



Macomb County Board of Commissioners

Bob Smith – Board Chair (12)

Jim Carabelli – Vice Chair (06)

Elizabeth Lucido – Sergeant-At-Arms (09)

District 01 – Andrey Duzyj
District 07 – Don Brown

District 02 – Marv Sauger
District 08 – Phil Kraft

District 03 – Veronica Klinefelt
District 10 – Rob Leonetti

District 04 – Joseph V. Romano
District 11 – Harold L. Haugh

District 05 – Rob Mijac
District 13 – Leon Drolet

DATE/TIME: Wednesday, February 10, 2021, 3:00 PM

COMMITTEE: Internal Services Committee

CHAIR: Chair Don VanSyckel, Vice Chair Phil Kraft

LOCATION: <https://meet.google.com/ckp-vgxh-rjt> or, to join by phone, dial +1 803-999-3539 and enter PIN: 731 174 165#

DRAFT MINUTES

1. Call to Order and Roll Call

The meeting was called to order by the Chairperson at 03:00 PM.

Roll Call

Commissioner Brown - Washington Township, Macomb County, Michigan

Commissioner Klinefelt - Silberbow County, Butte City, Montana

Commissioner Romano - Sterling Heights, Macomb County, Michigan

Commissioner Kraft - Chesterfield Township, Macomb County, Michigan

Commissioner Haugh - Roseville, Macomb County, Michigan

Commissioner Wallace - Mount Clemens, Macomb County, Michigan

Commissioner Xiong - Warren, Macomb County, Michigan

Commissioner VanSyckel - Sterling Heights, Macomb County, Michigan

Commissioner Zinner - Harrison Township, Macomb County, Michigan

Commissioner Matuzak - Clinton Township, Macomb County, Michigan

Commissioner Farrington - Utica, Macomb County, Michigan

Commissioner Sabatini - Macomb Township, Macomb County, Michigan

Commissioner Nard - Warren, Macomb County, Michigan

Absent:

Excused:

Others: Legislative Assistant Mike Keys, Chief of Staff Patti Dib, Administrative Secretary Adriana DeMaggio, Legislative Director Crystal Richardson, Public Relations Manager Courtney Flynn

2. Pledge of Allegiance to the Flag

3. Adoption of Agenda

Motion to adopt the agenda dated Wednesday, February 10, 2021.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barb Zinner

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

4. Approval of Minutes

a) dated December 7, 2020

Motion to approve the minutes dated December 7, 2020.

THE MOTION PASSED.

Motioned by: Don Brown

Seconded by: Harold L. Haugh

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

5. Public Participation (five minutes max per speaker, or longer at the discretion of the Chair, related only to issues on the agenda)

None

6. Presentations

- a) Information Technology: Department Overview / Jako van Blerk, CIO

Motion to receive and file the Information Technology: Department Overview as presented.
THE MOTION PASSED.

Motioned by: Harold L. Haugh

Seconded by: Don Brown

Speakers

Harold L. Haugh

Don Brown

Phil Kraft

Mai Xiong

Jeff Farrington

Veronica Klinefelt

Barb Zinner

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- b) Facilities and Operations: Department Overview / Lynn Arnott-Bryks, Director

Motion to receive and file the Facilities and Operations: Department Overview as presented.
THE MOTION PASSED.

Motioned by: Veronica Klinefelt

Seconded by: Jeff Farrington

Speakers

Julie Matuzak

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

7. Department Recommendations

- a) Contract: AT&T - CompleteLink ILEC Centrex Service (\$21,384.00/year) / Jako van Blerk, CIO
Motion to recommend that the Board of Commissioners approve the contract with AT&T to provide CompleteLink ILEC Centrex service for a period of two years, in the amount of \$1,782 per month / \$21,384 per year for Information Technology. Funding is available in the Telecommunications Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Veronica Klinefelt

Seconded by: Harold L. Haugh

Speakers

Mai Xiong

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- b) Maintenance Agreement: Governmentjobs.com d/b/a NeoGov- eForms Subscription (\$37,833) / Jako van Blerk, CIO

Motion to recommend that the Board of Commissioners approve the Maintenance Agreement with Governmentjobs.com d/b/a NeoGov for the eForms subscription used by Human Resources and Labor Relations from January 9, 2021 through January 8, 2022 in the amount of \$37,833 for Information Technology. Funding is available in the IT Maintenance Agreement account.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Veronica Klinefelt

Seconded by: Jeff Farrington

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- c) Budget Amendment: Capital Improvement Fund - Court Building Damper Replacement Project (\$53,180) / Lynn Arnott-Bryks, Director

Motion to recommend that the Board of Commissioners approve a FY 2021 budget amendment for Facilities and Operations in the amount of \$53,180 by decreasing Non-Departmental Capital Outlay with a corresponding increase to Transfers Out to the Capital Improvement Fund to fund the Court Building damper replacement project.

This action does not constitute the Commission's approval of any contract and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Additionally, if approval is required under Ordinance 2017-03, such approval must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Jeff Farrington

Speakers

Phil Kraft

Vote Summary: (12 - 0 - 0)

Aye - Veronica Klinefelt, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

- d) Purchase Order: Allied Building Services Company of Detroit Inc. - Court Building Damper Replacement Project (\$53,180) / Lynn Arnott-Bryks, Director

Motion to recommend that the Board of Commissioners authorize the Purchase Order from Allied Building Services Company of Detroit Inc. to perform the Court Building damper replacement project from approximately February 22, 2021 to April 1, 2021 in the amount of \$53,180 for Facilities and Operations. Funding is available through a concurrent agenda item budget amendment to the Capital Improvement Fund.

This action does not constitute the Commission's approval of a budget amendment and does not otherwise change or amend any other budget provision or requirement, including but not limited to the provisions and requirements of Ordinance 2020-08. Any budget amendment required for this contract/purchase/agreement must be sought separately. A copy of this Board of Commissioners' action is directed to be delivered forthwith to the Office of the County Executive.

THE MOTION PASSED.

Motion by: Harold L. Haugh

Seconded by: Joseph V. Romano

Speakers

Don Brown

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None

8. New Business

Speakers

Veronica Klinefelt

9. Public Participation (five minutes max per speaker or longer at the discretion of the Chair)

None

10. Adjournment

Motion to adjourn the February 10, 2021 meeting at 04:03 PM.

THE MOTION PASSED.

Motioned by: Joseph V. Romano

Seconded by: Barb Zinner

Vote Summary: (13 - 0 - 0)

Aye - Veronica Klinefelt, Joseph V. Romano, Don Brown, Phil Kraft, Harold L. Haugh, Antoinette Wallace, Mai Xiong, Don VanSyckel, Barb Zinner, Julie Matuzak, Jeff Farrington, Joe Sabatini, Michelle Nard

Nay - None

Abstain - None