



MACOMB COUNTY SHERIFF CIVIL SERVICE COMMISSION

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
David Daniels, Commissioner

Anthony G. Forlini
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Thursday, May 26, 2022, 11:00 AM

Go-To-Meeting phone conference 1 570-415-1097 PIN: 617 092 504#

MINUTES

1. Call to Order & Roll Call

The meeting was called to order by the Chairperson at 11:00 AM via phone conference.

Present: Robert Stanley, Dave Daniels

Excused: Diane McGee

Others: HRLR Consultant Mia Mezini, Director of Corporation Counsel John Schapka, Corrections Sergeant William Ash

2. Adoption of Agenda

a) Review and approve the agenda for May 26, 2022.

Motion to adopt the agenda dated Thursday, May 26, 2022. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Robert Stanley

Vote Summary: (2 - 0 - 0)

Aye - Robert Stanley, Dave Daniels

3. Minutes

a) Review and approve the minutes of May 11, 2022.

Motion to approve the minutes of May 11, 2022. THE MOTION PASSED

Motioned by: Dave Daniels

Seconded by: Robert Stanley

Vote Summary: (2 - 0 - 0)

Aye - Robert Stanley, Dave Daniels

4. Public Participation

NONE.

5. Business

- a) Review and approve the 2022 Civil Service Commission budget.

Motion to approve the above. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Robert Stanley

Vote Summary: (2 - 0 - 0)

Aye - Robert Stanley, Dave Daniels

- b) Proctor needed for the Dispatch exam on May 26, 2022 at 9:00 am and on June 27, 2022 at 5:30 pm.

Chairman Stanley proctored the May 26 dispatch exam and Commissioner Daniels will proctor the June 27, 2022 dispatch exam.

6. Personnel

- a) Review and approve the Corrections Deputy eligibility list.

Motion to approve the Corrections Deputy eligibility list. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Robert Stanley

Vote Summary: (2 - 0 - 0)

Aye - Robert Stanley, Dave Daniels

Discuss the expiration date for LCOPAT and Empco for the Corrections Deputy eligibility list. /

Motion to have the Sheriff's office contact the Civil Service Commission Administrative Coordinator before a candidate is offered a job so she can check to make sure the LCOPAT and Empco are still valid. If not, the Admin Coordinator will contact the candidate to have him/her take the exam. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Robert Stanley

Vote Summary: (2 - 0 - 0)

Aye - Robert Stanley, Dave Daniels

- b) Review and approve the Dispatcher eligibility list.

Motion to approve the Dispatcher eligibility list. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Robert Stanley

Vote Summary: (2 - 0 - 0)

Aye - Robert Stanley, Dave Daniels

- c) Review and approve the Deputy eligibility list.

Motion to approve the Deputy eligibility list. THE MOTION PASSED.

Motioned by: Dave Daniels
Seconded by: Robert Stanley

Vote Summary: (2 - 0 - 0)
Aye - Robert Stanley, Dave Daniels

- d) Receive and file requests for physical and psychological evaluations for:

Lauren Finn	Dispatcher
Joshua Karam	Corrections Deputy
Cameron Mormino	Corrections Deputy
Gregory Taylor Jr.	Corrections Deputy
Jordan Tysar	Deputy

Motion to receive and file the above. THE MOTION PASSED.

Motioned by: Dave Daniels
Seconded by: Robert Stanley

Vote Summary: (2 - 0 - 0)
Aye - Robert Stanley, Dave Daniels

- e) Receive and file termination form for Daniel Cikota, Deputy, Retired effective July 8, 2022.

Motion to receive and file the above. THE MOTION PASSED.

Motioned by: Dave Daniels
Seconded by: Robert Stanley

Vote Summary: (2 - 0 - 0)
Aye - Robert Stanley, Dave Daniels

- f) Receive and file memo from Undersheriff Darga and Recommendation to Fill Vacant Position forms for:

Trever Gallatin	Corrections Deputy	Hired effective May 23, 2022
Steven Prince	Deputy	Promoted effective May 17, 2022
Samantha Viola	Deputy	Hired effective May 16, 2022

Motion to receive and file the above. THE MOTION PASSED.

Motioned by: Dave Daniels
Seconded by: Robert Stanley

Vote Summary: (2 - 0 - 0)
Aye - Robert Stanley, Dave Daniels

- g) Review and approve physical and psychological evaluations and recommend hiring:

Justin Francis	Corrections Deputy
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Alex Sarkisov

Corrections Deputy

Motion to approve the above for hire. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Robert Stanley

Vote Summary: (2 - 0 - 0)

Aye - Robert Stanley, Dave Daniels

7. Old Business

- a) Review and approve Request for Proposals for pre-employment physical evaluation - TABLED FROM 3-23-2022.

Motion to approve using Ascension for pre-employment physical evaluations. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Robert Stanley

Vote Summary: (2 - 0 - 0)

Aye - Robert Stanley, Dave Daniels

8. New Business

- a) Review and approve payment to Alpha Psychological Services dated 5/12/2022 in the amount of \$450.00 each totaling \$900.00 for pre-employment psychological exam for:

Justin Francis Corrections Deputy

Alex Sarkisov Corrections Deputy

Motion to approve paying the above. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Robert Stanley

Vote Summary: (2 - 0 - 0)

Aye - Robert Stanley, Dave Daniels

- b) Review and approve payment to Concentra, invoice #714300610 dated 5/13/2022 in the amount of \$106.50 for pre-employment physical evaluation for Heath Jerzierski.

Motion to approve payment for the above. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Robert Stanley

Vote Summary: (2 - 0 - 0)

Aye - Robert Stanley, Dave Daniels

- c) Review and approve payment to Empco, invoice dated 11/11/2021 in the amount of \$2,515.00 for Dispatch Supervisor 1 exam in 2021.

Motion to approve payment for the above. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Robert Stanley

Vote Summary: (2 - 0 - 0)

Aye - Robert Stanley, Dave Daniels

9. Adjournment

Motion to adjourn the May 26, 2022 meeting at 11:35 AM. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Robert Stanley

Vote Summary: (2 - 0 - 0)

Aye - Robert Stanley, Dave Daniels