



Macomb County Board of Commissioners

Don Brown – Board Chair (07)

Harold L. Haugh – Vice Chair (11)

Barbara Zinner – Sergeant-At-Arms (10)

District 01 – Michelle Nard
District 06 – Jeff Farrington

District 02 – Mai Xiong
District 08 – Phil Kraft

District 03 – Veronica Klinefelt
District 09 – Antoinette Wallace

District 04 – Joseph V. Romano
District 12 – Julie Matuzak

District 05 – Donald VanSyckel
District 13 – Joe Sabatini

DATE/TIME: Tuesday, April 12, 2022, 3:00 PM

COMMITTEE: Finance, Audit, and Budget Committee

CHAIR: Chair Joe Sabatini, Vice Chair Veronica Klinefelt

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

MINUTES APPROVED MAY 10, 2022

1. Call to Order

The meeting was called to order by the Chairperson at 03:00 PM in the Administration Building, 1 S. Main St., 9th Floor Mount Clemens, Michigan 48043.

Present: Antoinette Wallace, Barbara Zinner, Joseph Romano, Don Brown, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Joe Sabatini, Julie Matuzak, Michelle Nard, Jeff Farrington, Don VanSyckel, Mai Xiong

Others: Legislative Analyst Adriana DeMaggio, BOC Technology Liaison Luke Bisciaio, Director of Legislative Affairs Kyle McKee

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Tuesday, April 12, 2022.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Don VanSyckel

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) dated March 15, 2022

Motion to approve the minutes dated March 15, 2022.

THE MOTION PASSED.

Motioned by: Antoinette Wallace

Seconded by: Mai Xiong

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Presentations

- a) Retiree Health Plan Funds Update / Louise Gates, Actuary, Gabriel, Roeder, Smith & Company

Motion to receive and file the Retiree Health Plan Funds Update as presented.

THE MOTION PASSED.

Motioned by: Don VanSyckel

Seconded by: Michelle Nard

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Jeff Farrington

Veronica Klinefelt

Harold L. Haugh

Don Brown

Don VanSyckel

Don Brown

Veronica Klinefelt

- b) Federal Single Audit - December 31, 2020 / Steve Smigiel, Director of Finance and Plante Moran

Motion to receive and file the Federal Single Audit - December 31, 2020 as presented.

THE MOTION PASSED.

Motioned by: Mai Xiong

Seconded by: Michelle Nard

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Joseph V. Romano

Veronica Klinefelt

Don Brown

Jeff Farrington

c) Full Board Approval at Committee Due to Statutory Deadline

2022 Macomb County Equalization Report / Kristen Sieloff, Director of Equalization

Motion to grant Full Board approval at Committee and approve the 2022 Macomb County Equalization Report and equalize the assessment rolls as required by Act 49 of 1911.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Harold L. Haugh

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Veronica Klinefelt

Don Brown

7. Department Recommendations

- a) Contract: Otis Elevator Company - Elevator Maintenance (\$122,667.60) / Larry Lee, Director of Purchasing

approve the contract with Otis Elevator Company to provide Elevator Maintenance from May 1, 2022 to May 1, 2023, with the possibility of two 1-year extensions, in the total amount of \$122,667.60 a year for the Department of Roads (\$4,320) and for Macomb County (\$118,347.60). Funding is available in the FY 2022 F&O Operating Budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- b) Contract: Transparent Energy LLC - Natural Gas Third Party Manager (\$.002 per ccf) / Larry Lee, Director of Purchasing

approve the contract with Transparent Energy LLC to provide Third Party Management of Natural Gas Supply from May 1st 2022 to May 1st 2023; the cost is variable. Funding is available in the FY 2022 in F&O Building Operation Budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Department Recommendations 7a and 7b to the Full Board.

THE MOTION PASSED.

Motion by: Joseph V. Romano

Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

Speakers

Phil Kraft

Julie Matuzak

Don VanSyckel

- c) Purchase: SupplyDen - Janitorial Supplies (\$273,000) / Larry Lee, Director of Purchasing

Motion to recommend that the Board of Commissioners approve the purchase from SupplyDen for janitorial supplies from May 1, 2022 to May 1, 2023 in the amount of \$273,000 for Central Stores. Funding is available in the FY2022 Fund 64523320.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Don VanSyckel

Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner
Nay - None
Abstain - None

8. Public Participation (three minutes max per speaker)

None

9. Commissioner's Comments

Speakers

Barbara Zinner

10. Adjournment

Motion to adjourn the April 12, 2022 meeting at 04:16 PM.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph V. Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None