



Macomb County Board of Commissioners

Don Brown – Board Chair (07)

Harold L. Haugh – Vice Chair (11)

Barbara Zinner – Sergeant-At-Arms (10)

District 01 – Michelle Nard
District 06 – Jeff Farrington

District 02 – Mai Xiong
District 08 – Phil Kraft

District 03 – Veronica Klinefelt
District 09 – Antoinette Wallace

District 04 – Joseph V. Romano
District 12 – Julie Matuzak

District 05 – Donald VanSyckel
District 13 – Joe Sabatini

DATE/TIME: Tuesday, June 15, 2021, 3:00 PM

COMMITTEE: Finance, Audit, and Budget Committee

CHAIR: Chair Joe Sabatini, Vice Chair Veronica Klinefelt

LOCATION: County Administration Building, One South Main Street, 9th Floor, Mount Clemens

MINUTES APPROVED ON JULY 20, 2021

1. Call to Order

The meeting was called to order by the Chairperson at 03:01 PM in the Administration Building, 1 S. Main St., 9th Floor Mount Clemens, Michigan 48043.

Present: Michelle Nard, Barb Zinner, Jeff Farrington, Joe Sabatini, Joseph V. Romano, Julie Matuzak, Harold L. Haugh, Don VanSyckel, Phil Kraft, Don Brown, Mai Xiong, Veronica Klinefelt

Absent: Antoinette Wallace

Others: Chief of Staff Crystal Richardson, Administrative Assistant Adriana DeMaggio, Special Projects Coordinator Laura Murphy

2. Pledge of Allegiance to the Flag

3. Adoption of Agenda

Motion to adopt the agenda dated Tuesday, June 15, 2021.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Michelle Nard

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard; Nay - None; Abstain - None

4. Approval of Minutes

- a) dated May 18, 2021

Motion to approve the minutes dated May 18, 2021.

THE MOTION PASSED.

Motioned by: Don VanSyckel

Seconded by: Jeff Farrington

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard; Nay - None; Abstain - None

5. Public Participation (five minutes max per speaker, or longer at the discretion of the Chair, related only to issues on the agenda)
None

6. Presentations

- a) Finance Department: 2021 First Quarter Financial Report / Steve Smigiel, Director

Motion to receive and file the Finance Department: 2021 First Quarter Financial Report as presented.

THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: Jeff Farrington

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard; Nay - None; Abstain - None

7. Department Recommendations

- a) Macomb County Investment Policy
/ Joe Biondo, Deputy Treasurer

Motion to recommend that the Board of Commissioners adopt the Macomb County Investment Policy, as presented by the Treasurer.

THE MOTION PASSED.

Motion by: Jeff Farrington

Seconded by: Joseph V. Romano

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard; Nay - None; Abstain - None

- b) Contract/Proposal: Partners In Architecture, PLC - Conceptual Design Services for Sheriff's Office/Jail Central Intake, Pre-Trial/Assessment and Medical/Mental Health (\$92,500) / Anthony Wickersham, Sheriff, Vicki Wolber, Deputy County Executive, Steve Smigiel, Director of Finance
- Motion to recommend that the Board of Commissioners approve the proposal/contract with Partners in Architecture, PLC for conceptual design services for the Sheriff's Office/Jail central intake, pre-trial/assessment and medical/mental health areas to be completed over 10-12 weeks in an amount not to exceed \$92,500. Funding is available in the Capital Projects Fund.**

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano

Seconded by: Harold L. Haugh

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard; Nay - None; Abstain - None

Speakers

Harold L. Haugh

Jeff Farrington

Don Brown

Joe Sabatini

Barbara Zinner

Veronica Klinefelt

Julie Matuzak

- c) Real Estate Sale: State Department of Military and Veterans' Affairs - Parcel 15-09-31-426-005 (\$6,409.69) / Steve Smigiel, Director of Finance

Motion to recommend that the Board of Commissioners approve the sale of land (parcel 15-09-31-426-005) owned by the County to the State of Michigan Department of Military and Veterans' Affairs in the amount of \$6,460.69.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Phil Kraft

Seconded by: Michelle Nard

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None; Abstain - None

Speakers

Joseph V. Romano

8. Correspondence

- a) Plante Moran: Pre Audit Letter dated June 2, 2021

Motion to receive and file the Plante Moran: Pre Audit Letter dated June 2, 2021 as presented.

THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: Jeff Farrington

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None; Abstain - None

9. New Business

Speakers

Joseph V. Romano

Julie Matuzak

Barbara Zinner

Veronica Klinefelt

10. Public Participation (five minutes max per speaker or longer at the discretion of the Chair)

None

11. Adjournment

Motion to adjourn the June 15, 2021 meeting at 03:47 PM.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Phil Kraft

Vote Summary: (11 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None; Abstain - None