



Macomb County Board of Commissioners

Don Brown – Board Chair (07)

Harold L. Haugh – Vice Chair (11)

Barbara Zinner – Sergeant-At-Arms (10)

District 01 – Michelle Nard
District 06 – Jeff Farrington

District 02 – Mai Xiong
District 08 – Phil Kraft

District 03 – Veronica Klinefelt
District 09 – Antoinette Wallace

District 04 – Joseph V. Romano
District 12 – Julie Matuzak

District 05 – Donald VanSyckel
District 13 – Joe Sabatini

DATE/TIME: Wednesday, April 14, 2021, 3:00 PM

COMMITTEE: Internal Services Committee

CHAIR: Chair Don VanSyckel, Vice Chair Phil Kraft

LOCATION: 1 S. Main St., 9th Floor Mount Clemens, Michigan 48043

<https://meet.google.com/ckp-vgxxh-rjt> or, to join by phone, dial +1 803-999-3539 and enter PIN: 731 174 165#

DRAFT MINUTES

1. Call to Order and Roll Call

The meeting was called to order by the Chairperson at 03:00 PM.

Roll Call

Commissioner Brown - Mount Clemens, Macomb County, Michigan
Commissioner Klinefelt - Eastpointe, Macomb County, Michigan
Commissioner Romano - Sterling Heights, Macomb County, Michigan
Commissioner Kraft - Chesterfield Township, Macomb County, Michigan
Commissioner Haugh - Roseville, Macomb County, Michigan
Commissioner Wallace - Mount Clemens, Macomb County, Michigan
Commissioner Xiong - Lansing, Ingham County, Michigan
Commissioner VanSyckel - Sterling Heights, Macomb County, Michigan
Commissioner Zinner - Harrison Township, Macomb County, Michigan
Commissioner Matuzak - Clinton Township, Macomb County, Michigan
Commissioner Farrington - Utica, Macomb County, Michigan
Commissioner Sabatini - Macomb Township, Macomb County, Michigan
Commissioner Nard - Warren, Macomb County, Michigan

Absent:

Excused:

Others: Legislative Assistant Mike Keys, Administrative Secretary Adriana DeMaggio, Legislative Director Crystal Richardson, Public Relations Manager Courtney Flynn

Ingham

2. Pledge of Allegiance to the Flag

3. Adoption of Agenda

Motion to adopt the agenda dated Wednesday, April 14, 2021.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Michelle Nard

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

4. Approval of Minutes

a) dated February 10, 2021

b) dated March 10, 2021

Motion to approve the minutes dated February 10, 2021 and March 10, 2021.

THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Joe Sabatini

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

5. Public Participation (five minutes max per speaker, or longer at the discretion of the Chair, related only to issues on the agenda)

None

6. Department Recommendations

- a) COVID Purchase: VASTEC - Scanning & Indexing of Vaccination Records - (CARES Act Funding \$72,326.94) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the purchase from VASTEC to scan and index COVID-19 vaccination records, through December 31, 2021, at an estimated amount of \$72,326.94 for Information Technology. Funding is available through the CARES Act.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Michelle Nard

Speakers

Julie Matuzak

Mai Xiong

Veronica Klinefelt

Barb Zinner

Don VanSyckel

Joe Sabatini

Vote Summary: (10 - 1 - 0)

Aye - Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - Mai Xiong

Abstain - None

- b) Purchase: Priority Waste, LLC - Waste Disposal Services (\$47,549.65) / Lynn Arnott-Bryks, Director
Motion to recommend that the Board of Commissioners approve a Purchase Order to Priority Waste, LLC to provide waste disposal services from May 1, 2021 to April 30, 2022 in the amount of \$47,549.65 for Facilities & Operations. Funding is available in Facilities & Operations Operating Budget.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh
Seconded by: Jeff Farrington

Speakers

Joe Sabatini
Mai Xiong

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- c) Loan Agreement: National Museum of the United States Air Force (NMUSAF) - F-4D Jet at Freedom Hill Park / Lynn Arnott-Bryks, Director
Motion to postpone consideration to the April 29, 2021 Full Board of Commissioners meeting of the 2021 Loan Agreement with the National Museum of the United States Air Force (NMUSAF) for the Community Static Display Loan Program for the F-4D jet displayed at Freedom Hill Park from April 1, 2021 through March 31, 2022.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Mai Xiong
Seconded by: Michelle Nard

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- d) Contract: Wakely Associates, Inc. - Architectural Services for 2021 Masonry Tuckpointing & Paving/Sidewalk Replacement Projects Bid (\$70,000) / Lynn Arnott-Bryks, Director

Motion to recommend that the Board of Commissioners approve the contract with Wakely Associates, Inc. to provide architectural design services for the development of bid specifications for the 2021 masonry tuckpointing & paving/sidewalk replacement at County facilities in the estimated amount of \$70,000 (7% of estimated construction costs plus up to \$20,000 reimbursable expenses), from April 30, 2021 to November 30, 2021, for Facilities & Operations. Funding is available in the FY 2021 Facilities & Operations Operating Budget.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Jeff Farrington

Seconded by: Barb Zinner

Speakers

Joe Sabatini

Don VanSyckel

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Michelle Nard, Joe Sabatini

Nay - None

Abstain - None

7. Correspondence

- a) Letter of Withdrawal from CMH Appointment Briana Jacobs

Motion to receive and file the Letter of Withdrawal from CMH Appointment Briana Jacobs as presented.

THE MOTION PASSED.

Motioned by: Mai Xiong

Seconded by: Phil Kraft

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

8. New Business

Speakers

Mai Xiong

9. Public Participation (five minutes max per speaker or longer at the discretion of the Chair)

None

10. Adjournment

Motion to adjourn the April 14, 2021 meeting at 03:51 PM.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Harold L. Haugh

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None