



Macomb County Board of Commissioners

Don Brown – Board Chair (07)

Harold L. Haugh – Vice Chair (11)

Barbara Zinner – Sergeant-At-Arms (10)

District 01 – Michelle Nard
District 06 – Jeff Farrington

District 02 – Mai Xiong
District 08 – Phil Kraft

District 03 – Veronica Klinefelt
District 09 – Antoinette Wallace

District 04 – Joseph V. Romano
District 12 – Julie Matuzak

District 05 – Donald VanSyckel
District 13 – Joe Sabatini

DATE/TIME: Wednesday, August 11, 2021, 3:00 PM

COMMITTEE: JOINT Internal Services and Records and Public Safety Committee

CHAIR: Internal Services Committee Chair Don VanSyckel, Vice Chair Phil Kraft
Records and Public Safety Committee Chair Joe Romano, Vice Chair Antoinette Wallace

LOCATION: County Administration Building, One South Main Street, 9th Floor, Mount Clemens

MINUTES APPROVED ON SEPTEMBER 8, 2021

1. Call to Order

The meeting was called to order by the Chairperson at 03:02 PM in the Administration Building, 1 S. Main St., 9th Floor Mount Clemens, Michigan 48043.

Present: Joseph V. Romano, Don Brown, Harold L. Haugh, Michelle Nard, Mai Xiong, Veronica Klinefelt, Don VanSyckel, Phil Kraft, Julie Matuzak, Jeff Farrington, Joe Sabatini, Barbara Zinner, Antoinette Wallace

Others: Chief of Staff Crystal Richardson, Administrative Assistant Adriana DeMaggio

2. Pledge of Allegiance to the Flag

3. Adoption of Agenda

Motion to adopt the agenda dated Wednesday, August 11, 2021.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Harold L. Haugh

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini

Nay - None

Abstain - None

4. Approval of Minutes

a) Records and Public Safety Committee dated June 10, 2021

- b) Internal Services Committee dated July 14, 2021

Motion to approve the Records and Public Safety Committee minutes dated June 10, 2021 and the Internal Services Committee minutes dated July 14, 2021.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Joe Sabatini

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini
Nay - None

Abstain - None

5. Public Participation (three minutes max per speaker, or longer at the discretion of the Chair, related only to issues on the agenda)

None

6. Internal Services Department Recommendations

- a) Contract: Best Asphalt, Inc. - 2021 Paving/Sidewalk Restoration Projects (Total \$431,000)

Motion to recommend that the Board of Commissioners approve the contract with Best Asphalt, Inc. for the 2021 Paving/Sidewalk Restoration Projects from August 20 2021 to November 19, 2021, in the total amount of \$431,000 (Base Bid \$415,000 plus Alternate 1 \$16,000) for Facilities and Operations. Funding is available in the FY 2021 Facilities and Operations Operating Budget.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Barbara Zinner

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

Speakers

Mai Xiong

Harold L. Haugh

- b) Contract: ImageSoft, Inc. - OnBase Unity Client Upgrade and Workflow Discovery Phase (\$45,240)

Motion to recommend that the Board of Commissioners approve the Statement of Work with ImageSoft, Inc. to gather functional specifications and requirements for Friend of the Courts OnBase Upgrade to Unity Clients and updated workflows, in the amount of \$45,240.00 for Information Technology. Funding is available in the Friend of the Court Equipment Revolving Fund, 66 percent of which to be reimbursed, over five years, by the State of Michigan Cooperative Reimbursement Contract with Friend of the Court.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano

Seconded by: Michelle Nard

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

Speakers

Jeff Farrington

Phil Kraft

Joe Sabatini

Barbara Zinner

- c) Agreements: Information Technology - Maintenance Agreements for 3rd Quarter 2021 Package 8 (Total \$179,833)

CBI - Cisco Duo Security Software (\$103,908)

MNJ Technologies - FreshService IT Help Desk Tool (\$75,925)

Motion to recommend that the Board of Commissioners approve the contracts with CBI to provide Cisco Duo Security Software from September 11, 2021, to September 10, 2021 (\$103,908) and MNJ Technologies for the FreshService IT Help Desk tool from July 1, 2021, to June 30, 2022 (\$75,925), in the total amount of \$179,833 for Information Technology. Funding is available in the FY 2021 IT Equipment Maintenance Agreement account.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Jeff Farrington

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

Speakers

Julie Matuzak

7. Records and Public Safety Department Recommendations

- a) Contract: City of Sterling Heights - Intergovernmental Agreement for Regional Emergency Dispatch Services (Revenue: \$6,327,840) *(reduced 8/11/21)*

Motion to recommend that the Board of Commissioners approve the contract with the City of Sterling Heights to provide Regional Emergency Dispatch Services from January 1, 2022, to December 31, 2024, for the total cost, to the City, of \$6,327,840 for the Sheriff's Office.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Phil Kraft

Seconded by: Jeff Farrington

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

Speakers

Mai Xiong

Harold L. Haugh

Joe Sabatini

- b) Contract: Charter Township of Clinton - Intergovernmental Agreement for Regional Emergency Dispatch Services (Revenue: \$5,141,370) *(reduced 8/11/21)*

Motion to recommend that the Board of Commissioners approve the contract with the Charter Township of Clinton to provide Regional Emergency Dispatch Services from January 1, 2022, to December 31, 2024 for the total cost, to the township, of \$5,141,370 for the Sheriff's Office.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

Speakers

Jeff Farrington

Veronica Klinefelt

8. New Business

Speakers

Phil Kraft

Mai Xiong

Barbara Zinner

Antoinette Wallace

Veronica Klinefelt

Julie Matuzak

Don VanSyckel

Michelle Nard

9. Public Participation (three minutes max per speaker or longer at the discretion of the Chair)

None

10. Adjournment

Motion to adjourn the August 11, 2021 meeting at 03:44 PM.

THE MOTION PASSED.

Motioned by: Joe Sabatini

Seconded by: Barbara Zinner

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barbara Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None