Macomb County Board of Commissioners

DATE/TIME: Wednesday, December 8, 2021, 3:00 PM
COMMITTEE: Internal Services Committee
CHAIR: Chair Don VanSyckel, Vice Chair Phil Kraft
LOCATION: Administration Building, One South Main Street, 9th Floor, Mount Clemens, MI 48043

MINUTES APPROVED ON JANUARY 11, 2022

1. Call to Order

   The meeting was called to order by the Chairperson at 03:01 PM in the Administration Building, 1 S. Main St., 9th Floor Mount Clemens, Michigan 48043.

   Present: Joe Sabatini, Michelle Nard, Mai Xiong, Phil Kraft, Veronica Klinefelt, Harold L. Haugh, Joseph V. Romano, Barbara Zinner, Antoinette Wallace, Don VanSyckel, Jeff Farrington
   Absent: Julie Matuzak, Don Brown

   Others: Director of Legislative Affairs Kyle McKee, BOC Technology Liaison Luke Bisciaio, Legislative Analyst Adriana DeMaggio

2. Pledge of Allegiance to the Flag

3. Adoption of Agenda

   Motion to adopt the agenda dated Wednesday, December 8, 2021.

   THE MOTION PASSED.

   Motioned by: Joseph V. Romano
   Seconded by: Barbara Zinner

   Vote Summary: (10 - 0 - 0)
   Aye - Veronica Klinefelt, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Jeff Farrington, Joe Sabatini, Joseph V. Romano, Antoinette Wallace
   Nay - None
   Abstain - None

4. Approval of Minutes

   a) dated November 10, 2021

Motion to approve the minutes dated November 10, 2021.

<u>THE MOTION PASSED.</u>

Motioned by: Antoinette Wallace
Seconded by: Barbara Zinner

Vote Summary: (10 - 0 - 0)
Aye - Veronica Klinefelt, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Jeff Farrington, Joe Sabatini, Joseph V. Romano, Antoinette Wallace
Nay - None
Abstain - None

<u>Speakers</u>
Mai Xiong

5. Public Participation (three minutes max per speaker, or longer at the discretion of the Chair, related only to issues on the agenda)
   None
6. Department Recommendations

   a) Budget Amendment: Capital Improvement Fund - QRadar Implementation ($41,328.12) / Jako van Blerk, CIO

   approve a FY 2021 budget amendment for Information Technology in the amount of $41,328.12 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Operating Transfers Out in the General Fund in order to transfer funds to the Capital Improvement Fund to provide funding for the QRadar Project for the Courts and Sheriff's Office.

   This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

   b) Purchase: CDW-G, LLC - QRadar Implementation ($41,328.12) / Jako van Blerk, CIO

   approve a purchase with CDW-G, LLC to provide licensing and implementation of QRadar for collecting and reviewing log files per CJIS requirements in the amount of $41,328.12 for Information Technology. Funding is available through a concurrent agenda item budget amendment to the Capital Improvement Fund.

   This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Department Recommendations a and b.

<u>THE MOTION PASSED.</u>

Motioned by: Jeff Farrington
Seconded by: Antoinette Wallace
Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Jeff Farrington, Joe Sabatini, Michelle Nard, Joseph Romano, Antoinette Wallace
Nay - None
Abstain - None

Speakers
Veronica Klinefelt
Jeff Farrington

c) Agreements: Information Technology - Maintenance Agreements for 1st Quarter 2022 Package 2 ($378,411.34) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the four maintenance agreements in the amount of $378,411.34 for Information Technology. Funding is available in the FY 2022 IT Equipment Maintenance Agreement account.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard
Seconded by: Jeff Farrington

Vote Summary: (11 - 0 - 0)
Aye - Veronica Klinefelt, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Jeff Farrington, Joe Sabatini, Michelle Nard, Joseph V. Romano, Antoinette Wallace
Nay - None
Abstain - None

Speakers
Mai Xiong

d) Budget Amendment: Capital Improvement Plan - Software Defined Network Environment Financed Payment 2 of 5 ($1,126,696.49) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve a FY 2022 budget amendment for Information Technology in the amount of $1,126,696.49 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Operations Transfer Out in the Genral Fund for the purpose of transferring funds to the Capital Improvement Fund to cover yearly payment 2 of 5 for the Software Defined Networking Project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh
Seconded by: Joseph V. Romano

Vote Summary: (11 - 0 - 0)
Aye - Veronica Klinefelt, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Jeff Farrington, Joe Sabatini, Michelle Nard, Joseph V. Romano, Antoinette Wallace
Nay - None
Abstain - None

e) Budget Amendment: Capital Improvement Fund - Prosecutor's Office Digital Evidence Management Solution ($67,934.40) / Jako van Blerk, CIO

approve a FY 2022 budget amendment for Information Technology in the amount of $67,934.40 by decreasing Non-Department Capital Outlay with a corresponding increase to Operating Transfers Osut in the General Fund in order to transfer funds to the Capital Improvement Fund to provide funding for the Prosecuting Attorney's Axon Digital Evidence Management Solution.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

f) Contract: Axon Enterprise, Inc. - Prosecutor's Office Digital Evidence Management Solution ($67,934.40) / Jako van Blerk, CIO

approve the contract with Axon Enterprise, Inc. for the Digital Evidence Management Solution (RFP#31-21) in the amount of $67,934.40 for the Prosecutors' Office. Funding is available through a concurrent agenda item budget amendment to the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Department Recommendations e and f.

THE MOTION PASSED.

Motion by: Veronica Klinefelt
Seconded by: Antoinette Wallace

Vote Summary: (11 - 0 - 0)
Aye - Veronica Klinefelt, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Jeff Farrington, Joe Sabatini, Michelle Nard, Joseph V. Romano, Antoinette Wallace
Nay - None
Abstain - None

Speakers
Veronica Klinefelt
Harold L. Haugh

g) Budget Amendment: Capital Improvement Fund - Environmental Health Digitization Project ($20,095.35) / Jako van Blerk, CIO

approve a FY 2022 budget amendment for Information Technology in the amount of $20,095.35 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Operating

Transfers Sut in the General fund in order to transfer funds to the Capital Improvement Fund to provide funding for the Digitization Project with Environmental Health.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

h) Purchase: VASTEC, Inc. - Environmental Health Digitization Project ($20,095.35) / Jako van Blerk, CIO

approve the change order with Vastec, Inc. for the Environmental Health Digitization Project in the amount of $20,095.35 for the Health Department. Funding is available through a concurrent agenda item budget amendment to the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend that the Board of Commissioners approve Department Recommendations g and h.

<u>THE MOTION PASSED.</u>

Motion by: Jeff Farrington
Seconded by: Joe Sabatini

Vote Summary: (11 - 0 - 0)
Aye - Veronica Klinefelt, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Jeff Farrington, Joe Sabatini, Michelle Nard, Joseph V. Romano, Antoinette Wallace
Nay - None
Abstain - None

<u>Speakers</u>
Veronica Klinefelt

i) Purchase: Property Insight - Register of Deeds Parcel ID Analytics & Tract Indexing ($73,500) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the purchase with Property Insight for the "Discovery Phase" of Parcel ID Data Analytics and Tract Indexing for the Register of Deeds Department in the amount not to exceed $73,500.00, RFQ-25-21. Funding is available in the Register of Deeds Technology Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

<u>THE MOTION PASSED.</u>

Motion by: Harold L. Haugh
Seconded by: Michelle Nard

Vote Summary: (11 - 0 - 0)
Aye - Veronica Klinefelt, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Jeff

Farrington, Joe Sabatini, Michelle Nard, Joseph V. Romano, Antoinette Wallace
Nay - None
Abstain - None

Speakers
Veronica Klinefelt

7. Public Participation (three minutes max per speaker or longer at the discretion of the Chair)

None

8. Commissioners' Comments

Speakers
Veronica Klinefelt
Joseph V. Romano
Barbara Zinner

9. Adjournment

Motion to adjourn the December 8, 2021 meeting at 03:36 PM.

THE MOTION PASSED.

Motioned by: Joseph V. Romano
Seconded by: Barbara Zinner

Vote Summary: (11 - 0 - 0)
Aye - Veronica Klinefelt, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barbara Zinner, Jeff Farrington, Joe Sabatini, Michelle Nard, Joseph V. Romano, Antoinette Wallace
Nay - None
Abstain - None