



Macomb County Board of Commissioners

Don Brown – Board Chair (07)

Harold L. Haugh – Vice Chair (11)

Barbara Zinner – Sergeant-At-Arms (10)

District 01 – Michelle Nard
District 06 – Jeff Farrington

District 02 – Mai Xiong
District 08 – Phil Kraft

District 03 – Veronica Klinefelt
District 09 – Antoinette Wallace

District 04 – Joseph V. Romano
District 12 – Julie Matuzak

District 05 – Donald VanSyckel
District 13 – Joe Sabatini

DATE/TIME: Tuesday, December 14, 2021, 3:00 PM

COMMITTEE: Finance, Audit, and Budget Committee

CHAIR: Chair Joe Sabatini, Vice Chair Veronica Klinefelt

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, Michigan 48043

MINUTES APPROVED MARCH 15, 2022

1. Call to Order

The meeting was called to order by the Chairperson at 03:03 PM in the Administration Building, 1 S. Main St., 9th Floor Mount Clemens, Michigan 48043.

Present: Joe Sabatini, Mai Xiong, Phil Kraft, Veronica Klinefelt, Antoinette Wallace, Barbara Zinner, Joseph V. Romano, Harold L. Haugh, Don Brown, Jeff Farrington, Julie Matuzak, Don VanSyckel
Absent: Michelle Nard

Others: Director of Legislative Affairs Kyle McKee, BOC Technology Liaison Luke Bisciaio, Legislative Analyst Adriana DeMaggio

2. Pledge of Allegiance to the Flag

3. Adoption of Agenda

Motion to adopt the agenda dated Tuesday, December 14, 2021.

THE MOTION PASSED.

Motioned by: Joseph V. Romano
Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Joseph V. Romano, Antoinette Wallace
Nay - None
Abstain - None

4. Approval of Minutes

a) dated November 16, 2021

Minutes to be forwarded to the January 18, 2022, Finance, Audit, and Budget Committee Meeting.

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Department Recommendations

- a) Waived by Health and Human Services Committee Chair

Budget Amendment: Macomb Community Action, Community Services Division - COVID Emergency Rental Assistance (CERA) Program (\$800,000) / Ernest Cawvey, Director

Motion to approve a FY2021/22 budget amendment for the Macomb Community Action Fiscal Grant Fund in the amount of \$800,000 by increasing Supplies & Services with a corresponding decrease in Personnel(\$600,000) and Contract Services(\$200,000) to be used for the CERA (Covid Emergency Rental Assistance) Program.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motioned by: Mai Xiong

Seconded by: Antoinette Wallace

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Joseph V. Romano, Antoinette Wallace

Nay - None

Abstain - None

Speakers

Don Brown

Julie Matuzak

- b) Waived by Health and Human Services Committee Chair

Budget Amendment: Macomb Community Action Grant Fund 344 - Michigan Strategic Fund - Regional Talent Innovation Grant (\$515,000) / Ernest Cawvey, Director, Gary Cutler, Fiscal Services Manager

Motion to approve a FY 2021 budget amendment to increase Macomb Community Action Grants - Funds 344 in the amount of \$515,000.00 due to an award of Michigan Strategic Fund - Regional Talent Innovation Grant to be used for short-term education and training activities aimed at moving individual participants from education to employment in less than one year.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motioned by: Mai Xiong
Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Joseph V. Romano, Antoinette Wallace

Nay - None

Abstain - None

Speakers

Mai Xiong

Barbara Zinner

Don VanSyckel

- c) Budget Amendment: Prosecuting Attorney 2021 Calendar Grant Fund (\$97,726) / Steve Smigiel, Director of Finance

Motion to approve a FY2021 budget amendment to the Prosecuting Attorney Calendar Grant Fund in the amount of \$97,726 by increasing Intergovernmental Revenue by \$97,726, Contributions from General Fund by \$7,672 and Personnel by \$105,398 with a corresponding decrease in Intergovernmental Revenue and Personnel by \$97,726 with an additional transfer of \$7,672 from Personnel to Contributions to Other Funds in the Prosecuting Attorney General Fund for the purpose of extending funding for two Part Time Special Prosecutors.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motioned by: Antoinette Wallace

Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Joseph V. Romano, Antoinette Wallace

Nay - None

Abstain - None

- d) Budget Amendment: Prosecuting Attorney 2022 Calendar Grant Fund (\$180,682) / Steve Smigiel, Director

Motion to approve a FY 2022 budget amendment for the Prosecuting Attorney Calendar Grant Fund to increase Personnel in the amount of \$180,682 with a corresponding increase in Intergovernmental Revenue by \$167,530 and increase in Contributions from the General Fund by \$13,152; further approve a transfer of \$13,152 from Personnel to Contributions to Other Funds in the Prosecuting Attorney General Fund. Funds will be used to fund two Special Prosecutor positions.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including

but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motioned by: Harold L. Haugh
Seconded by: Antoinette Wallace

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Joseph V. Romano, Antoinette Wallace

Nay - None

Abstain - None

Speakers

Veronica Klinefelt

- e) Budget Amendment: General Fund - Indirect Cost Allocation Adjustments / Steve Smigiel, Director of Finance

Motion to approve a FY2021 budget amendment for the General Fund in the amount of \$3,247,705 by increasing various General Fund departments Indirect Cost Allocation with a corresponding increase to Non-departmental Indirect Cost Revenue in the same amount to charge indirect cost based on the 2019 Cost Plan.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motioned by: Joseph V. Romano
Seconded by: Barbara Zinner

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Joseph V. Romano, Antoinette Wallace

Nay - None

Abstain - None

Speakers

Julie Matuzak

7. Correspondence

- a) 2021 Equalization Study for 2022 Equalized Values / Kristen Sieloff, Director

Motion to receive and file the 2021 Equalization Study for 2022 Equalized Values, as presented by Kristen Sieloff, Director.

THE MOTION PASSED.

Motioned by: Mai Xiong
Seconded by: Jeff Farrington

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Joseph V. Romano, Antoinette Wallace

Nay - None

Abstain - None

Speakers

Don Brown

Veronica Klinefelt

Jeff Farrington

8. Public Participation (three minutes max per speaker)

None

9. Commissioners' Comments

Speakers

Veronica Klinefelt

Barbara Zinner

Julie Matuzak

10. Adjournment

Motion to adjourn the December 14, 2021 meeting at 03:58 PM.

THE MOTION PASSED.

Motioned by: Joseph V. Romano
Seconded by: Harold L. Haugh

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Joseph V. Romano, Antoinette Wallace

Nay - None

Abstain - None

