



Macomb County Board of Commissioners

Don Brown – Board Chair (07)

Harold L. Haugh – Vice Chair (11)

Barbara Zinner – Sergeant-At-Arms (10)

District 01 – Michelle Nard
District 06 – Jeff Farrington

District 02 – Mai Xiong
District 08 – Phil Kraft

District 03 – Veronica Klinefelt
District 09 – Antoinette Wallace

District 04 – Joseph V. Romano
District 12 – Julie Matuzak

District 05 – Donald VanSyckel
District 13 – Joe Sabatini

DATE/TIME: Thursday, May 13, 2021, 3:00 PM

COMMITTEE: Records and Public Safety Committee

CHAIR: Chair Joseph V. Romano, Vice Chair Antionette Wallace

LOCATION: <https://meet.google.com/nib-hxxv-khv> or to join by phone, dial +1 414-909-7119 ☐ PIN: ☐969 077 958 ☐ #

MINUTES APPROVED ON JUNE 10, 2021

1. Call to Order and Roll Call

The meeting was called to order by the Chairperson at 03:00 PM.

Roll Call

Commissioner Brown - Washington Township, Macomb County, Michigan
Commissioner Klinefelt - Eastpointe, Macomb County, Michigan
Commissioner Romano - Sterling Heights, Macomb County, Michigan
Commissioner Kraft - Chesterfield Township, Macomb County, Michigan
Commissioner Haugh - Roseville, Macomb County, Michigan
Commissioner Wallace - not present at time of roll call
Commissioner Xiong - Warren, Macomb County, Michigan
Commissioner VanSyckel - Sterling Heights, Macomb County, Michigan
Commissioner Zinner - Harrison Township, Macomb County, Michigan
Commissioner Matuzak - Clinton Township, Macomb County, Michigan
Commissioner Farrington - Utica, Macomb County, Michigan
Commissioner Sabatini - Macomb Township, Macomb County, Michigan
Commissioner Nard - not present at time of roll call

Absent:

Veronica Klinefelt due to her representation at the National Association of Counties.

Others: Legislative Director Crystal Richardson, Anthony Forlini, Legislative Assistant Mike Keys, Administrative Assistant Adriana DeMaggio, Public Relations Manager Courtney Flynn

2. Pledge of Allegiance to the Flag

3. Adoption of Agenda

4. Approval of Minutes

a) dated April 8, 2021

5. Public Participation (five minutes max per speaker, or longer at the discretion of the Chair, related only to issues on the agenda)

6. Department Recommendations

- a) Budget Amendment: Circuit Court Programs - Reduction in Funding (\$21,000) / Lisa Ellis, Court Services Director

Motion to recommend that the Board of Commissioners approve a FY 2021 budget amendment to reduce the Circuit Court fiscal grant fund by \$21,000, to reflect the final grant amounts awarded by the State Court Administrator's Office, due to the addition of a new program and reductions in the funding for three other state programs.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Mai Xiong

Vote Summary: (12 - 0 - 0)

Aye - Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- b) Budget Amendment: Sheriff's Office - Training Room Furniture (\$59,973.64) / Captain Robert Doherty

Motion to recommend that the Board of Commissioners approve a FY 2020 budget amendment for the Sheriff's Office Calendar Grant Fund in the amount of \$59,973.64 by increasing Corrections Officer Training Capital Outlay with a corresponding decrease to Corrections Office Training Employee Training in order to fund new furniture for the training room.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Jeff Farrington

Speakers

Don Brown

Harold L. Haugh

Jeff Farrington

Vote Summary: (12 - 0 - 0)

Aye - Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- c) Purchase: Office Express - Training Room Furniture (\$59,973.64) / Captain Robert Doherty

Motion to recommend that the Board of Commissioners approve the purchase from Office Express for training room furniture in the amount of \$59,973.64 for the Sheriff's Office.

Funding is available through a concurrent agenda item budget amendment in the Corrections Officer Training Fund.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Michelle Nard

Seconded by: Jeff Farrington

Speakers

Julie Matuzak

Vote Summary: (12 - 0 - 0)

Aye - Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- d) Purchase: Berger Chevrolet - Two 2021 Chevrolet Tahoes 4WD 4dr Commercial with Graphics and Upfitting (\$103,690) / Captain Steven Briney

Motion to recommend that the Board of Commissioners approve the purchase with Berger Chevrolet for two 2021 Chevrolet Tahoes 4WD 4dr Commercial with graphics and upfitting in the total amount of \$103,690.00 for the Sheriff's Office. Funding is available through the Non-Departmental Capital Outlay budget.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Don VanSyckel

Seconded by: Jeff Farrington

Vote Summary: (12 - 0 - 0)

Aye - Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- e) Purchase: Signature Ford – Ten 2021 Ford Police Interceptor Utility AWD and One Ford Explorer 4x4 XLT with Graphics and Upfitting (\$475,715) / Captain Steven Briney

Motion to recommend that the Board of Commissioners approve the purchase with Signature Ford to provide ten 2021 Ford Police Interceptor Utility AWD and one Ford Explorer 4x4 XLT with graphics and upfitting in the total amount of \$475,715 for Sheriff's Office. Funding is available in Non-Departmental Capital Outlay budget.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Don VanSyckel

Vote Summary: (12 - 0 - 0)

Aye - Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- f) Budget Amendment: Clerk's Office - Indexing Services (\$46,000) / Anthony Forlini, County Clerk-Register of Deeds

Motion to recommend that the Board of Commissioners approve a FY 2021 budget amendment for the Clerk's Office in the amount of \$46,000 by increasing the Clerk's Office Indexing Services expense line item with a corresponding decrease to General Fund Fund Balance in order to properly fund the indexing services required for 2021.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Michelle Nard

Vote Summary: (12 - 0 - 0)

Aye - Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- g) Budget Amendment: Clerk's Office - Customer Credit Card Transaction Fees (\$91,000) / Anthony Forlini, County Clerk-Register of Deeds

Motion to recommend that the Board of Commissioners approve a FY 2021 budget amendment for the Clerk's Office in the amount of \$91,000 by increasing the Clerk's Office credit card transaction fees expenses with a corresponding decrease to the General Fund Fund Balance in order to fund customer credit card transaction fees due to an increase in transactions.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Jeff Farrington

Speakers

Mai Xiong

Vote Summary: (12 - 0 - 0)

Aye - Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- h) Grant Agreement: State of Michigan - 2021 Remonumentation Program (\$216,745) / Anthony Forlini, County Clerk-Register of Deeds

Motion to recommend that the Board of Commissioners approve the Grant Agreement with the State of Michigan for the Remonumentation Program from January 1, 2021 through December 31, 2021 with grant funds received in the amount of \$216,745 for the Register of Deeds Office.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joe Sabatini

Seconded by: Jeff Farrington

Vote Summary: (12 - 0 - 0)

Aye - Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- i) Budget Amendment: Register of Deeds Remonumentation Grant - Reduction to Actual Amount Received (\$16,355) / Anthony Forlini, County Clerk-Register of Deeds

Motion to recommend that the Board of Commissioners approve a FY 2021 budget amendment to decrease the Register of Deeds Remonumentation Grant in the amount of \$16,355 in order to reflect the actual amount received from the State of Michigan.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Jeff Farrington

Seconded by: Barb Zinner

Vote Summary: (12 - 0 - 0)

Aye - Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- j) Contract: Catherine M. DeDecker, P.S. - Surveyor Representative for the Remonumentation Program (\$32,500) / Anthony Forlini, County Clerk-Register of Deeds

approve the contract with Catherine M. DeDecker, P.S. to perform the duties of the County Surveyor Representative through February 28, 2022 in the amount of \$32,500 for the Register of Deeds Office. Funding is available through the Remonumentation Grant.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- k) Agreements for Services of a Peer Group Member: John R. Fenn and Roger J. Stecker - Monumentation and Remonumentation Program (\$1,770 each) / Anthony Forlini, County Clerk-Register of Deeds

approve the Agreements for Services of a Peer Group Member with John R. Fenn and Roger J. Stecker from March 1, 2021 through December 31, 2021 for the Monumentation and Remonumentation Program in an amount not to exceed \$1,770, each, for the Register of Deeds Office. Funding is available in the Remonumentation Grant budget.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

- l) Agreements: Remonumentation Program Surveying - Giffels Webster (\$36,177), Kennedy Surveying, Inc. (\$30,960), Lehner Associates, Inc. (\$34,597), Michigan Surveying, Inc. (\$36,982), Spalding DeDecker Associates, Inc. (\$35,933) / Anthony Forlini, County Clerk-Register of Deeds
approve the contracts with
Giffels Webster (\$36,177)
Kennedy Surveying, Inc. (\$30,960)
Lehner Associates, Inc. (\$34,597)
Michigan Surveying, Inc. (\$36,982)
Spalding DeDecker Associates, Inc. (\$35,933)
for the remonumentation program from January 1, 2021 through December 31, 2021 for the Register of Deeds Office. Funding is available through the 2021 Remonumentation Grant received from the State of Michigan

Motion to recommend the Board of Commissioners adopt department recommendations (j) (k) (l).

THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Jeff Farrington

Vote Summary: (12 - 0 - 0)

Aye - Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

7. New Business

Speakers

Michelle Nard

Barb Zinner

Joseph V. Romano

8. Public Participation (five minutes max per speaker or longer at the discretion of the Chair)

None

9. Adjournment

Motion to adjourn the May 13, 2021 meeting at 03:48 PM.

THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Jeff Farrington

Vote Summary: (12 - 0 - 0)

Aye - Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None