



Macomb County Board of Commissioners

Don Brown – Board Chair (07)

Harold L. Haugh – Vice Chair (11)

Barbara Zinner – Sergeant-At-Arms (10)

District 01 – Michelle Nard
District 06 – Jeff Farrington

District 02 – Mai Xiong
District 08 – Phil Kraft

District 03 – Veronica Klinefelt
District 09 – Antoinette Wallace

District 04 – Joseph V. Romano
District 12 – Julie Matuzak

District 05 – Donald VanSyckel
District 13 – Joe Sabatini

DATE/TIME: Tuesday, January 11, 2022, 3:00 PM

COMMITTEE: JOINT Health and Human Services and Internal Services Committee

CHAIR: Health and Human Services Committee Chair Barbara Zinner, Vice Chair Julie Matuzak
Internal Services Committee Chair Don VanSyckel, Vice Chair Phil Kraft

LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

MINUTES APPROVED FEBRUARY 1, 2022

1. Call to Order

The meeting was called to order by the Chairperson at 02:59 PM in the Administration Building, 1 S. Main St., 9th Floor Mount Clemens, Michigan 48043.

Present: Barbara Zinner, Joseph V. Romano, Don Brown, Harold L. Haugh, Veronica Klinefelt, Phil Kraft, Joe Sabatini, Michelle Nard, Julie Matuzak, Don VanSyckel, Mai Xiong

Absent: Antoinette Wallace, Jeff Farrington

Others: Legislative Analyst Adriana DeMaggio, Administrative Assistant Mary Hare

2. Pledge of Allegiance

3. Adoption of Agenda

Motion to adopt the agenda dated Tuesday, January 11, 2022.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Michelle Nard

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Joe Sabatini, Michelle Nard, Joseph V. Romano

Nay - None

Abstain - None

4. Approval of Minutes

a) Health and Human Services Committee Minutes dated December 02, 2021

- b) Internal Services Committee Minutes dated December 08, 2021

Motion to approve the Health and Human Services Committee minutes dated December 02, 2021 and the Internal Services Committee minutes dated December 08, 2021.

THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: Joe Sabatini

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Joe Sabatini, Michelle Nard, Joseph V. Romano

Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, related only to issues on the agenda)

None

6. Health and Human Services Department Recommendations

- a) Budget Amendment: Macomb Community Action, Children and Family Services Division - Child and Adult Care Food Program (\$495,891) / Ernest Cawvey, Director

Motion to recommend that the Board of Commissioners approve a 2021/2022 budget amendment to increase the Macomb Community Action fiscal grant fund, Children and Family Services Division - Child and Adult Care Program (CACFP) federal revenue in the amount of \$495,891 to be used for meals for Macomb County children participating in the Head Start program.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Don VanSyckel

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Joe Sabatini, Michelle Nard, Joseph V. Romano

Nay - None

Abstain - None

- b) Budget Amendment: Macomb Community Action, Children and Family Services Division - Supportive Services for Veteran Families (\$78,758.54) / Ernest Cawvey, Director

Motion to recommend that the Board of Commissioners approve a 2021/2022 budget amendment for Macomb Community Action, Children and Family Services Division in the amount of \$78,758.54 by decreasing Personnel (\$74,258.54), and Contract Services (\$4,500), with a

corresponding increase to Supplies & Services (\$78,258.54) in order to reallocate the expense projections for the Supportive Services for Veteran Families (SSVF) Program.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Julie Matuzak

Seconded by: Veronica Klinefelt

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Joe Sabatini, Michelle Nard, Joseph V. Romano

Nay - None

Abstain - None

Speakers

Don Brown

- c) Substantial Amendment to Action Plan: Macomb Community Action - Program Year 2019 CARES Act Substantial Amendment #5 / Ernest Cawvey, Director

Motion to recommend that the Board of Commissioners approve the substantial amendment (#5) to the 2019 Annual Action Plan contract for the Community Development Block Grant for Community Action due to CARES funding.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Don VanSyckel

Seconded by: Harold L. Haugh

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Joe Sabatini, Michelle Nard, Joseph V. Romano

Nay - None

Abstain - None

Speakers

Veronica Klinefelt

Harold L. Haugh

Julie Matuzak

Don VanSyckel

Don Brown

Mai Xiong

7. Health and Human Services Correspondence

- a) What Every Veteran Should Know Newsletter: December 2021

Motion to receive and file the What Every Veteran Should Know Newsletter: December 2021.

THE MOTION PASSED.

Motioned by: Mai Xiong

Seconded by: Harold L. Haugh

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Joe Sabatini, Michelle Nard, Joseph V. Romano

Nay - None

Abstain - None

8. Internal Services Department Recommendations

- a) Agreement: Dell - Azure Monetary Commitment (\$59,846.40) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the maintenance agreement with Dell Azure in the amount of \$59,846.40 for Information Technology. Funding is available in the FY 2022 IT Equipment Maintenance Agreement account.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Joseph V. Romano

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Joe Sabatini, Michelle Nard, Joseph V. Romano

Nay - None

Abstain - None

Speakers

Mai Xiong

Don Brown

- b) Purchases for District Courts Wireless Expansion Project (Total Cost \$109,059.53):

Presidio - Hardware and Professional Services (\$96,652.75)

Trendset Communications Group, LLC - Access Points and Cabling (\$12,087.78)

MNJ Technologies Direct, Inc. - Uninterruptible Power Supply (\$319) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the purchases for the District Courts wireless expansion project as follows: Presidio (hardware and professional services): \$96,652.75, Trendset Communications Group, LLC (access points and cabling): \$12,087.78 and MNJ Technologies Direct, Inc. (Uninterruptible Power Supply): \$319, in the total amount of \$109,059.53 for Information Technology to install for the Prosecutor's Office. Funding is available in the 2022 Telecommunications Budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Mai Xiong

Seconded by: Harold L. Haugh

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Joe Sabatini, Michelle Nard, Joseph V. Romano

Nay - None

Abstain - None

Speakers

Phil Kraft

Mai Xiong

Don Brown

Barbara Zinner

- c) Budget Amendment: Capital Improvement Fund - Rebuild/Conversion of Chillers at the Macomb County Jail (\$99,214) / Lynn Arnott-Bryks, Director

approve a FY 2022 budget amendment for Facilities and Operations in the amount of \$99,214 by decreasing non-departmental Capital Outlay in the General Fund with a corresponding increase to Operating Transfers Out to the Capital Improvement Fund to provide funding for the rebuild of Chiller #1 and Conversion of Chiller #1 and #2 at the Macomb County Jail.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- d) Purchase: Johnson Controls - Rebuild/Conversion of Chillers at the Macomb County Jail - (\$99,214) / Lynn Arnott-Bryks, Director

approve the purchase order to Johnson Controls to rebuild Chiller #1 and conversion of Chiller #1 and #2 at the Macomb County Jail from January 24, 2022 to April 30, 2022 in the amount of \$99,214 for Facilities & Operations. Funding is available through a concurrent budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Internal Services Department Recommendations 8c and 8d.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Veronica Klinefelt

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Joe Sabatini, Michelle Nard, Joseph V. Romano

Nay - None

Abstain - None

Speakers

Mai Xiong

- e) Budget Amendment: Capital Improvement Fund - North Rose Street Pump Station Force Main Replacement (\$292,971.25) / Lynn Arnott-Bryks, Director

approve a FY 2022 budget amendment for Facilities and Operations in the amount of \$292,971.25 by decreasing Non-departmental Capital Outlay with a corresponding increase to Operating Transfers Out to the Capital Improvement Fund to provide funding for the North Rose Street Pump Station Force Main Replacement.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- f) Purchase: Fontana Construction - North Rose Street Pump Station Force Main Replacement (\$292,971.25) / Lynn Arnott-Bryks, Director

approve the purchase order to Fontana Construction, Inc. for the North Rose Street Pump Station Force Main Pipe Bursting from January 24, 2022 to April 30, 2022 in the amount of \$292,971.25 for Facilities & Operations. Funding is available through a concurrent budget amendment in the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2021-04. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Internal Services Department Recommendations 8e and 8f.

THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Michelle Nard

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Joe Sabatini, Michelle Nard, Joseph V. Romano

Nay - None

Abstain - None

9. Public Participation (three minutes max per speaker)

None

10. Commissioners' Comments

Speakers

Michelle Nard

Don Brown

Veronica Klinefelt

Joe Sabatini

Mai Xiong

11. Adjournment

Motion to adjourn the January 11, 2022 meeting at 03:51 PM.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barbara Zinner

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Joe Sabatini, Michelle Nard, Joseph Romano

Nay - None

Abstain - None