



Macomb County Board of Commissioners

Don Brown – Board Chair (07)

Harold L. Haugh – Vice Chair (11)

Barbara Zinner – Sergeant-At-Arms (10)

District 01 – Michelle Nard
District 06 – Jeff Farrington

District 02 – Mai Xiong
District 08 – Phil Kraft

District 03 – Veronica Klinefelt
District 09 – Antoinette Wallace

District 04 – Joseph V. Romano
District 12 – Julie Matuzak

District 05 – Donald VanSyckel
District 13 – Joe Sabatini

DATE/TIME: Wednesday, March 10, 2021, 3:00 PM

COMMITTEE: Internal Services Committee

CHAIR: Chair Don VanSyckel, Vice Chair Phil Kraft

LOCATION: <https://meet.google.com/ckp-vgxh-rjt> or, to join by phone, dial +1 803-999-3539 and enter PIN: 731 174 165#

DRAFT MINUTES

1. Call to Order and Roll Call

The meeting was called to order by the Chairperson at 03:00 PM.

Roll Call

Commissioner Brown - Mount Clemens, Macomb County, Michigan

Commissioner Klinefelt - not present

Commissioner Romano - Sterling Heights, Macomb County, Michigan

Commissioner Kraft - Chesterfield Township, Macomb County, Michigan

Commissioner Haugh - Roseville, Macomb County, Michigan

Commissioner Wallace - not present

Commissioner Xiong - Warren, Macomb County, Michigan

Commissioner VanSyckel - Sterling Heights, Macomb County, Michigan

Commissioner Zinner - Harrison Township, Macomb County, Michigan

Commissioner Matuzak - Clinton Township, Macomb County, Michigan

Commissioner Farrington - Utica, Macomb County, Michigan

Commissioner Sabatini - Macomb Township, Macomb County, Michigan

Commissioner Nard - Warren, Macomb County, Michigan

Absent:

Excused:

Others: Legislative Assistant Mike Keys, Administrative Secretary Adriana DeMaggio, Legislative Director Crystal Richardson, Public Relations Manager Courtney Flynn, Chief of Staff Patti Dib

2. Pledge of Allegiance to the Flag

3. Adoption of Agenda

Motion to adopt the agenda dated Wednesday, March 10, 2021.

THE MOTION PASSED.

Motioned by: Jeff Farrington

Seconded by: Michelle Nard

Vote Summary: (10 - 0 - 0)

Aye - Joseph V. Romano, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

4. Approval of Minutes

a) dated February 10, 2021

No action was taken.

5. Public Participation (five minutes max per speaker, or longer at the discretion of the Chair, related only to issues on the agenda)

None

6. Department Recommendations

a) Budget Amendment: Capital Improvement Fund - Rebuild Chiller #2 at the Jail (\$79,286.34) / Lynn Arnott-Bryks, Director

Motion to recommend that the Board of Commissioners approve a FY 2021 budget amendment for Facilities and Operations in the amount of \$79,286.34 by increasing Transfers Out to the Capital Improvement Fund with a corresponding decrease to Non-Departmental Capital Outlay in order to fund the chiller rebuild at the County Jail.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Mai Xiong

Seconded by: Joseph V. Romano

Speakers

Harold L. Haugh

Mai Xiong

Vote Summary: (11 - 0 - 0)

Aye - Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- b) Purchase Order: Johnson Controls - Rebuild Chiller #2 at the Jail (\$79,286.34) / Lynn Arnott-Bryks, Director

Motion to recommend that the Board of Commissioners approve the Purchase Order to be issued to Johnson Controls to rebuild chiller #2 at the County Jail from March 22, 2021 through June 1, 2021 in the amount of \$79,286.34 for Facilities and Operations. Funding is available through a concurrent agenda item budget amendment into the Capital Improvement Fund.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joe Sabatini

Seconded by: Joseph V. Romano

Speakers

Julie Matuzak

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

c) **Full Board Approval Requested at Internal Services Committee**

Purchase: Qualtrics, LLC - Vaccine Navigator and Scheduling Software (CARES Act Funding \$1,009,700)

/ Jako van Blerk, CIO, Vicki Wolber, Deputy County Executive and Andrew Cox, Health Director/Officer

Motion to grant Full Board approval at this committee and approve the purchase from Qualtrics, LLC for the purchase of the vaccine navigator and scheduling software, in the amount of \$1,009,700, for Information Technology. Funding is available through the CARES Act.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Michelle Nard

Speakers

Mai Xiong

Jeff Farrington

Julie Matuzak

Don VanSyckel

Harold L. Haugh

Veronica Klinefelt

Mai Xiong

Don Brown

Joseph V. Romano

Vote Summary: (9 - 4 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Don VanSyckel, Julie Matuzak, Joe Sabatini, Michelle Nard

Nay - Antoinette Wallace, Mai Xiong, Barb Zinner, Jeff Farrington

Abstain - None

Speakers

Jeff Farrington

Mai Xiong

Julie Matuzak

Phil Kraft

Veronica Klinefelt

Harold L. Haugh

Don VanSyckel

Barb Zinner

Harold L. Haugh

Michelle Nard

Don Brown

- d) Budget Amendment: Capital Improvement Plan: Ten7 - Website Redesign and Platform Upgrade (\$100,000) / Jako van Blerk, CIO

Motion to approve a FY 2021 budget amendment for Information Technology in the amount of \$100,000 by increasing Transfers Out to the Capital Improvement Fund with a corresponding decrease to Non-Departmental Capital Outlay in order to fund the 2021 portion of the County website redesign and platform upgrade.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION FAILED.

Motioned by: Joseph V. Romano

Seconded by: Joe Sabatini

Speakers

Mai Xiong

Jeff Farrington

Julie Matuzak

Don VanSyckel

Harold L. Haugh

Veronica Klinefelt

Mai Xiong

Joseph V. Romano

Don Brown

Vote Summary: (6 - 7 - 0)

Aye - Joseph V. Romano, Don Brown, Barb Zinner, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - Veronica Klinefelt, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Julie Matuzak

Abstain - None

- e) Contract: Ten7 - Website Redesign and Platform Upgrade (\$200,000) / Jako van Blerk, CIO
Motion to deny the contract/ Statement of Work with Ten7 for the County website redesign and platform upgrade, to be completed in approximately 12-18 months, in the total amount of \$200,000 (\$100,000 in 2021 and \$100,000 in 2022) for Information Technology. Funding is available through concurrent agenda item budget amendment to the Capital Improvement Fund.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motioned by: Veronica Klinefelt

Seconded by: Mai Xiong

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- f) Agreements: Information Technology - Maintenance Agreements for 1st Quarter 2021 Package 5 (Total \$905,134.89)
Dell - Microsoft Licenses (\$790,447.58)
Oracle - Offendertrak (\$114,687.31)
/ Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the following maintenance agreements: Dell for Microsoft licenses (\$790,447.58) and Oracle for Offendertrak (\$114,687.31) from April 29, 2021 through April 28, 2022 in the in the total amount of \$905,134.89 for Information Technology. Funding is available in the IT Maintenance Agreements budget.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Joseph V. Romano

Seconded by: Jeff Farrington

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- g) Purchases: Information Technology - 2021 Capital Outlay Items / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the purchase of IT items that are specified in the tables in the attached summary, for the calendar year 2021, as long as purchases do not exceed the IT General Fund budget for the identified line items.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Jeff Farrington

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

7. New Business

Speakers

Veronica Klinefelt

Don Brown

8. Public Participation (five minutes max per speaker or longer at the discretion of the Chair)

Speakers

9. Adjournment

Motion to adjourn the March 10, 2021 meeting at 06:00 PM.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Jeff Farrington

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None