



Macomb County Board of Commissioners

Don Brown – Board Chair (07)

Harold L. Haugh – Vice Chair (11)

Barbara Zinner – Sergeant-At-Arms (10)

District 01 – Michelle Nard
District 06 – Jeff Farrington

District 02 – Mai Xiong
District 08 – Phil Kraft

District 03 – Veronica Klinefelt
District 09 – Antoinette Wallace

District 04 – Joseph V. Romano
District 12 – Julie Matuzak

District 05 – Donald VanSyckel
District 13 – Joe Sabatini

DATE/TIME: Tuesday, April 5, 2022, 3:00 PM

COMMITTEE: JOINT Health and Human Services and Internal Services Committee

CHAIR: HHS Chair Barbara Zinner, Internal Services Chair Don VanSyckel

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

MINUTES APPROVED MAY 9, 2022

1. Call to Order

The meeting was called to order by the Chairperson at 3:00 PM in the Administration Building, 1 S. Main St., 9th Floor Mount Clemens, Michigan 48043.

Present: Julie Matuzak, Michelle Nard, Joe Sabatini, Phil Kraft, Veronica Klinefelt, Harold L. Haugh, Don Brown, Joseph Romano, Antoinette Wallace, Barbara Zinner, Mai Xiong, Jeff Farrington, Don VanSyckel

Absent: None

Excused: None

Others: Chief of Staff Crystal Richardson, Director of Legislative Affairs Kyle McKee

a) test

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Tuesday, April 5, 2022. THE MOTION PASSED.

Motioned by: Joseph Romano

Seconded by: Phil Kraft

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

4. Approval of Minutes

a) Health and Human Services Committee Meeting Minutes dated March 8, 2022

- b) Internal Services Committee Meeting Minutes dated March 9, 2022

Motion to approve the minutes of the Health and Human Services Committee dated March 8, 2022 and Internal Services Committee dated March 9, 2022.

Commissioner Xiong asked that her votes be added to two items in the Internal Services Committee meeting.

It was determined after the meeting that the votes had been properly recorded; the minutes were not amended.

THE MOTION PASSED.

Motioned by: Julie Matuzak

Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

Kent Jackson and Matt Evans, Rockford Construction

6. Presentations

- a) Martha T. Berry Monthly Report

Motion to receive and file the Martha T. Berry Monthly Report as presented. THE MOTION PASSED.

Motioned by: Mai Xiong

Seconded by: Michelle Nard

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

7. Health and Human Services Department Recommendations

- a) Budget Amendment: Health Department - Contract Services, Medical Examiner's Office (\$153,500) / Andrew Cox, Director/Health Officer

Motion to recommend that the Board of Commissioners approve a FY2022 budget amendment for the Health Department in the amount of \$153,500 by increasing Contract Services with a

corresponding increase to General Fund Use of Fund Balance in order to pay for the Spitz Pathology Medical Examiners Office Contract.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph Romano

Seconded by: Antoinette Wallace

Vote Summary: (9 - 4 - 0)

Aye - Don Brown, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Joseph Romano, Don VanSyckel, Mai Xiong, Barbara Zinner

Nay - Jeff Farrington, Michelle Nard, Joe Sabatini, Antoinette Wallace

Abstain - None

- b) Budget Amendment: Veterans Services MEIC-Cedam-Vita Tax Grant (\$28,718.42) / Laura Rios, Director

Motion to recommend that the Board of Commissioners approve a FY2022 budget amendment to increase the Veterans Services Fiscal grant fund, MEIC-Cedam-Vita Grant in the amount of \$28,719 by increasing Intergovernmental Revenue by \$28,719 with a corresponding increase to Personnel by \$28,515 and Supplies & Services by \$204 due to an increase from the Michigan Economic Impact Coalition to in order to fund five temporary positions for the extension of the Home Heating Credit filing.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joe Sabatini

Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

- c) Budget Amendment: Health Department Grant Fund - Amendment #2 to the FY 2021/22 MDHHS Comprehensive Grant Agreement (CPBC) (\$412,321) / Andrew Cox, Director/Health Officer

Motion to recommend that the Board of Commissioners approve a FY2021/22 budget amendment to increase the MCHD MDHHS Comprehensive Planning, Budgeting and Contracting Grant Agreement (CPBC) in the total amount of \$316,621 by increasing the FY2021/22 Fiscal Year Grant Fund's (219) Revenue and Expenses by \$300,621 and increasing the CY 2022 Health General Fund Revenue and Expenses by \$16,000 due to an increase from the Michigan Department of Health & Human Services.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement,

including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Jeff Farrington
Seconded by: Don VanSyckel

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

- d) Budget Amendment: Macomb Community Action, Children & Family Services Division (\$101,268) / Ernest Cawvey, Director

Motion to recommend that the Board of Commissioners approve a FY2022 budget amendment to increase the Macomb Community Action, Children & Family Service division budget in the amount of \$101,268 due to a new award from the Macomb Intermediate School District to be used to supplement and additional 24 GSRP/Head Start Blended slots.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard
Seconded by: Joe Sabatini

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

- e) **Receive and File: Approved by Bypass**

Purchase (resubmission): Mortech Manufacturing - purchase of autopsy tables (\$103,810)

receive and file the bypass approval of the purchase with Mortech Manufacturing to replace the morgue tables at the Medical Examiner's Office in the amount of \$103,810. Funding is available in the Capital Projects Fund - Medical Examiner's Renovation Project Capital Outlay.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motioned by: Veronica Klinefelt
Seconded by: Joseph Romano

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

8. Internal Services Department Recommendations

- a) Budget Amendment: Capital Improvement Plan - Unified Computing System (UCS) Server & Fabric Interconnect Replacements (\$362,846) / Jako van Blerk, CIO

recommend that the Board of Commissioners approve a FY2022 budget amendment for Information Technology in the amount of \$362,846.00 by decreasing non-departmental capital outlay with a corresponding increase to operating transfers out to the Capital Improvement Fund to provide funding for the UCS Server & Fabric Interconnect Replacement Project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- b) Purchase: Trace3 - Unified Computing System (UCS) Server & Fabric Interconnect Replacements (\$362,846) / Jako van Blerk, CIO

recommend that the Board of Commissioners approve the purchase from Trace3 for four servers and the fabric interconnects for the Unified Computing System (UCS) environment in the amount of \$362,846 for Information Technology. Funding is available through a concurrent budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend items a and b be forwarded to the Full Board of Commissioners.

THE MOTION PASSED.

Motion by: Julie Matuzak

Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

- c) Purchase: AT&T - County Cell Phones using FirstNet (\$33,679.20) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the purchase from AT&T for 80 cell phones with service from April 1, 2022 to April 15, 2022 in the amount of \$33,679.20 for Information Technology. Funding is available in the Telecommunications Equipment Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Jeff Farrington

Seconded by: Joseph Romano

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None

- d) Budget Amendment: Capital Improvement Fund - Macomb County Sheriff's Office Marine Patrol Boathouse Project (\$8,414,600) / Lynn M. Arnott-Bryks, Director

Motion to recommend that the Board of Commissioners approve a FY2022 budget amendment for Facilities & Operations in the amount of \$8,414,660 by decreasing non-departmental Capital Outlay with a corresponding increase to Operating Transfers Out to the Capital Improvement Fund for the Macomb County Sheriff's Office Marine Patrol Boathouse Project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- e) Contract: Rockford Construction - Macomb County Sheriff's Office Marine Patrol Boathouse Project (\$8,414,600)

recommend that the Board of Commissioners approve the contract with Rockford Construction for the Macomb County Sheriff's Marine Patrol Boathouse Project from April 29, 2022 to June 23, 2023 in the amount of \$8,414,600 for Facilities & Operations. Funding is available through a concurrent budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend items d and e be forwarded to the Full Board of Commissioners.

THE MOTION PASSED.

Motion by: Mai Xiong

Seconded by: Barbara Zinner

Vote Summary: (12 - 1 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Barbara Zinner

Nay - Mai Xiong

Abstain - None

- f) Budget Amendment: Capital Improvement Plan: TelSystems - A/V System Replacement for Board of Commissioners (\$81,097.49)

recommend that the Board of Commissioners approve a FY2022 budget amendment for Information Technology in the amount of \$87,097.49 by decreasing non-departmental Capital Outlay with a corresponding increase to Operating Transfers Out to the Capital Improvement Fund for the Board of Commissioners A/V System Replacement.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- g) Contract: Information Technology: TelSystems - A/V System Replacement for Board of Commissioners (\$81,097.49)

Motion to recommend that the Board of Commissioners approve the purchase from TelSystems to provide the A/V System Replacement for the Board of Commissioners from May 2, 2022 to May 2, 2023 in the amount of \$81,097.49 for Information Technology. Funding is available through a concurrent budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to forward items f and g to the Full Board of Commissioners. THE MOTION PASSED.

Motion by: Veronica Klinefelt
Seconded by: Joseph Romano

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak, Michelle Nard, Joseph Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner
Nay - None
Abstain - None

9. Public Participation (three minutes max per speaker)

None

10. Commissioner's Comments

Speakers

**Veronica Klinefelt
Michelle Nard
Harold Haugh
Joseph V. Romano**

11. Adjournment

Motion to adjourn the April 5, 2022 meeting at 5:07 PM. THE MOTION PASSED.

Motion by: Joseph Romano; Seconded by: Barbara Zinner

Vote Summary: (13 - 0 - 0)

Aye - Don Brown, Jeff Farrington, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Julie Matuzak,

Michelle Nard, Joseph Romano, Joe Sabatini, Don VanSyckel, Antoinette Wallace, Mai Xiong, Barbara Zinner

Nay - None

Abstain - None