



MACOMB COUNTY SHERIFF CIVIL SERVICE COMMISSION

COMMISSIONERS

Robert Stanley, Chairman
Diane McGee, Vice-Chair
David Daniels, Commissioner

Anthony G. Forlini
Macomb County Clerk

MACOMB COUNTY CIVIL SERVICE COMMISSION MEETING

Wednesday, October 20, 2021, 9:00 AM

Talmer Building – 120 N. Main Street, Mt. Clemens 48043
1st Floor Conference Room

MINUTES

1. Call to Order & Roll Call

The meeting was called to order by the Chairperson at 09:00 AM in the Talmer Building, 120 N. Main St., 1st Floor, Mount Clemens, Michigan 48043.

Present: Diane McGee, Robert Stanley, Dave Daniels

Others: HRLR Consultant Mia Mezini, Director of Corporation Counsel John Schapka, Sheriff's Office Corrections Sgt. William Ash

2. Adoption of Agenda

Motion to adopt the agenda dated Wednesday, October 20, 2021. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

3. Minutes

a) Review and approve the minutes of September 22, 2021.

Motion to approve the minutes of September 22, 2021. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

4. Public Participation

NONE.

5. Business

- a) Discuss the scheduling and proctoring of the Dispatch Exam.

Motion to agree that a minimum of 10 candidates are needed to schedule the dispatch exam and typing retests can be given to candidates that scored 2 pts less than the minimum pass rate of 40 wpm and more than 85 for non-data score. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

- b) Review and approve the 2021 Civil Service Commission Budget.

Motion to approve the budget. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

- c) Proctor needed for the Dispatch Supervisor written exam on October 25, 2021 in the Comtec large conference room.

Commissioner Daniels volunteered to proctor.

- d) Proctor needed for the Dispatch Supervisor outside oral interviews on November 8, 2021 in the Comtec small conference room.

Vice-Chair McGee volunteered to proctor.

- e) Proctor needed for the Dispatch Supervisor inside oral interviews on November 15, 2021 in the Comtec large conference room.

Commissioner Daniels volunteered to proctor.

- f) Review and approve Deputy application.

Motion to approve the Deputy application. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

6. Personnel

- a) Review and approve the Corrections Deputy eligibility list.

Motion to approve the Corrections Deputy eligibility list. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

- b) Review and approve the Dispatcher eligibility list.

Motion to approve the Dispatcher eligibility list. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

- c) Review and approve the Deputy eligibility list.

Motion to approve the Deputy eligibility list. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

- d) Review and approve the Law Enforcement Sergeant 1 permanent eligibility list.

Motion to approve the Law Enforcement Sergeant 1 permanent eligibility list. THE MOTION PASSED.

Motioned by: Dave Daniels

Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

- e) Receive and file requests for physical and psychological evaluation for:

Philip Camus	Corrections Deputy
Trever Gallatin	Dispatcher
Stephanie Strickland	Dispatcher

Motion to receive and file the above. THE MOTION PASSED.

Motioned by: Dave Daniels
Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

- f) Receive and file amended Termination form for Keith Fringer, Deputy, Retired effective October 1, 2021.

Motion to receive and file the above. THE MOTION PASSED.

Motioned by: Dave Daniels
Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

- g) Receive and file letter of resignation and termination forms for:

Kyle Chrzanowski	Corrections Deputy	Resigned effective October 18, 2021
Jeffery Droske	Deputy	Retired effective September 29, 2021
Thomas Flanigan	Deputy	Retired effective November 24, 2021
Erika Hrynyk	Dispatch Supervisor	Resigned effective October 29, 2021
Jason Rouleau	Deputy	Deferred Retirement effective September 20, 2021

Motion to receive and file the above. THE MOTION PASSED.

Motioned by: Dave Daniels
Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)

Aye - Diane McGee, Robert Stanley, Dave Daniels

- h) Review and approve pre-employment physical and psychological evaluations and recommend for hire:
Philip Camus, Corrections Deputy
Stephanie Strickland, Dispatcher

Motion to approve the above for hire. THE MOTION PASSED.

Motioned by: Dave Daniels
Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)
Aye - Diane McGee, Robert Stanley, Dave Daniels

7. Old Business

NONE.

8. New Business

- a) Review and approve payment to Alpha Psychological Services, invoice dated 10/6/21 in the amount of \$450.00, and invoice dated 10/7/21 in the amount of \$450.00 totaling \$900 for pre-employment evaluation for Philip Camus and Stephanie Strickland, Dispatcher.

Motion to approve the above payments. THE MOTION PASSED.

Motioned by: Dave Daniels
Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)
Aye - Diane McGee, Robert Stanley, Dave Daniels

- b) Approve payment to Concentra, invoice #713938289 dated 9/24/21 in the amount of \$114.00 for pre-employment physical evaluation for Philip Camus, Corrections Deputy.

Motion to approve the above payment. THE MOTION PASSED.

Motioned by: Dave Daniels
Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)
Aye - Diane McGee, Robert Stanley, Dave Daniels

9. Adjournment

Motion to adjourn the October 20, 2021 meeting at 9:50 AM. THE MOTION PASSED.

Motioned by: Dave Daniels
Seconded by: Diane McGee

Vote Summary: (3 - 0 - 0)
Aye - Diane McGee, Robert Stanley, Dave Daniels