



MACOMB COUNTY SHERIFF CIVIL SERVICE COMMISSION

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
David Daniels, Commissioner

Anthony G. Forlini
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING Wednesday, November 17, 2021, 9:00 AM

Talmer Building, 120 N. Main, Mount Clemens, 48043
1st Floor Conference Room

MINUTES

1. Call to Order & Roll Call

The meeting was called to order by the Chairperson at 09:00 AM in the Talmer Building, 120 N. Main St., 1st Floor, Mount Clemens, Michigan 48043.

Present: Diane McGee, Robert Stanley, Dave Daniels

Others: HRLR Consultant Mia Mezini, Director of Corporation Counsel John Schapka, Sheriff's Office Corrections Sgt. William Ash

2. Adoption of Agenda

Motion to adopt the agenda dated Wednesday, November 17, 2021. THE MOTION PASSED.

Motioned by: Diane McGee

Seconded by: Dave Daniels

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

3. Minutes

a) Review and approve the minutes of November 3, 2021.

Motion to approve the minutes of November 3, 2021. THE MOTION PASSED.

Motioned by: Diane McGee

Seconded by: Dave Daniels

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

4. Public Participation

NONE.

5. Business

- a) Discuss accepting electronic applications.

Motion to approve applications electronically. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

- b) Discuss RFPs for a new psychologist.

The Commissioners concurred to keep the current psychologist.

- c) Review and approve the 2021 Civil Service Commission budget.

Motion to approve the above. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

6. Personnel

- a) Review and approve the Corrections Deputy eligibility list.

Motion to review and approve the Corrections Deputy eligibility list. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

- b) Receive and file pre-employment request for physical and psychological evaluation for Jesse Shortridge-Seckel, Corrections Deputy.

Motion to receive and file the above. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

- c) Receive and file resignation letters and termination forms for:
Jenai Bueche, Dispatcher, resigned effective November 19, 2021
Kate Johnson, Dispatcher, resigned effective November 12, 2021

Motion to receive and file the above. THE MOTION PASSED.

Motioned by: Dave Daniels
Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)
Aye - Diane McGee, Robert Stanley, Dave Daniels

- d) Receive and file memo from Undersheriff Darga and recommendation to fill vacant position form for Trevor Gallatin, Dispatcher, hired effective November 29, 2021.

Motion to receive and file the above. THE MOTION PASSED.

Motioned by: Dave Daniels
Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)
Aye - Diane McGee, Robert Stanley, Dave Daniels

- e) Review and approve physical and psychological evaluations and recommend hiring the following:

Morgan Cymbalski Dispatcher
Cidnee Schramm Dispatcher
Cale Snyder Corrections Deputy

Motion to approve the above for hire. THE MOTION PASSED.

Motioned by: Dave Daniels
Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)
Aye - Diane McGee, Robert Stanley, Dave Daniels

7. Old Business
NONE.

8. New Business

- a) Review and approve payment to Alpha Psychological Services, invoice dated 11/3 and 11/4 in the amount of \$450.00 and \$900.00 totaling \$1,350.00 for pre-employment evaluations for Cale Snyder, Morgan Cymbalski and Cidnee Schramm.

Motion to approve the above payments. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

- b) Review and approve payment to Concentra, all in the amount of \$114.00 totaling \$342.00, for pre-employment physical evaluations for:

Morgan Cymbalski Invoice #713994793 dated 10/26/2021

Cidnee Schramm Invoice #713994782 dated 10/26/2021

Jessica Shortridge-Seckel Invoice #714004486 dated 11/2/2021

Motion to approve the above payments. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

9. Adjournment

Motion to adjourn the November 17, 2021 meeting at 09:40 AM. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels