



Macomb County Board of Commissioners

Don Brown – Board Chair (07)

Harold L. Haugh – Vice Chair (11)

Barbara Zinner – Sergeant-At-Arms (10)

District 01 – Michelle Nard
District 06 – Jeff Farrington

District 02 – Mai Xiong
District 08 – Phil Kraft

District 03 – Veronica Klinefelt
District 09 – Antoinette Wallace

District 04 – Joseph V. Romano
District 12 – Julie Matuzak

District 05 – Donald VanSyckel
District 13 – Joe Sabatini

DATE/TIME: Wednesday, November 10, 2021, 3:00 PM

COMMITTEE: Internal Services Committee

CHAIR: Chair Don VanSyckel, Vice Chair Phil Kraft

LOCATION: County Administration Building, One South Main Street, 9th Floor, Mount Clemens

MINUTES APPROVED DECEMBER 8, 2021

1. Call to Order

The meeting was called to order by the Chairperson at 03:00 PM in the Administration Building, 1 S. Main St., 9th Floor Mount Clemens, Michigan 48043.

Present: Don VanSyckel, Julie Matuzak, Mai Xiong, Phil Kraft, Veronica Klinefelt, Harold L. Haugh, Don Brown, Joseph Romano, Barbara Zinner, Antoinette Wallace, Jeff Farrington

Absent: Joe Sabatini, Michelle Nard

Others: Director of Legislative Affairs Kyle McKee, BOC Technology Liaison Luke Bisciaio, Legislative Analyst Adriana DeMaggio

2. Pledge of Allegiance to the Flag

3. Adoption of Agenda

Motion to adopt the agenda dated Wednesday, November 10, 2021.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joseph V. Romano, Antoinette Wallace

Nay - None

Abstain - None

4. Approval of Minutes

a) dated October 13, 2021

Motion to approve the minutes dated October 13, 2021.

THE MOTION PASSED.

Motioned by: Jeff Farrington

Seconded by: Antoinette Wallace

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joseph V. Romano, Antoinette Wallace

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Department Recommendations

- a) Contract: Plante Moran Cresa - Professional Services for a Capital Development Strategy & Space Needs Assessment - Health Department (\$90,000 plus \$2,500 Reimbursable Expenses) / Lynn Arnott-Bryks, Director

Motion to recommend that the Board of Commissioners approve the contract with Plante Moran Cresa to provide Professional Services for a Capital Development Strategy and Space Needs Assessment for the Health Department from November 22, 2021 to March 22, 2022 in the amount of \$90,000 plus \$2,500 in Reimbursable Expenses for Facilities & Operations. Funding is available in the Capital Plan.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Julie Matuzak

Seconded by: Barbara Zinner

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joseph V. Romano, Antoinette Wallace

Nay - None

Abstain - None

Speakers

Don Brown

Barbara Zinner

Phil Kraft

Julie Matuzak

Don VanSyckel

Mai Xiong

- b) Agreements: Information Technology Maintenance Agreements for 1st Quarter 2022 Package 1 (\$1,914,374.40) / Jako van Blerk, Director

Motion to recommend that the Board of Commissioners Approve the 17 maintenance agreements as itemized in the attached documents, at a total amount of \$1,914,374.400 for Information Technology. Funding is available in the FY 2022 IT Equipment Maintenance Agreement account.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Mai Xiong

Seconded by: Antoinette Wallace

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joseph V. Romano, Antoinette Wallace

Nay - None

Abstain - None

Speakers

Phil Kraft

Harold L. Haugh

Mai Xiong

Don VanSyckel

- c) **Referred from Full Board**

Budget Amendment: Capital Improvement Fund - Vic Wertz Surveillance System (\$49,700) / Ernest Cawvey, Jako van Blerk

approve a FY2021 budget amendment for Information Technology in the amount of \$49,700 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out to the capital improvement fund to fund the project cost for the Vic Wertz Food Bank Surveillance System Project for the IT Department.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- d) **Referred from Full Board**

Purchase: Motor City Electric Technologies - Vic Wertz Food Bank Surveillance System (\$49,700) / Jako van Blerk, CIO

approve the purchase from Motor City Electric Technologies to install a surveillance system for the Vic Wertz building, specifically the Central Stores and Food Warehouses, for \$49,700. Funding is available through a concurrent agenda item budget amendment into the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend Internal Services Committee Recommendations c and d to the Full Board.

THE MOTION FAILED.

Motion by: Mai Xiong

Seconded by: Harold L. Haugh

Vote Summary: (4 - 7 - 0)

Aye - Harold L. Haugh, Mai Xiong, Barbara Zinner, Joseph V. Romano

Nay - Veronica Klinefelt, Don Brown, Phil Kraft, Don VanSyckel, Julie Matuzak, Jeff Farrington, Antoinette Wallace

Abstain - None

Speakers

Veronica Klinefelt

Julie Matuzak

Barbara Zinner

Antoinette Wallace

Phil Kraft

Joseph V. Romano

Jeff Farrington

Mai Xiong

Harold L. Haugh

Don Brown

7. Public Participation (three minutes max per speaker)

None

8. Commissioners' Comments

Speakers

Phil Kraft

Antoinette Wallace

Barbara Zinner

Veronica Klinefelt

9. Adjournment

Motion to adjourn the November 10, 2021 meeting at 04:29 PM.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joseph V. Romano, Antoinette Wallace

Nay - None
Abstain - None