health and Human Services (MDHHS) to be used for home weatherization assistance.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano
 Seconded by: Don VanSyckel

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Don VanSyckel, Antoinette Wallace, Mai Xiong
 Nay - None
 Abstain - None

Speakers

Don VanSyckel
 Michelle Nard

8. Records and Public Safety Committee

9. Records and Public Safety Department Recommendations

- a) Agreement Amendment: Sheriff's Office - Township of Washington Law Enforcement Services (\$255,998) / Jason Abro, Commander

Motion to recommend that the Board of Commissioners approve amendment #2 to the agreement with the Township of Washington to provide additional staffing for law enforcement services from May 1, 2023 to December 31, 2024 in the amount of \$255,998. No cost to the County.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh
 Seconded by: Don VanSyckel

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None

- b) Contract: David Fischer Consulting, LLC - Professional Services for Prospecting and Preparing Grant Proposals and Applications for the Prosecutor's Office (\$35,000) / Donn Fresard, Chief Assistant Prosecuting Attorney

Motion to recommend that the Board of Commissioners approve the contract with David Fischer Consulting, LLC to provide professional services for prospecting and preparing grant proposals and applications from May 1, 2023 to December 31, 2023 in the amount of \$35,000 for the Prosecutors Office. Funding is available in the FY 2023 Prosecutor Contract Services budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: James M. Perna

Vote Summary: (10 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Don VanSyckel, Mai Xiong

Nay - None

Abstain - None

- c) Budget Amendment: Prosecutor's Office - (4) Four Part Time Temporary Positions (\$86,264) / Steve Smigiel, Director of Finance, Peter J. Lucido, Prosecuting Attorney

Motion to recommend that the Board of Commissioners approve a FY 2023 budget amendment for the Prosecutor's Office in the amount of \$86,264 by increasing Utilization of General Fund, Fund Balance with a corresponding increase to the Prosecutor's Office Personnel in order to fund four part-time temporary Office Assistant positions.

Pursuant to Public Act 329 of 1925, being MCL 49.31 et seq., a state law that governs the authorization of assistant prosecuting attorneys, investigators, and other clerical employees, the Board of Commissioners at its regular annual meeting deemed eight part-time office assistants as necessary for the functioning of the Prosecutor's Office, fixing a salary for those positions, through Resolution No. 2023-9685. This was also incorporated into Ordinance No. 2022-08, the FY 2023 Comprehensive General Appropriations Ordinance.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Michelle Nard

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None

Speakers

James M. Perna

Harold L. Haugh

Sarah Lucido

Don VanSyckel

10. Waived by Committee Chairs - Agenda Items Related to Macomb Community Action (MCA) Programs Relocating

- a) Budget Amendment - Macomb Community Action (MCA) Programs Relocation (\$545,677) / Steve Smigiel, Director of Finance

approve a FY2023 budget amendment for Finance in the amount of \$545,677 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Transfers Out in order to transfer funds to the Capital Improvement Fund to provide funding of \$120,677 for carpeting in part of the Verkuilen Building as well as contingency funding in the amount of \$425,000 for unforeseen expenses that may arise during the relocation of certain programs currently operated out of Washington Elementary school (currently leased from Mount Clemens Schools).

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- b) Contract: Conventional Carpet, Incorporated - Commercial Floor Covering (DNE \$250,000) / Steve Smigiel, Director of Finance

approve the contract with Conventional Carpet Inc, to provide floor covering projects in various Macomb County Government Facilities from April 1, 2023 to April 1, 2024 at an amount not to exceed \$250,000. Funding is available in the FY 2023 operating budget and 2023 Capital Plan.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend items 10a and 10b to the Full Board. THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Harold L. Haugh

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None

Speakers

Mai Xiong

Phil Kraft

Don VanSyckel

11. Public Participation (three minutes max per speaker)

None

12. Commissioner's Comments

Speakers

Harold L. Haugh

13. Adjournment

Motion to adjourn the April 12, 2023 meeting at 04:32 PM. THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Michelle Nard

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Don VanSyckel, Antoinette Wallace, Mai Xiong

Nay - None

Abstain - None