



Macomb County Board of Commissioners

Don Brown, Board Chair
District 01

Harold L. Haugh, Vice Chair
District 10

Sylvia Grot, Sergeant-At-Arms
District 03

District 02 – Phil Kraft
District 08 – Antoinette Wallace

District 04 – Joe Sabatini
District 09 – Barbara Zinner

District 05 – Don VanSyckel
District 11 – Mai Xiong

District 06 – Joseph V. Romano
District 12 – Michelle Nard

District 07 – James M. Perna
District 13 – Sarah Lucido

MINUTES APPROVED MARCH 7, 2023

DATE/TIME: Tuesday, February 7, 2023, 3:00 PM

COMMITTEE: Joint Internal Services and Finance, Audit, and Budget Committee

CHAIR: Internal Services Chair Don VanSyckel, Finance Chair Joe Sabatini

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

1. Call to Order

The meeting was called to order by the Chairperson at 03:00 PM in the Administration Building, 1 South Main Street, 9th Floor, Mount Clemens, Michigan 48043.

Present: Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner
Absent: None

Excused: None

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Tuesday, February 7, 2023. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) Internal Services Committee Minutes dated December 7, 2022

b) Finance, Audit, and Budget Committee Minutes dated December 13, 2022

Motion to approve Minutes items 4a and 4b. THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Internal Services Department Recommendations

- a) Purchases: Information Technology - 2023 Capital Outlay Items / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the purchase of any items as listed in the tables in the attached summary for the calendar year 2023 as long as purchases do not exceed the IT General Fund budget for the identified line items.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Michelle Nard

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Joe Sabatini

Mai Xiong

- b) Contracts and Authorized User Agreement: AT&T - Centrex Services (\$11,226.60/month, \$134,719.20/year) and IP Flex (\$3,349/month, \$40,188/year) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the contract with AT&T to provide Centrex Services (\$11,226.60/month, \$134,719.20/year) and IP Flex (\$3,349/month, \$40,188/year) from February 16, 2023 to February 15, 2026 in the total amount of \$524,721.60 for Information Technology. Funding is available in the FY2023 Telecommunications Fund 66020401.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Sarah Lucido

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Don Brown

- c) Agreements: Maintenance Agreements for 1st Quarter 2023 (Total Cost: \$90,643.22; County Cost: \$51,197)

AT&T E911 Maintenance (\$39,446.22 - Reimbursed by City of Warren Police Department)

BS&A Treasurer Tax Software (\$51,197) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the maintenance agreements with AT&T and BS&A Software to provide E911 Maintenance (\$39,446.22) and Treasurer Tax Software (\$51,197) from February 1, 2023 to January 31, 2024 in the total amount of \$90,643.22 for Information Technology. Funding is available in the FY 2023 IT Equipment Maintenance Agreement account.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

James M. Perna

Harold L. Haugh

- d) Budget Amendment: Sheriff Marine Division Boathouse Project - Fire Suppression System (\$865,700) / Lynn Arnott-Bryks, Director

Motion to recommend that the Board of Commissioners approve a FY2023 budget amendment for Facilities and Operations in the amount of \$865,700 by decreasing Fund Balance with a corresponding increase to Non-Departmental Capital Outlay. The amendment will simultaneously decrease Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Fund to provide funding for the design,

procurement, and construction/installation of the fire suppression system for the Marine Patrol Boathouse currently under construction. The offsetting entries in the Non-Departmental Capital Outlay account are made for the purposes of providing an audit trail consistent with procedures currently in place to provide General Fund dollars for projects that appear on the Capital Improvement Plan.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano

Seconded by: James M. Perna

Vote Summary: (12 - 0 - 1)

Aye - Don Brown, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - Sylvia Grot

Speakers

Harold L. Haugh

Joe Sabatini

Phil Kraft

Mai Xiong

Barbara Zinner

Sarah Lucido

Joseph V. Romano

James M. Perna

Michelle Nard

Harold L. Haugh

Joe Sabatini

- e) Budget Amendment: Sheriff Marine Division Boathouse Project - Boat Hoist Systems (\$790,900) / Lynn Arnott-Bryks, Director

Motion to recommend that the Board of Commissioners approve a FY2023 budget amendment for Facilities and Operations in the amount of \$790,900 by decreasing Fund Balance with a corresponding increase to Non-Departmental Capital Outlay. The amendment will simultaneously decrease Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Fund to provide funding for the design, engineering, equipment & installation necessary to deliver five (5) Boat Hoist Systems to provide one hoist for each boat well provided in the Sheriff Marine Patrol Boathouse Project currently under construction. The offsetting entries in the Non-Departmental Capital Outlay account are made for the purposes of providing an audit trail consistent with procedures currently in place to provide General Fund dollars for projects that appear on the Capital Improvement Plan.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano

Seconded by: Antoinette Wallace

Vote Summary: (12 - 0 - 1)

Aye - Don Brown, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - Sylvia Grot

Speakers

Sarah Lucido

Barbara Zinner

Phil Kraft

James M. Perna

Don Brown

James M. Perna

- f) Budget Amendment: Sheriff Marine Division Boathouse Project - Public Address (PA) System (\$49,500) / Lynn Arnott-Bryks, Director

Motion to recommend that the Board of Commissioners approve a FY2023 budget amendment for Facilities and Operations in the amount of \$49,500 by decreasing Fund Balance with a corresponding increase to Non-Departmental Capital Outlay. The amendment will simultaneously decrease Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Fund to provide funding for the design, engineering, equipment and installation necessary to deliver a Public Address (PA) System for the Sheriff Marine Division Project currently under construction. The offsetting entries in the Non-Departmental Capital Outlay account are made for the purposes of providing an audit trail consistent with procedures currently in place to provide General Fund dollars for projects that appear on the Capital Improvement Plan.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 1)

Aye - Don Brown, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - Sylvia Grot

7. Finance, Audit, and Budget Committee

8. Department Recommendations

a) Waived by Public Services Committee Chair

Budget Amendment: Planning & Economic Development Grant Fund 361- Early Childhood Investment Corporation (ECIC) - Regional Child Care Planning Grant (\$150,000) / Vicky Rowinski, Director

Motion to recommend that the Board of Commissioners approve a FY2023 budget amendment for the Planning and Economic Development Grant Fund 31 in the amount of \$150,000 by increasing Intergovernmental Revenue with a corresponding increase to Contract Services for the Early Childhood Investment Corporation (ECIC) Regional Child Care Planning Grant.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2022-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Phil Kraft

Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Mai Xiong

Don Brown

b) Resolution 2023-9799: Designating Public Fund Depositories in Compliance with Act 40 Public Acts of 1932 as Amended / Joe Biondo, Chief Deputy Treasurer

Motion to recommend that the Board of Commissioners adopt Resolution 2023-9799: Designating Public Fund Depositories in Compliance with Act 40 Public Acts of 1932 as Amended.

THE MOTION PASSED.

Motion by: Mai Xiong

Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Joseph V. Romano

James M. Perna

Don Brown

Joe Sabatini

James M. Perna

- c) Macomb County Investment Policy / Joe Biondo, Chief Deputy Treasurer

Motion to receive and file the Macomb County Investment Policy. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: James M. Perna

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Harold L. Haugh

James M. Perna

Barbara Zinner

A revised document of the Macomb County Investment Policy will be brought back to this committee at a later date.

9. Correspondence

- a) Open Bids as of February 7, 2023

Motion to receive and file the Open Bids as of February 7, 2023 document. THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

10. Presentations

- a) Treasurer's Office: 2022 Third and Fourth Quarterly Reports / Joe Biondo, Chief Deputy Treasurer

Motion to receive and file the Treasurer's Office 2022 Third and Fourth Quarterly Reports. THE MOTION PASSED.

Motioned by: Antoinette Wallace

Seconded by: Michelle Nard

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

11. Commissioner's Comments

Speakers

Barbara Zinner

Phil Kraft

12. Public Participation (three minutes max per speaker)

None

13. Adjournment

Motion to adjourn the February 7, 2023 meeting at 05:07 PM. THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Sylvia Grot, Harold L. Haugh, Phil Kraft, Sarah Lucido, Michelle Nard, James M. Perna, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None