



Macomb County Board of Commissioners

Don Brown – Board Chair (07)

Harold L. Haugh – Vice Chair (11)

Barbara Zinner – Sergeant-At-Arms (10)

District 01 – Michelle Nard
District 06 – Jeff Farrington

District 02 – Mai Xiong
District 08 – Phil Kraft

District 03 – Veronica Klinefelt
District 09 – Antoinette Wallace

District 04 – Joseph V. Romano
District 12 – Julie Matuzak

District 05 – Donald VanSyckel
District 13 – Joe Sabatini

DATE/TIME: Wednesday, May 12, 2021, 3:00 PM

COMMITTEE: Internal Services Committee

CHAIR: Chair Don VanSyckel, Vice Chair Phil Kraft

LOCATION: <https://meet.google.com/nib-hxxv-khv> or to join by phone, dial +1 414-909-7119 ☐ PIN: ☐969 077 958 ☐#

MINUTES APPROVED ON JUNE 10, 2021

1. Call to Order and Roll Call

The meeting was called to order by the Chairperson at 03:00 PM.

Roll Call

Commissioner Brown - Washington Township, Macomb County, Michigan
Commissioner Klinefelt - Eastpointe, Macomb County, Michigan
Commissioner Romano - Sterling Heights, Macomb County, Michigan
Commissioner Kraft - Chesterfield Township, Macomb County, Michigan
Commissioner Haugh - Roseville, Macomb County, Michigan
Commissioner Wallace - Mount Clemens, Macomb County, Michigan
Commissioner Xiong - Warren, Macomb County, Michigan
Commissioner VanSyckel - Sterling Heights, Macomb County, Michigan
Commissioner Zinner - Harrison Township, Macomb County, Michigan
Commissioner Matuzak - Clinton Township, Macomb County, Michigan
Commissioner Farrington - not present at time of roll call
Commissioner Sabatini - Macomb Township, Macomb County, Michigan
Commissioner Nard - Warren, Macomb County, Michigan

Absent:

Excused:

Others:

2. Pledge of Allegiance to the Flag

3. Adoption of Agenda

Motion to adopt the agenda dated Wednesday, May 12, 2021.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Harold L. Haugh

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

4. Approval of Minutes

a) dated April 14, 2021

Motion to approve the minutes dated April 14, 2021.

THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: Julie Matuzak

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

5. Public Participation (five minutes max per speaker, or longer at the discretion of the Chair, related only to issues on the agenda)

None

6. Department Recommendations

a) Budget Amendment: Capital Improvement Plan - Jail Mental Health Shower Replacement Project (\$92,000) / Lynn Arnott-Bryks, Director

approve a FY 2021 budget amendment for Facilities and Operations in the amount of \$92,000 by increasing Transfers Out to the Capital Improvement Fund with a corresponding decrease Non-Departmental Capital Outlay in order to fund the mental health shower replacement project at the jail.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- b) Contract: Bernco, Inc. - Jail Mental Health Shower Replacement Project (\$92,000) / Lynn Arnott-Bryks, Director

approve the contract with Bernco, Inc. for the mental health shower replacement project at the jail from June 1, 2021 through November 17, 2021 in the amount of \$92,000 for Facilities and Operations. Funding is available through a concurrent agenda item budget amendment into the Capital Plan.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend the Board of Commissioners adopt the department recommendations (a) and (b).

THE MOTION PASSED.

Motioned by: Michelle Nard

Seconded by: Joseph V. Romano

Speakers

Veronica Klinefelt

Barb Zinner

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- c) Purchase Order: SAS Services Inc. - Asphalt Shingle Roof Replacement Project (\$37,931) / Lynn Arnott-Bryks, Director

Motion to recommend that the Board of Commissioners approve a Purchase Order / purchase from SAS Services, Inc. for the asphalt shingle roof replacement project to be completed during the estimated timeframe of from May 28, 2021 through July 2, 2021, weather permitting, in the amount of \$37,931 for Facilities and Operations. Funding is available in the Facilities and Operations budget.

THE MOTION PASSED.

Motion by: Julie Matuzak

Seconded by: Barb Zinner

Speakers

Veronica Klinefelt

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- d) Purchase Order: Schena Roofing & Sheet Metal Company - Freedom Hill Pavilion Roof Project (\$51,860) / Lynn Arnott-Bryks, Director

Motion to recommend that the Board of Commissioners approve the Purchase Order / purchase from Schena Roofing and Sheet Metal Company for the Freedom Hill Pavilion roof replacement from May 28, 2021 through July 30, 2021 in the amount of \$51,860 for Facilities and Operations. Funding is available in the Facilities and Operations budget.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joe Sabatini

Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- e) Purchase Order: Lutz Roofing Company Inc. - Jail Tower Mechanical Building Penthouse Roof Replacement (\$104,250) / Lynn Arnott-Bryks, Director

Motion to recommend that the Board of Commissioners approve the Purchase Order / purchase from Lutz Roofing Company Inc. for the jail tower mechanical building penthouse roof replacement from May 28, 2021 to September 30, 2021 in the amount of \$104,250 for Facilities and Operations. Funding is available in the Facilities and Operations budget.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Joseph V. Romano

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- f) Budget Amendment: Capital Improvement Plan - Jail Keyscan Access Controls Replacement (\$281,265) / Jako van Blerk, CIO

approve a FY 2021 budget amendment for Information Technology in the amount of \$281,265 by increasing Transfer Out to the Capital Improvement Fund with a corresponding decrease to Non-Departmental Capital Outlay in order to fund the jail keyscan access controls replacement.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- g) Purchase: Motor City Electric Technologies Inc. - Jail Keyscan Access Control Replacement (\$281,265) / Jako van Blerk, CIO

approve the purchase/installation from Motor City Electric Technologies Inc. for the keyscan access control replacement at the jail during June through September, 2021 in the amount of \$281,265 for Information Technology. Funding is available through a concurrent agenda item budget amendment into the Capital Plan.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

Motion to recommend the Board of Commissioner adopt department recommendations (f) and (g).

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Harold L. Haugh

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- h) Budget Amendment: Capital Improvement Plan - Isilon and Power Protect Cloud Dell Financing Payment 1 of 5 (\$258,748.97) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve a FY 2021 budget amendment for Information Technology in the amount of \$258,748.97 by increasing Transfers Out to the Capital Improvement Fund with a corresponding decrease Non-Departmental Capital Outlay in order to fund payment 1 of the Isilon and Power Protect Cloud Dell financing.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Phil Kraft

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- i) Agreements: Information Technology - Maintenance Agreements for 2nd Quarter 2021 Package 6 (Total \$71,347.59)

AT&T - Warren Police Department E9-1-1 (\$39,446.22 reimbursed by Warren)

NEOGov - OnBoard & Learn Modules used by HRLR (\$31,901.37) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the contracts with AT&T for the Warren Police Department's E 9-1-1 (\$39,446.22) and NEOGov for OnBoard and Learn (\$31,901.37) for 2021, in the total amount of \$71,347.59 for Information Technology. Funding is available in the IT Maintenance Agreements budget, with Warren reimbursing the County for its \$39,446.22 cost.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano

Seconded by: Antoinette Wallace

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

7. New Business

Speakers

Veronica Klinefelt

Michele Nard

8. Public Participation (five minutes max per speaker or longer at the discretion of the Chair)

None

9. Adjournment

Motion to adjourn the May 12, 2021 meeting at 03:47 PM.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Veronica Klinefelt

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None