



## Macomb County Board of Commissioners

Don Brown – Board Chair (07)

Harold L. Haugh – Vice Chair (11)

Barbara Zinner – Sergeant-At-Arms (10)

District 01 – Michelle Nard  
District 06 – Jeff Farrington

District 02 – Mai Xiong  
District 08 – Phil Kraft

District 03 – Veronica Klinefelt  
District 09 – Antoinette Wallace

District 04 – Joseph V. Romano  
District 12 – Julie Matuzak

District 05 – Donald VanSyckel  
District 13 – Joe Sabatini

DATE/TIME: Tuesday, May 10, 2022, 3:00 PM

COMMITTEE: JOINT Internal Services and Finance, Audit, and Budget Committee

CHAIR: IS Chair Don VanSyckel. FAB Chair Joe Sabatini

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

### MINUTES APPROVED ON JUNE 7, 2022

1. Call to Order

**The meeting was called to order by the Chairperson at 03:00 PM in the Administration Building, 1 S. Main St., 9th Floor Mount Clemens, Michigan 48043.**

Present: Barbara Zinner, Joseph V. Romano, Don Brown, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Joe Sabatini, Michelle Nard, Julie Matuzak, Antoinette Wallace, Jeff Farrington, Don VanSyckel, Mai Xiong

2. Pledge of Allegiance

3. Adoption of Agenda

**Motion to adopt the agenda dated Tuesday, May 10, 2022.**

**THE MOTION PASSED.**

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) Finance, Audit, and Budget Committee minutes dated April 12, 2022

**Motion to approve the minutes Finance, Audit, and Budget Committee minutes dated April 12, 2022.**

**THE MOTION PASSED.**

Motioned by: Harold L. Haugh

Seconded by: Michelle Nard

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

**None**

6. Internal Services Department Recommendations

a) Purchase: Dell - Azure Monetary Commitment and Overages (\$100,185.38) / Jako van Blerk, CIO

**Motion to recommend that the Board of Commissioners approve the purchase with Dell Software to cover the monetary commitment and overages for 12 months of Azure Cloud Storage from May 2022 to May 2023 in the amount of \$100,185.38 for Information Technology. Funding is available in the FY 2022 Equipment Maintenance Agreements fund.**

*This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.*

**THE MOTION PASSED.**

Motion by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

b) Purchase: Signature Ford - (2) Two Ford F150 Vehicles for Facilities and Operations (\$65,970) / Larry Lee, Purchasing Manager

**Motion to recommend that the Board of Commissioners To approve the purchase with Signature Ford to provide Two Ford F150s for a single purchase in the amount of \$65,970 for Facilities & Operation. Funding is available in the FY2022 10193110-95145.**

*This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.*

**THE MOTION PASSED.**

Motion by: Veronica Klinefelt  
Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Mai Xiong

Don Brown

- c) Budget Amendment: Facilities & Operations - Macomb County Juvenile Justice Center (JJC) Water Heater(s) Replacement Project (\$144,000) / Lynn M. Arnott-Bryks, Director  
**approve a FY2022 budget amendment for Facilities and Operations in the amount of \$144,000 by decreasing non-departmental Capital Outlay with a corresponding increase to Operating Transfers Out in order to transfer funds to the Capital Improvement Fund for the Juvenile Justice Center Water Heater(s) Replacement Project.**

*This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.*

- d) Purchase Order: Detroit Boiler Company - Juvenile Justice Center (JJC) Water Heater(s) Replacement Project (\$144,000) / Lynn M. Arnott-Bryks, Director  
**approve the purchase with Detroit Boiler Company for the Macomb County Juvenile Justice Center Water Heater(s) Replacement Project from May 16, 2022 to June 3, 2022 (Contract end date may vary due to any supply chain issues that may arise) in the amount of \$144,000 for Facilities & Operations. Funding is available through a concurrent budget amendment in the Capital Improvement Fund.**

*This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.*

**Motion to recommend Internal Services Committee Recommendations 6c and 6d to the Full Board.**

**THE MOTION PASSED.**

Motion by: Mai Xiong  
Seconded by: Michelle Nard

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Don Brown

Joe Sabatini

7. Finance, Audit, and Budget Department Recommendations

- a) Resolution 2022-8323: Authorizing the City of St. Clair Shores to Collect the 2022 Winter Tax Levy on the 2022 Summer Tax Bill for All Parcels with a Total Bill of \$100 or Less / Joe Biondo, Chief Deputy Treasurer

**Motion to recommend that the Board of Commissioners adopt Resolution 2022-8323: Authorizing the City of St. Clair Shores to Collect the 2022 Winter Tax Levy on the 2022 Summer Tax Bill for All Parcels with a Total Bill of \$100 or Less.**

**THE MOTION PASSED.**

Motion by: Barbara Zinner

Seconded by: Jeff Farrington

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Harold L. Haugh

Veronica Klinefelt

Julie Matuzak

Barbara Zinner

Jeff Farrington

- b) FY 2023 Budget Review Calendar and Supplemental Worksheet / Joe Sabatini, Finance/Audit/Budget Committee Chair

**Motion to recommend that the Board of Commissioners approve the FY 2023 Budget Review Calendar and Supplemental Worksheet.**

**THE MOTION PASSED.**

Motion by: Michelle Nard

Seconded by: Don VanSyckel

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak,

Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong,  
Barbara Zinner  
Nay - None  
Abstain - None

Speakers

Jeff Farrington  
Veronica Klinefelt  
Don Brown  
Julie Matuzak  
Mai Xiong  
Harold L. Haugh  
Jeff Farrington  
Veronica Klinefelt

8. Correspondence

a) Plante Moran: Pre Audit Letter dated April 25, 2022

b) AAA1-B Update and Invoices (2021 4th Quarter, 2022 1st Quarter)

**Motion to receive and file the Plante Moran pre-audit letter dated April 25, 2022, and the AAA1-B update and invoices (2021 4th Quarter, 2022 1st Quarter).**

**THE MOTION PASSED.**

Motioned by: Michelle Nard  
Seconded by: Jeff Farrington

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

9. Public Participation (three minutes max per speaker)

**None**

10. Commissioner's Comments

Speakers

Veronica Klinefelt  
Julie Matuzak  
Barbara Zinner

11. Adjournment

**Motion to adjourn the May 10, 2022 meeting at 03:36 PM.**

**THE MOTION PASSED.**

Motioned by: Harold L. Haugh

Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None