



Macomb County Board of Commissioners

Don Brown – Board Chair (07)

Harold L. Haugh – Vice Chair (11)

Barbara Zinner – Sergeant-At-Arms (10)

District 01 – Michelle Nard
District 06 – Jeff Farrington

District 02 – Mai Xiong
District 08 – Phil Kraft

District 03 – Veronica Klinefelt
District 09 – Antoinette Wallace

District 04 – Joseph V. Romano
District 12 – Julie Matuzak

District 05 – Donald VanSyckel
District 13 – Joe Sabatini

DATE/TIME: Tuesday, August 16, 2022, 3:00 PM

COMMITTEE: JOINT Health and Human Services Committee and Finance, Audit, Budget Committee

CHAIR: HHS Committee Chair Barbara Zinner, Finance/Audit/Budget Committee Chair Joe Sabatini

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

MINUTES APPROVED SEPTEMBER 13, 2022

1. Call to Order

The meeting was called to order by the Chairperson at 03:01 PM in the Administration Building, 1 S. Main St., 9th Floor Mount Clemens, Michigan 48043.

Present: Julie Matuzak, Michelle Nard, Joe Sabatini, Phil Kraft, Veronica Klinefelt, Harold L. Haugh, Don Brown, Joseph V. Romano, Barbara Zinner, Antoinette Wallace, Jeff Farrington, Mai Xiong, Don VanSyckel

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Tuesday, August 16, 2022.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Don VanSyckel

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) Joint Health and Human Services and Finance, Audit, and Budget Committee Minutes dated July 12, 2022

Motion to approve the Joint Health and Human Services and Finance, Audit, and Budget Committee Minutes dated July 12, 2022.

THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Don VanSyckel

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

5. **Public Participation** (three minutes max per speaker, related only to issues on the agenda)

Speakers

Donn Fresard - Chief Assistant, Macomb County Prosecuting Attorney's Office

Angela Burke - Office Manager, Macomb County Prosecuting Attorney's Office

Pete Lucido, Macomb County Prosecuting Attorney

6. **Presentations**

a) **Veteran Services 2022 2nd Quarter Report / Laura Rios, Director**

Motion to receive and file the Veteran Services 2022 2nd Quarter Report as presented.

THE MOTION PASSED.

Motioned by: Mai Xiong

Seconded by: Antoinette Wallace

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Mai Xiong

Julie Matuzak

7. **Health and Human Services Department Recommendations**

a) **Budget Amendment: Health Department - MDHHS Comprehensive Planning, Budgeting and Contracting (CPBC) Grant Agreement (\$24,300) / Andrew Cox, Director/Health Officer**

Motion to recommend that the Board of Commissioners approve a budget amendment to increase the 2021/22 Fiscal Year Grant Fund in the amount of \$24,300 due to an increase in the MCHD MDHHS Comprehensive Planning, Budgeting and Contracting Grant Agreement (CPBC) to

be used for the Nurse-Family Partnership, and Southeast Michigan Infant Vitality Programs.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Mai Xiong

Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

- b) Budget Amendment: Macomb Community Action, Community Services Division - COVID Emergency Rental Assistance (CERA2) (\$12,333,455.90) / Ernest Cawvey, Director

approve a FY2021/2022 budget amendment to increase the Macomb Community Action, Community Services Division COVID Emergency Rental Assistance Program 2 in the amount of \$12,333,455.90 due to an increase from Michigan State Housing Development Authority to be used for assisting low income households with rent and other eligible assistance.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- c) Budget Amendment: Macomb Community Action, Children & Family Services Division - Delta Dental (\$4,500) / Ernest Cawvey, Director

approve a FY2022 budget amendment to increase the Macomb Community Action Children & Family Service Division budget in the amount of \$4,500 due to a new award from Delta Dental to be used for oral health information and materials to support enrolled children and encourage oral health care.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Health and Human Services Department Recommendations 7b and 7c to the Full Board.

THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Don VanSyckel

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Phil Kraft

Harold L. Haugh

- d) Budget Amendment: Macomb Community Action - Community Development Block Grant - CARES ACT (CDBG-CV) Funding (\$351,444.13) / Ernest Cawvey, Director
approve a FY2022 budget amendment to increase the Macomb Community Action Calendar Community Development Block Grant – CARES Act (CDBG-CV) Calendar Year 2022 funding in the amount of \$351,444.13 due to reconciliation of the actual available funding for CY2022 vs current budget, to be used for Personnel (\$77,632.50), Operating Expenses (\$271,511.63), and Contract Services (\$1,300).

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- e) Substantial Amendment to Action Plan: Macomb Community Action - Program Year 2019 Cares Act Substantial Amendment #6 / Ernest Cawvey, Director
approve the substantial amendment (#6) to the 2019 Annual Action Plan contract for the Community Development Block Grant for Macomb Community Action.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Health and Human Services Department Recommendations 7d and 7e to the Full Board.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Mai Xiong

Julie Matuzak

8. Correspondence

- a) What Every Veteran Should Know Newsletter: August 2022

Motion to receive and file the What Every Veteran Should Know Newsletter: August 2022.

THE MOTION PASSED.

Motioned by: Don VanSyckel

Seconded by: Harold L. Haugh

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

9. Finance, Audit, and Budget Committee

10. Presentations

- a) FY 2021 Annual Comprehensive Financial Report (ACFR) / Steve Adair, Deputy Finance Director
Motion to receive and file the FY 2021 Annual Comprehensive Financial Report (ACFR) as presented.

THE MOTION PASSED.

Motioned by: Antoinette Wallace

Seconded by: Michelle Nard

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Jeff Farrington

Don Brown

Joe Sabatini

- b) Finance Department 2022 2nd Quarter Financial Report / Steve Adair, Deputy Finance Director
Motion to receive and file the Finance Department 2022 2nd Quarter Financial Report as presented.

THE MOTION PASSED.

Motioned by: Jeff Farrington

Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Joe Sabatini

Don Brown

Mai Xiong

11. Finance, Audit, and Budget Department Recommendations

- a) Contract: UHY LLP - Independent Auditors for FY2022-2026 (\$851,450) / Steve Adair, Deputy Finance Director

Motion to recommend that the Board of Commissioners approve an auditing contract for FYs 2022-2026, to retain UHY LLP to provide annual independent audits as required by the County Charter and state law, under the terms detailed in UHY's proposal for auditing services for Macomb County. Funding is available through the General Fund, Department of Roads, Art Institute Authority, and Zoo Authority tax collections.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Jeff Farrington

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Harold L. Haugh

Phil Kraft

Julie Matuzak

Veronica Klinefelt

Jeff Farrington

Mai Xiong

Barbara Zinner

Don Brown

Jeff Farrington
 Joe Sabatini
 Veronica Klinefelt

- b) Ordinance 2022-xx: FY 2023 August Year-End Funds Budget Appropriations Ordinance / Steve Adair, Deputy Finance Director

Motion to recommend that the Board of Commissioners adopt ordinance 2022-xx: FY 2023 August Year-End Funds Budget Appropriations Ordinance

THE MOTION PASSED.

Motion by: Michelle Nard
 Seconded by: Harold L. Haugh

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

- c) Requested Action

Budget Amendment: Prosecutor's Office - Personnel (\$56,600) / Steve Adair, Deputy Finance Director and Karlyn Semlow, Director of HRLR

Action to be Considered by Committee

Resolution 2022-8686: Confirming the Stated Purpose of Ordinance 2021-04 of Creating Four New Employment Positions

Motion to recommend that the Board of Commissioners adopt Resolution 2022-8686: Confirming the Stated Purpose of Ordinance 2021-04 of Creating Four New Employment Positions.

THE MOTION FAILED.

Motion by: Michelle Nard
 Seconded by: Don VanSyckel

Vote Summary: (4 - 9 - 0)

Aye - Harold L. Haugh, Veronica Klinefelt, Julie Matuzak, Antoinette Wallace

Nay - Don Brown, Jeff Farrington, Phil Kraft, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Mai Xiong, Barbara Zinner

Abstain - None

Speakers

Harold L. Haugh
 Joseph V. Romano
 Veronica Klinefelt

Jeff Farrington
Kyle McKee
Mai Xiong
Phil Kraft
Mai Xiong
Don VanSyckel
Barbara Zinner
Michelle Nard
Don Brown
Julie Matuzak
Joe Sabatini
Veronica Klinefelt
Harold L. Haugh
Joseph V. Romano
Don Brown
Don VanSyckel
Mai Xiong

12. Public Participation (three minutes max per speaker)

None

13. Commissioner's Comments

Speakers

Veronica Klinefelt
Jeff Farrington
Joseph V. Romano
Don VanSyckel
Harold L. Haugh
Mai Xiong

14. Adjournment

Motion to adjourn the August 16, 2022 meeting at 05:42 PM.

THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Michelle Nard

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Mai Xiong, Barbara Zinner; Nay - None; Abstain - None