



Macomb County Board of Commissioners

Don Brown – Board Chair (07)

Harold L. Haugh – Vice Chair (11)

Barbara Zinner – Sergeant-At-Arms (10)

District 01 – Michelle Nard
District 06 – Jeff Farrington

District 02 – Mai Xiong
District 08 – Phil Kraft

District 03 – Veronica Klinefelt
District 09 – Antoinette Wallace

District 04 – Joseph V. Romano
District 12 – Julie Matuzak

District 05 – Donald VanSyckel
District 13 – Joe Sabatini

DATE/TIME: Wednesday, August 17, 2022, 3:00 PM

COMMITTEE: Joint Internal Services and Government Oversight Committee

CHAIR: Internal Services Chair Don VanSyckel, Government Oversight Chair Harold L. Haugh

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

MINUTES APPROVED SEPTEMBER 8, 2022

1. Call to Order

The meeting was called to order by the Chairperson at 03:01 PM in the Administration Building, 1 S. Main St., 9th Floor Mount Clemens, Michigan 48043.

Present: Don Brown, Julie Matuzak, Michelle Nard, Joe Sabatini, Phil Kraft, Veronica Klinefelt, Harold L. Haugh, Antoinette Wallace, Barbara Zinner, Joseph V. Romano, Jeff Farrington, Mai Xiong, Don VanSyckel

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Wednesday, August 17, 2022.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) Joint Internal Services and Government Oversight Committee Minutes dated July 13, 2022

Motion to approve the Joint Internal Services and Government Oversight Committee Minutes dated July 13, 2022.

THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (11 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Internal Services Department Recommendations

- a) Contract: Bernco, Inc. - Building Repairs - Administration Building (\$319,600) / Lynn Arnott-Bryks, Director

approve the contract with Bernco, Inc. to provide building repairs to the administration building from August 22, 2022 to April 30, 2023 in the amount of \$319,600 for Facilities and Operations.

Funding is available in the General Liability Internal Service Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- b) Contract: Bernco, Inc. - 2022 Masonry Restoration Project (\$688,314) / Lynn Arnott-Bryks, Director
approve the contract with Bernco, Inc. to provide the 2022 Masonry Restoration Project from August 22, 2022 to November 18, 2022 in the amount of \$688,314 for Facilities and Operations. Funding is available in the FY2022 - General Fund - Maintenance Projects - Tuckpointing (101 26501 93205).

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Internal Services Department Recommendations 6a and 6b to the Full Board.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Harold L. Haugh

Don Brown

- c) Proposal: Partners in Architecture, PLC - Professional Architectural/Engineering Design Services for the Office of Public Defender Renovation Project - Clemens Center (\$114,450) / Lynn Arnott-Bryks, Director

Motion to recommend that the Board of Commissioners approve the proposal from Partners in Architecture, PLC to provide professional architectural/engineering design services for the Office of Public Defender Renovation Project -Clemens Center from August 22, 2022 to September 29, 2022 in the amount of \$114,450 (includes \$1,000 in reimbursable expenses and \$3,500 for Structural Engineering if needed) for Facilities and Operations. Funding is available in the FY2022 Michigan Indigent Defense Counsel Grant fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Mai Xiong

Seconded by: Harold L. Haugh

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Julie Matuzak

- d) Agreements: Information Technology - Maintenance Agreements for 3rd Quarter 2022 (Total County Cost: \$389,023)

CBI - Duo Security (\$97,094)

CBI - CheckPoint Security (\$241,469)

CBI - Managed Firewall (\$50,460) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the agreements with Creative Breakthroughs, Inc. to provide Cisco Security (\$97,094), CheckPoint (\$241,469), and Managed Firewall (\$50,460) in the total amount of \$389,023 for Information Technology. Funding is available in the FY2022 Telecommunications Equipment Maintenance Agreement fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano

Seconded by: Jeff Farrington

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner
Nay - None

Abstain - None

- e) Budget Amendment: Capital Improvement Fund - eTech Environmental Health Accela Integration Phase II (\$136,800) / Jako van Blerk, CIO

approve a FY2022 budget amendment for Information Technology in the amount of \$136,800 by decreasing non-departmental capital outlay with a corresponding increase to operating transfers out to the Capital Improvement Fund to provide funding for the Environmental Health Accela Integration Phase II Project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- f) Contract: eTech Consulting, LLC - Environmental Health Accela Integration Phase II (\$136,800) / Jako van Blerk, CIO

approve the contract with eTech Consulting, LLC for the Environmental Health Accela Integration Phase II Project from September 1, 2022 to January 31, 2023 in the amount of \$136,800 for Information Technology. Funding is available through a concurrent agenda item budget amendment into the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Internal Service Department Recommendations 6f and 6g to the Full Board.

THE MOTION PASSED.

Motion by: Jeff Farrington

Seconded by: Mai Xiong

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner
Nay - None

Abstain - None

- g) Contract: ImageSoft, Inc - OnBase Unity Client Upgrade and Workflow Implementation (\$609,570) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the contract with ImageSoft, Inc. to provide OnBase Unity Clients and Workflow implementation from September 1, 2022 to March 31, 2023 in the amount of \$609,570 for Information Technology. Funding is available in the Friend of the Court Capital Outlay Fund. 66% of the cost will be paid by the State of Michigan through the Cooperative Reimbursement Contract with Friend of the Court.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Antoinette Wallace

Vote Summary: (12 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

- h) Budget Amendment: Capital Improvement Plan - Dell Financing PowerMax Payment 4 of 5 (\$329,562.24) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve a FY2022 budget amendment for Information Technology in the amount of \$329,562.24 by decreasing non-departmental capital outlay with a corresponding increase to operating transfers out into the Capital Improvement Fund to provide funding for the Compute & Storage Attached Network Project for payment four of five as approved by the Board on June 20, 2019.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano

Seconded by: Joe Sabatini

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

- i) **Receive and File:**
Cyber Insurance Requirement Overview / Jako van Blerk, CIO

Motion to receive and file the Cyber Insurance Requirement Overview as presented.

THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None
Abstain - None

Speakers

Mai Xiong
Veronica Klinefelt
Julie Matuzak
Veronica Klinefelt
Mai Xiong
Joe Sabatini

7. Government Oversight Department Recommendations

8. Presentations

a) GCSI: Legislative Update / Gary Owen

Motion to receive and file the GCSI Legislative Update as presented.

THE MOTION PASSED.

Motioned by: Don VanSyckel
Seconded by: Michelle Nard

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner
Nay - None
Abstain - None

Speakers

Mai Xiong
Julie Matuzak
Veronica Klinefelt
Phil Kraft
Veronica Klinefelt
Harold L. Haugh

9. Resolutions

a) Resolution 2022-8713: A Resolution Opposing House Bills 4729, 4730, 4731, 4732 / Harold L. Haugh, Board Vice Chair

Motion to recommend that the Board of Commissioners adopt Resolution 2022-8713: A Resolution Opposing House Bills 4729, 4730, 4731, 4732.

THE MOTION PASSED.

Motion by: Julie Matuzak

Seconded by: Antoinette Wallace

Vote Summary: (12 - 1 - 0)

Aye - Don Brown, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - Jeff Farrington

Abstain - None

Speakers

Joe Sabatini

Phil Kraft

Jeff Farrington

Julie Matuzak

Mai Xiong

Veronica Klinefelt

Don VanSyckel

- b) Resolution 2022-8728: Ratifying and Confirming Adoption of Enrolled Ordinance 2022-02

Motion to recommend that the Board of Commissioners adopt Resolution 2022-8728: Ratifying and Confirming Adoption of Enrolled Ordinance 2022-02.

Motion by: Don VanSyckel

Seconded by: Barbara Zinner

THE MOTION TO RECOMMEND WAS WITHDRAWN.

Motion to postpone Resolution item 9b until after the Board has had an opportunity to discuss the item with counsel in Closed Session.

Motioned by: Harold L. Haugh

Seconded by: Don VanSyckel

THE MOTION TO POSTPONE PASSED.

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Joe Sabatini
Don Brown
Julie Matuzak
Phil Kraft
Veronica Klinefelt
Mai Xiong

10. Public Participation (three minutes max per speaker)

None

11. Commissioner's Comments

None

12. Closed Session

a) Closed Session to Discuss Pending Litigation:

Poole v Macomb County, et al - United States District Court Case No. 19-cv-13544
Mauro v Hawks, et al - Macomb Circuit Court Case No. 22-1419-CH / John Schapka, Corporation Counsel

Motion to enter into Closed Session to discuss pending litigation.

THE MOTION PASSED.

Motioned by: Julie Matuzak
Seconded by: Michelle Nard

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

In accordance with the motion, committee entered Closed Session at 4:23 p.m., with it concluding at 4:38 p.m.

13. Department Recommendations

a) Settlement Agreement: Zachary Poole v Macomb County, et al - United States District Court Case No. 19-cv-13544 / John Schapka, Corporation Counsel

concur with the recommendation of Corporation Counsel in closed session in the settlement of USDC Case No. 19-cv-13544.

- b) Settlement Agreement: Mauro v Hawks, et al - Macomb Circuit Court Case No. 22-1419-CH / John Schapka, Corporation Counsel
concur with the recommendation of Corporation Counsel in closed session and adopt a resolution approving settlement of lawsuit, Case No. 22-1419-CH, and vacating Pagodawood Drive in Shelby Township.

Motion to recommend Department Recommendations 13a and 13b to the Full Board.

THE MOTION PASSED.

Motion by: Phil Kraft

Seconded by: Joe Sabatini

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

14. Adjournment

Motion to adjourn the August 17, 2022 meeting at 04:39 PM.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Michelle Nard

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None