



Macomb County Board of Commissioners

Don Brown – Board Chair (07)

Harold L. Haugh – Vice Chair (11)

Barbara Zinner – Sergeant-At-Arms (10)

District 01 – Michelle Nard
District 06 – Jeff Farrington

District 02 – Mai Xiong
District 08 – Phil Kraft

District 03 – Veronica Klinefelt
District 09 – Antoinette Wallace

District 04 – Joseph V. Romano
District 12 – Julie Matuzak

District 05 – Donald VanSyckel
District 13 – Joe Sabatini

DATE/TIME: Tuesday, June 7, 2022, 3:00 PM

COMMITTEE: Joint Health and Human Services and Finance, Audit, and Budget Committee

CHAIR: HHS Chair Barbara Zinner; Finance, Audit, and Budget Chair Joe Sabatini

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Adoption of Agenda
4. Approval of Minutes
 - a) Joint Health and Human Services and Records and Public Safety Committee Minutes dated May 9, 2022
 - b) Joint Internal Services and Finance, Audit, and Budget Committee Minutes dated May 10, 2022
5. Public Participation (three minutes max per speaker, related only to issues on the agenda)
6. Health and Human Services Department Recommendations
 - a) Area Agency on Aging 1B: FY 2023-2025 Multi-Year Plan and FY 2023 Annual Implementation Plan / Pamela D. Moffitt, Executive Services Manager
 - b) Budget Amendment: Health Fiscal Year Grant Funds - COVID Immunizations, Contact Tracing and Infection Prevention Programs (\$1,084,000) / Andrew Cox, Director/Health Officer
 - c) Budget Amendment: Macomb Community Action, Children and Family Services - Head Start COVID-19 Carryover Funding (\$183,442) / Ernest Cawvey, Director
 - d) Budget Amendment: Macomb Community Action, Children and Family Services - Head Start Oakland Livingston Human Service Agency (OLHSA) Diaper Bank (\$4,954) / Ernest Cawvey, Director
 - e) Budget Amendment: Macomb Community Action, Children and Family Services - Head Start American Rescue Plan (ARP) Expense Reallocation / Ernest Cawvey, Director
 - f) Budget Amendment: Macomb Community Action - Children and Family Services - Water Residential Assistance Program (WRAP) Conservation Program (\$158,279) / Ernest Cawvey, Director
 - g) Budget Amendment: Macomb Community Action, Children and Family Services - Water Residential Assistance Program (WRAP) Oakland Livingston Human Service Agency (OLHSA) Program (\$201,685) / Ernest Cawvey, Director

- h) Budget Amendment: Macomb Community Action, Community Services Division - Weatherization Assistance Program (Department Of Energy) Expense Reallocation (\$165,000) / Ernest Cawvey, Director
- i) Budget Amendment: Macomb Community Action, Community Services Division - Low Income Home Energy Assistance Program (LIHEAP) Grant (\$507,703) / Ernest Cawvey, Director
- j) Budget Amendment: Macomb Community Action, Children and Family Services - Food Program (\$92,222) / Ernest Cawvey, Director
- k) Budget Amendment: Macomb Community Action, Children and Family Services - Commodity Distribution (\$1,350,000) / Ernest Cawvey, Director
- l) Budget Amendment: Macomb Community Action, Children and Family Services - CERA2 (COVID Emergency Rental Assistance) Federal Program (\$1,594,195.62) / Ernest Cawvey, Director
- m) Budget Amendment: Macomb Community Action, Children and Family Services - Basic Needs Program (\$100,000) / Ernest Cawvey, Director
- n) Budget Amendment: Macomb Community Action, Office of Senior Services - AAA1-B Carryover Funding (\$17,629) / Ernest Cawvey, Director

7. Finance, Audit, and Budget Committee

8. Presentations

- a) Treasurer's Office: 2022 First Quarterly Report / Christina Miller, Deputy Treasurer of Investments
- b) Finance Department: 2022 First Quarterly Report / Steve Smigiel, Director

9. Finance, Audit, and Budget Department Recommendations

- a) Budget Amendment: Finance Department - 2020 Audit Fees Increase (\$8,500) / Steve Smigiel, Director
- b) Contract Amendment: Plante & Moran, LLC - Fiscal Year 2021 Single Audit Services (\$26,500 plus \$5,500 for Each Additional Major Program) / Steve Smigiel, Director
- c) Budget Amendment: Finance Department - Fiscal Year 2021 Single Audit Services (\$71,500) / Steve Smigiel, Director

10. Ordinances

- a) Ordinance 2022-XX: An Ordinance to Establish Comprehensive Contracting and Purchasing Policies and Procedures; to Amend Previously Adopted Contracting and Purchasing Policies and Procedures, Ordinances, and Associated Resolutions, and to Provide Penalties and Consequences for Violations / Workgroup Members: Commissioners Farrington, Matuzak, VanSyckel and Wallace
- b) Amended 2021-2022 Board Procedures and Instructions *(to be adopted concurrently with the Contracting Ordinance)*

11. Public Participation (three minutes max per speaker)

12. Commissioner's Comments

13. Closed Session

- a) Closed Session to Discuss Confidential Attorney/Client Privileged Memo dated January 12, 2022, from Independent Counsel / Peter Webster, Independent Counsel

14. Adjournment